

St. Michael Parish Council Minutes

Monday, February 27, 2017

Members Present: Jay Blair, Chris Bonbright, Helen Bryant, Stacy Davis, Charles Edelen, Nick Fears, Bob Goodin, Gary Grieshaber, Denise Hampton, Nancy Hoover, Stephen Keller, Kevin Popp, Brenda Rickert, Fr. Dick Sullivan, Stacy Tackett, Jason Tretter, Colleen Truman

Guests: Phil Green-Business Manager, Deacon Mark Kelly

Members Absent: Kathy Goodin, Karen Karem, Angela Kimbel, Dennis O'Donoghue, Jim Smith, Lisa Wilhelmus

Minutes Secretary: Teresa Watson

Minutes: Minutes from the January meeting were approved.

Old Business:

1. Bob Goodin reported that he attended the February 15, 2017 PTO meeting as an observer.
2. Steven Keller and the committee charged with revising the Parish Council Constitution met again recently. They still have some revisions to make and plan to have the constitution ready for the full Council to review at the March meeting. If no changes are requested then, the Constitution could be passed at the April meeting.
3. Bob presented Fr. Dick's suggestion that the 3M Club share in the profit of the annual summer picnic. Phil Green added the plan under discussion is for the 3M Club to introduce and run a raffle from which they would receive some or all of the profit. The parish already has a license in place that should cover that event.
4. Bob also reported that the Knights of Columbus have had an arrangement for the last few years whereby they can share in picnic profits. A couple of years ago, they took over a food booth from an outside vendor who received all the profits. The Knights ran the booth for a portion of the profits, but the supplies were paid through the picnic proceeds. This year, the Knights will pay for all supplies and receive 50% of the profit. Overall, 80% of the funds the Knights raise come back to the parish, and 20% go to other charities.

New Business:

1. A new chairperson for the Research and Development has not yet been found. Bob talked to several who are interested in serving on the committee, but none want to chair. The search continues.
2. Bob made a proposal to speed up the approval process for the Parish Council minutes in order to make them available to the parish in a timelier manner. Typically the Chair receives the minutes within 3-4 days of the meeting. He then sends it out to the membership for corrections. Bob proposed giving the members 5-7 days to submit any changes, and then if there are no substantive changes, the minutes could be published at that time.

The motion was made and seconded to allow a 5-7 day window for the corrections of the minutes after each meeting. After this point, the minutes will be submitted to Mike Raymer to be added to the web site and printed copies will be placed in the gathering space of church UNLESS there are one or more

substantive changes. In that case, the minutes will be held over until the next meeting for approval. The Chairperson will determine when this step is necessary. A vote was taken; the motion passed.

A second proposal was made to attach all committee minutes to the Parish Council minutes before distribution. This proposal was approved with the directive to print five complete sets each month for placement in the gathering space of church. If those are quickly taken, more copies can be made.

3. A policy concerning closed sessions of Parish Council meetings was discussed. It was agreed that some circumstances, with Fr. Dick's approval, may warrant a closed session discussion. The question then became should the minutes of the closed session be closed also. Current policy allows these minutes to be held back.

A motion was made and seconded to leave in the Constitution the allowance for closed meeting sessions and the withholding of minutes from those meetings. A vote was taken; the motion passed.

A motion was made and passed to withhold the Exhibit A Minutes from the closed session of the January 2017 meeting.

A motion was also made and passed to add the new procedure for approving and publishing Parish Council minutes to the Constitution.

4. Jim Smith, Vice-Chair of the Parish Council has resigned. Jason Tretter, a Parish Council Alternate has been asked to replace Jim and complete his term which ends in May, 2018. Chris Bonbright motioned to accept Jason as an At-Large Parish Council member. The position of Vice-Chair will remain vacant until the election of officers in May, 2017.

5. Parish Council Elections, May 2017:

The terms of 5 members will expire in May: Jay Blair, Chris Bonbright, Charlie Edelen, Bob Goodin, and Karen Karem. Jay, Charlie and Bob are selected members; Chris and Karen are appointed (committee chairs). It is now time to begin the nomination process so new members can be selected to replace them. A minimum of five names will be required to select three new members and two alternates.

The Vice-Chair is in charge of the new member selection process, but since the council is currently without a Vice-Chair, Gary Grieshaber volunteered to serve as coordinator. The schedule will be:

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| May 13-14 and May 20-21 | Publish bulletin announcements asking for nominations and place nomination forms in church pews |
| May 27-28 | Selection of new members |

Before Selection Sunday, nominees will be called to confirm they are willing to serve if selected.

Committee Reports:

1. Communication, Chris Bonbright: report was distributed via e-mail.
2. School, Stacy Tackett: report was distributed via e-mail. Stacy added that a decision on the lunch program has been made. St. Michael is leaving the National Lunch Program and establishing an independent one. The

Archdiocese has also left the national program. Stacy cited the workload that now comes with the national program to be prohibitive, such as menus that need to be submitted one year in advance. Though the school will be losing the national subsidies, it is possible that lunch prices could be kept below the national rate. A suggestion was made to make an announcement concerning the changes to the lunch program and the reasons behind the changes to parents as soon as possible.

3. Finance, Denise Hampton: report was distributed via e-mail.
4. Formation, Karen Karem: report was distributed via e-mail.
5. Justice and Charity, Nancy Hoover: report was distributed via e-mail
6. Stewardship, Kathy Goodin: report was distributed via e-mail
7. Parish Life, Helen Bryant reporting: report was distributed via e-mail
8. Worship, Dennis O'Donoghue: report was distributed via e-mail

Round Table Comments:

1. Question: Will the January Retreat meeting still be held? Bob responded that the main business of that meeting was going to be reviewing and discussing the Parish Council Constitution, and since that work has been scheduled for the March meeting, the January Retreat will not be rescheduled. Bob asked all members to review the Constitution as soon as it is available and come to the March meeting prepared to discuss it.
2. Colleen asked for a correction on her contact info on the Parish Council Roster: she has no home phone.

Pastor's Comments:

1. St. Michael is hosting the Men's Conference on March 18 with an expectation of 600-800 men. The speaker will be Dave Dwyer, CSP. The theme is "Go Be the Difference".
2. Seminarian, Ming Vu, will be ordained a deacon at St. Margaret Mary Church on March 25. He will then come to St. Michael to celebrate at the evening mass. Deacon Casey Sanders will be ordained a priest on May 27. Father expressed his admiration and gratitude for both these young men and their connection to our parish.

Closing Prayer: Bob Goodin

NEXT MEETING: MARCH 27