Job Description – General Music Teacher

General Description

The responsibility of the classroom teacher is to love and nurture those in his/her care. The teacher is expected to follow the curriculum set forth by the administration and to implement the school program to meet the needs of his/her students.

He/she is employed as a role model for students, and as such, the highest moral ethical standards are expected at all times. He/she must have a testimony of a growing personal relationship with Jesus Christ and must be a member in good standing at a local evangelical church whose doctrine and practices are consistent with the doctrinal position of the school.

Minimum Requirement: Bachelor’s Degree (in Music Education preferred) and must be in the process of working toward the necessary credentials of ACSI certification. 2 years teaching experience preferred. Must be able to lead worship with students in Lower Academy Chapels. Must demonstrate piano accompaniment ability. Background in music theory, Orff, or Kodaly methods preferred.

Organizational Relationships

The General Music Teacher reports directly to the Fine Arts Director and also to the Lower Academy Principal.

Responsibilities

The General Music Teacher will be responsible for developing in each student the ability for creative expression through musical terms, skills and techniques consistent with school guidelines and Music Georgia Standards of Excellence, and for discovering and developing the talent of students in the discipline of music.

Teaching Schedule example:

- **K3 – 3rd Grade Students**
  - Each class receives one class of General Music instruction each week

- **4th Grade Students**
  - All students receive one class of General Music instruction each week

- **5th–6th Grade Chorus**
  - All students select between Band or Chorus
  - All Chorus students receive 3 classes of instruction each week
  - 6th Grade Chorus will be co-taught along with Mr. Prisk
The General Music Teacher will perform all or some of the following Job Description:

- Provide leadership, guidance, and counsel to his/her students academically, musically and spiritually.
- Teach his/her students in a manner that is Christ-like and conducive to understanding
- Teach knowledge and skills in General Music, including music literacy, rhythm, harmony, choral singing, and music history
- Provide individual and small-group instruction and adapt the curriculum to the needs of students with varying intellectual and musical abilities and to accommodate a variety of instructional activities
- Plan and execute a balanced music program and organize class time so that preparation, rehearsal, and instruction can be accomplished within the allotted time
- Utilize repertoire of all types of music literature, including traditional, sacred and contemporary, that are appropriate for the ages and skill levels of students
- Instruct students in proper care and use of music materials, instruments, and equipment
- Organize storage areas and control use of materials, equipment, and instruments to prevent loss or abuse, and to minimize time required for distribution and collection
- Evaluate each student’s musical growth, performance, and musical understanding
- Assess each student’s contribution to the performance of the group
- Select and requisition books, materials, tools, instructional aids, and maintain required inventory records within budgetary guidelines
- Cooperate with Fine Arts Director, Lower Academy Principal, and staff in providing musical programs for school assemblies, chapels, seasonal programs, and end-of-year ceremonies
- Maintain professional competence through in-service education activities provided by the school, assigned by Administration, and/or in self-selected, professional growth activities
- Communicate with parents and school counselors on student progress
- Handle discipline problems first with the child, next with the parent, and finally with the administration
- Participate in curriculum and other developmental programs
- Perform any other duties as may be assigned by Administration

Public Relations

The teacher plays a critical part in maintaining a positive attitude toward the school.