



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
December 17, 2019

The regular meeting of The Burk's Falls Council was held on Tuesday, December 17, 2019 at the Municipal Office at 6:00 pm.

Present: Reeve Cathy Still, Councillors, Lewis Hodgson, Jarvis Osborne, Lisa Morrison, Rex Smith; Staff: Nicky Kunkel, Clerk and Derek Smith, Public Works Foreman and Lacey Stevens, Recreation Coordinator.

The regular Council meeting was called to order at 6:00 pm

DECLARATION OF PECUNIARY INTEREST:

Pecuniary Interest declared by: Councillor L. Hodgson regarding the renewal of the insurance program as resolution 2019-190.

MINUTES

Resolution 2019-178 Moved by Jarvis Osborne – Seconded by Rex Smith
That the Council for the Village of Burk's Falls approves the minutes of the Council meeting of November 19th, 2019 as circulated. Carried.

DELEGATIONS TO COUNCIL:

1. Cindy Bourignon attended the meeting to discuss sidewalk maintenance on Ryerson Crescent/Highway 520. There is a divide in ownership with the MTO saying it is up to the municipality and Council explained that as we don't have ownership of the land nor control on condition, if we maintained we would not be covered by insurance. There is no agreement between the province and the Village on clearing the snow from the sidewalk. It was agreed that Council will reach out to the MTO again in attempts to solving this re-occurring concern.

REPORTS TO COUNCIL:

1. Public Works Foreman attended the meeting to discuss his department's quarterly operations report. He also spoke to the report to replace the GPS system and the report on purchasing a back up snowblower for the tractor. Resolutions were passed.
 - a. ECA application for the lagoons was also discussed at this time. Council received information regarding the application process from the Clerk and PWF. OCWA is preparing the application form and do not recommend submitting the application without performing studies to verify the amendment request. Staff believe the amendment to release two cells each season was the system design in 1973 and no studies are required as the new Certificate of Approval for the Lagoons has a typo which needs to be corrected only. Council agreed to submit the application prior to the studies, if they are required.
2. Recreation Coordinator attended the meeting to discuss the report on the Recreation Action Plan Implementation and the activities completed to date. She also presented the 2020 Recreation Guide to Council which outlines all the activities planned for the following year and the dates.
 - a. The point of sale report was also presented and reviewed. Council agreed to obtaining this new service and device for all municipal payments in 2020.
3. The Waste Management Report on the affects of the Producer Responsibility for Recycling was received. This include a recap of other reports as well. There is still no date for the full switch over, but each section of recycling is being looked at separately and continues to be worked on. This will affect the landfill site at each stage.
4. Council received the report from the Almaguin Highlands Health Centre Manager and agreed to investigate opportunities and next stages for a Nurse Practitioner Practice at the Centre. Once the steps are in place and there is positive action an architect can be engaged to redesign space in the medical building for the NP Practice. A resolution was adopted.
5. Council received the report from the Treasurer on the Benefit comparison discussed at the November meeting. The two companies were very close when broken down to cost per hour (as employees are compensated) but the amount of coverage is better with Mosey and Mosey therefore, Council agreed to remain with Mosey and Mosey.
6. The Fire Chief's Report was received.
7. The Waste Management Report for December was received by Council. It was noted that Burk's Falls residents were less than 3% of all waste deposited at the Landfill Site in 2019.



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ITEMS FOR DISCUSSION:

1. Council reviewed the correspondence from the Township of Armour regarding using the FIR for 2018 as the benchmark for costing a regional fire department. Council agreed in principal to the formula and Mayor Still will continue to attend all meetings regarding establishing a regional fire department.
2. Council received the Memorandum for legal opinion for the proposed amendments to the Lakeland Shareholders agreement and they agree with recommendations as outlined. Mayor Still will attend the next meeting to express Council's position at the next shareholders meeting.
3. Council received the letter from the DPSSSAB regarding a district wide Ontario Health Team. Mayor Still and the Clerk reviewed the white board with all of Council to explain there are several options available and it is still unknown where Burk's Falls fits in with Muskoka Algonquin and West Parry Sound. Staff are continuing to investigate opportunities and do not want to eliminate any option at this time. Almaguin Highlands Health Centre Committee has also applied for a standalone health team that is still be considered by the Province.

RESOLUTIONS:

2019- 179 Moved by Lewis Hodgson - Seconded by Jarvis Osborne

That the Council for the Village of Burk's Falls hereby accepts the recommendation of the Public Works Foreman for the purchase of a Garmin Oregon 750T Handheld GPS system to replace the Trimble GPS. Carried.

2019-180 Moved by Jarvis Osborne - Seconded by Rex Smith

That the Council for the Village of Burk's Falls hereby accepts the recommendation of the Public Works Foreman for the purchase of a snowblower for the Kubota Tractor from Tracks and Wheels in the amount of \$4,091.00 plus hst. Carried

2019-181 Moved by Rex Smith– Seconded by Lisa Morrison

That the Council for the Village of Burk's Falls hereby accepts the recommendation of the Recreation Coordinator to initiate the Clover Flex terminal for receiving debit transactions in 2020. Carried.

2019-182 Moved by Lisa Morrison - Seconded by Rex Smith

That the Council for the Village of Burk's Falls hereby accepts the recommendation of Almaguin Highlands Health Centre Manager to explore options to establish a Nurse Practitioner Led Clinic within the Health Centre property. Carried.

