



# Volunteering is a great idea!

The WACO Museum is actively seeking community members who are interested in becoming volunteers. All that's needed is a little spare time and a desire to help. Just check the boxes that match your skills and fill in your contact information and return to the museum. A museum member will contact you and work with you to match your skills to a museum volunteer opportunity. Thank you!

## Best times for you to volunteer

- anytime
- Saturdays - best time \_\_\_\_\_
- Sundays - best time \_\_\_\_\_
- during the day - best days \_\_\_\_\_
- week nights - best nights \_\_\_\_\_
- Summer -June -August
- Fall - September-November
- Winter - December -February
- Spring -March-May

## Clerical skills

- data entry, filing
- note taking
- scan photographs and documents
- print, fold, and assemble brochures
- transcription

## Public Relations

- fundraising
- event planning
- Exhibit committee
- PR committee

## Research and educational skills

- historical research
- collection inventory
- educational outreach
- general tour guide
- school tour guide
- record oral histories

## Artistic skills

- photography
- exhibit design

## Writing skills

- write historical essays and articles
- compose and send press releases
- grant writing

## Computer skills

- Photoshop Elements: photo restoration, graphic design
- Word: letters, labels, mail merge
- Publisher: flyers, brochures, etc.
- PowerPoint, Windows Movie Maker, Photo Story: presentations
- Past Perfect: collection/membership

## Miscellaneous skills

- mechanic
- carpenter
- site maintenance
- gardening
- general assistance with exhibits and events

## Aircraft skills

- aircraft mechanic
- aircraft restoration
- assist airport manager
- interest in Young Eagles program

## Other skills

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Contact Information

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

D.O.B. \_\_\_\_\_

**WACO Museum & Aviation Learning Center**

1865 S.County Rd.25A , Troy, Ohio 45373 • (937)335.9226/ Fax (937) 339-7230