

safety matters

Property Management

From your safety partners at Peabody Insurance Agency

Pitch in and Make Our Safety Program a Success

Safety on the job is something all employees should take seriously—nothing less than the future of your family is at stake. An on-the-job accident could very easily disable you, leaving security and future plans up in the air.

Together, you and your co-workers can get your own safety program off the ground by giving your supervisors ideas to make things safer. In the property management environment, any idea—no matter how small it may seem to you—may prevent an accident.

If you are a seasoned employee, you can use your years of valuable experience to spot potential safety hazards. Or, if you are a new employee, you may be able to spot something right away that an old pro may have overlooked.

Here are some examples of rules you can follow to set an example for others and help your safety program succeed.

- Do not engage in horseplay on the job at any time—stay focused on the task at hand. Horseplay sets a bad example for your tenants.
- Ensure your co-workers to stay focused at all times by refraining from distractions.
- Always wear the required equipment when performing maintenance or repairs or entering into properties undergoing construction, and ensure

any contracted workers wear the proper protective equipment.

- Watch your footing at all times, and never run through the office, buildings or even vacant properties. This presents serious tripping hazards and there may not be anyone around to help you should you fall.
- Make sure all the areas you work in are kept clean, tidy and are properly sanitized to prevent illness.
- If you work outside, protect yourself from heat illness by drinking plenty of water, applying sunscreen and taking frequent breaks.
- Know your limits—if you feel fatigued or like you cannot complete your work safely, stop and decide what you need to do to stay out of harm's way.
- Never perform work that you are unauthorized to do.
- Know what to do in case of emergency, whether it's an on-the-job injury or natural disaster.

In short, safety takes teamwork. Whatever your job is or whatever your duties include, keep your eyes open for hazards and report them. Help keep our safety program on solid ground.

Overcome workplace hazards by being an active safety program participant.

