



St Boniface's Catholic College.

CHARGING & REMISSIONS POLICY

Date approved by Finance Committee:	13 October 2015
Date of Next Review:	13 October 2016

Under the Education Reform Act the College is not at liberty to charge for any activity that takes place during the College day. However, a voluntary contribution may be requested to help offset any costs incurred, i.e. there is no intention to make a profit from any of these activities. Where parents wish to keep their child's work a charge can be made for the cost of materials.

In relation to permitted charges the policy the Governors of St Boniface's Catholic College is as follows:

1. Where students undertake peripatetic instrumental music tuition, a charge will be made for these activities
2. A charge will be made for materials used in college where the parent or the students will own the finished article incorporating those materials.
3. A charge will be made to recover the cost of entry fee for a public examination where the student fails, without good reason, to meet any examination requirement for that syllabus or fails to attend for the examination.

A charge may also be made to enter a student for a public examination where he or she has not been prepared by the College.

4. A charge will be made for board and lodgings on a residential trip. The trip organizer should make it clear that parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of board and lodging:
 - a. Income Support (IS)
 - b. Income Based Jobseekers Allowance (IBJSA)
 - c. Support under Part VI of the Immigration and Asylum Act 1999
 - d. Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue & Customs) does not exceed the specified amount
 - e. The guarantee element of the State Pension Credit
 - f. An income related employment and support allowance that was introduced on 27 October 2008
 - g. Working Tax Credit 'Run-On'- where the claimant has stopped working, or their hours have dropped below 16 hours per week and their Working Tax Credit has ended. This will grant a 4-week entitlement.
5. A charge will be made for education or trips provided outside school hours as an optional extra.
6. If a student damages College property his/her guardian may be charged for the repair.
7. A charge cannot be made for:
 - a. Education provided during school hours (including the supply of any materials, books, instruments or other equipment)
 - b. Education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination that the student is being prepared for at College, or part of religious education.