**CURRICULUM OUTLINE**

**NAME OF COURSE: Manicuring**

**DESCRIPTION OF COURSE:** 400 clock hours. All phases of Basic Manicuring

**COURSE GOALS:**

1. Our goals are to educate, communicate, and perpetuate beauty in this world by teaching a high level curriculum in Manicuring.
2. Pass the Montana State Cosmetology Written Exam and the Crevier’s Academy of Cosmetology Arts final practical exam.

**CONTENT OF COURSE:**

**TOPIC: application of monomer liquid and polymer powder nail enhancements, nail tips, nail wraps, UV gels, and nail art, a minimum of** - **140 HOURS**

*Objectives:*

1. Product knowledge
2. Know how to apply and prepare nail tips.
3. Know how to apply acrylic, gel and wraps.
4. Introduction to Nail art
5. Know safety precautions.

**TOPIC: manicures (**including water, oil, hand and arm massage**), pedicures (**including foot, ankle, and lower leg massage), **polish applications, paraffin wax treatments, and the proper use of manicuring implements including the electric nail file** **- 35 HOURS**

 *Objectives:*

1. Know implements and cosmetics used in manicuring.
2. Know how to prepare a manicure table.
3. Know basic procedure for manicuring.
4. Know how to prepare for a pedicure service
5. Know basic procedure for pedicures.
6. Know how to give arm, hand and foot massage.
7. K now safety and sanitary procedures for manicuring.
8. Understand how to properly use an electrical file
9. Understand paraffin wax procedure

9) Product knowledge

**TOPIC: salon management, business methods, customer service, appointment book, professional ethics, and current state board laws and rules** **- 60 HOURS**

 *Objectives:*

1. Know cosmetology code of ethical conduct/State Laws.
2. Learn how to maintain a professional attitude.
3. Learn well, sound, selling techniques and methods.
4. Know and practice good personal grooming habits.
5. Know record keeping for skin care clients.

**TOPIC: bacteriology, sanitation, sterilization, safety, anatomy, physiology, diseases and disorders of skin and nails, manicure chemistry, and nail care**  **-**

 **55 HOURS**

 *Objectives:*

1. Learn nail structure and chemistry simplified (Milady Text).
2. Know basic electricity pertaining to Manicuring.
3. Learn state laws for sanitation & blood spill
4. Understand anatomy pertaining to Hand & feet

**TOPIC**: **use of the electric nail file** - **10 hours**

 *Objectives:*

1. *Learn Proper use of machine*
2. *Machine knowledge and safety*

**INSTRUCTORS DISCRESION - 100 HOURS**

**REFERENCES:**

 **Books:**

1. Milady Standard Textbook of Manicuring
2. Milady Standard mindtap
3. Montana Cosmetology Law Book

 **Periodicals:**

1. Nails Magazine

**Visual Aids:**

1.) TV and VCR

2.) Overhead Projector

3) Charts

**METHODS:** Lecture, Demonstration, Product Educator Presentations, Audio Visual Aides, Clinic/Lab Work.

**GRADING:** Each enrolled student will be required to maintain a grade point average of 75% to stay in satisfactory progress.

Each student will be graded in three areas The following scale is used

 THEORY 92-100 A

 PRACTICAL 82-91 B

 LAB WORK 75-81 C

 Below 75 Failing