2019-183 Moved by Lewis Hodgson – Seconded by Jarvis Osborne

That the Council for the Village of Burk's Falls hereby accepts the recommendation of the Treasurer, after a full review and cost comparison, to remain with Mosey and Mosey for the employee benefit package. Carried

2019-184 Moved by Lisa Morrison – Seconded by Rex Smith

That the Council for the Village of Burk's Falls hereby accepts the calculation for a regional Fire Department costing to be based on 2019 FIR of actual expenditures in principal to start the negotiations and framework for any new department formatted. Carried

2019-185 Moved by Lewis Hodgson – Seconded by Jarvis Osborne

That the Council for the Village of Burk's Falls hereby submits the ECA application to rectify an error in MOE records to ensure the release of both lagoons up to twice a year; and

Further that it be communicated that the original design as well as the review conducted for the expansion at Commercial Drive both recognized that both lagoons were meant to be released each season. Carried

2019-186 Moved by Rex Smith – Seconded by Lisa Morrison

That the Accounts Payable in the amount of \$ 405,990.15 as presented up to and including December 17, 2019 hereby be approved for payment. Carried.

2019-187 Moved by Lewis Hodgson – Seconded by Lisa Morrison

That By-law No. 23-2019 being a bylaw to enter into an agreement with the Township of Armour for Boundary Road maintenance be considered read and passed this 17th day of December 2019. Carried



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2019-188 Moved by Lewis Hodgson – Seconded by Lisa Morrison
That By-law No. 24-2019 being a bylaw to adopt the 2019 Emergency Response Plan for the Village be considered read and passed this 17th day of December 2019; and

Further that the Clerk be appointed the Emergency Information Officer for the Village.
Carried

2019-189 Moved by Lisa Morrison – Seconded Lewis Hodgson
That the Council for the Village of Burk's Falls hereby adopts the attached Collection of Property Tax Policy to become effective January 1, 2020. Carried

2019-190 Moved by Jarvis Osborne – Seconded by Lisa Morrison
That the Council for the Village of Burk's Falls hereby accepts the 2020 Insurance Renewal Report from Stan Darling Insurance in the total amount of \$93,573. Carried.
Pecuniary Interest declared by: Councillor L. Hodgson

2019-191 Moved by Lewis Hodgson – Seconded by Lisa Morrison
That the Council for the Village of Burk's Falls hereby accepts the KCU Market Business Plan as presented with the understanding that Kawartha Credit Union may demolish the building in 2019 due to safety concerns; and

Further that Council approves the funding application for the Community Economic Development Program through FedNor with the Village contributing 16% of the required funds and requesting \$711,704.00 from the funding agency; and

Further that Council confirms it will be responsible for any cost overruns. Carried.
Opposed: Councillor R. Smith

2019-192 Moved by Lewis Hodgson – Seconded by Lisa Morrison
That the Council for the Village of Burk's Falls hereby accepts the KCU Market Business Plan as presented with the understanding that Kawartha Credit Union may demolish the building in 2019 due to safety concerns; and

Further that Council approves the funding application for the Strategic Economic Infrastructure Program through Northern Ontario Heritage Fund Corporation with the Village contributing 16% of the required funds and requesting \$711,704.00 from the funding agency; and

Further that Council confirms it will be responsible for any cost overruns. Carried
Opposed: Councillor R. Smith

2019-193 Moved by Lisa Morrison – Seconded by Rex Smith
That the Council for the Village of Burk's Falls hereby accepts the quote from Near North Business Machines for the purchase of the Toshiba Estudio 2515ac photocopier; and

Further that the Village renew the service agreement with Near North in 2020. Carried.

2019-194 Moved by Lisa Morrison – Seconded by Lewis Hodgson
Council for the Village of Burk's Falls now enters into a closed meeting at 20:00, pursuant to the Municipal Act 2001, c. 25, Section 239 (2)

1. Permitted by Section 239(2)(a) regarding an identifiable individual. Carried

2019-195 Moved by Lisa Morrison – Seconded by Rex Smith
Council for the Village of Burk's Falls now reconvenes to regular open session at 20:35 pm.
Having discussed: Carried.

Councillor's Report

Councillor Smith attended meetings for the Yonge Street project and explained it was a good walk through of the project. He attended the JBC meeting and explained the account is in good standing and the Village should not expect another 2019 invoice.

Councillor Morrison attended the Santa Parade and the cookies with Mrs. Clause events. She also attended the POA Committee meeting.



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Councillor Osborne attended meetings for the Yonge Street Project as well. He also attended the Library Board meeting and explained that McMurrich has been invited to join another Library in 2020, though no decision has been made. This would impact the cost to the other partners. He will keep Council updated. Also spoke to the resolution that will be mailed in January regarding the request for cardholder information and the library is working on it.

Councillor Hodgson attended the Regional Recreation Committee and provided Council an update on events for 2020 including the upcoming tradeshow. He also attended HR meetings for the Village. He drove in the Santa Claus Parade and attended the Cadet Dinner. He also explained to Council that ACED is working on their strategic work plan and that he thinks the group needs to focus on core services and re-establish the overall goal for those services.

Mayor Still attended Barb Marlow's 90 Birthday Party. She also attended the AHHC meeting and the EMS meeting in Parry sound. She also attended HR meetings for the Village this month.

2019-196 Moved by Lewis Hodgson – Seconded by Jarvis Osborne
That the Council for the Village of Burk's Falls hereby adjourns at 20:58 to meet again on January 21, 2020. Carried

Cathy Still
Mayor

Nicky Kunkel
Clerk