



THE VILLAGE OF BURK'S FALLS  
COUNCIL MEETING MINUTES  
JANUARY 22<sup>nd</sup>, 2019

The regular meeting of The Burk's Falls Council was held on Tuesday, January 22<sup>nd</sup>, 2019 at the Municipal Office at 6:00pm.

Present: Reeve Cathy Still, Councillors, Jarvis Osborne Rex Smith, Lisa Morrison, Lewis Hodgson. Staff: Mitch Matson, Arena Manager, Nicky Kunkel, Clerk

The meeting was called to order at 6:00 pm

**DECLARATION OF PECUNIARY INTEREST: None**

**MINUTES**

Resolution 2019-01 Moved by Lisa Morrison – Seconded by Lewis Hodgson

That the Council for the Village of Burk's Falls adopt the minutes of the Council meeting of December 17<sup>th</sup>, 2018 as circulated. Carried.

**DELEGATIONS TO COUNCIL:**

1. Rod Blakelock regarding building permit services. Mr. Blakelock provided suggestions for Council to consider improving the building permitting processes and increase the service level. Councillor Smith will bring a report to the next Joint Building Committee meeting for discussion.

**REPORTS TO COUNCIL:**

1. Arena Manager Mitch Matson attended the meeting to discuss his report and budget update. He explained accounts being over or under budget as well as outlined the arena rental rate comparison he conducted. There was discussion regarding the recommended fees. Some are beyond the regular 2% annually to continue to be at least average with surrounding arenas. Council will host a public meeting for the rates to be discussed at a future meeting.
2. Council received the report from the Bylaw and Property Standards Officer for activities reported in 2018. In total the Village had 35 complaints lodged with animal control and parking being the most common (9) followed by property standards and clean yard.
3. Council received the report from the CEDO for economic development activities.
4. Council reviewed the report from the Recreation Coordinator and were updated on the work in progress for the Almaguin Recreation Guide, the Outdoor Recreation tradeshow and indicated that they are willing to try the day camp again the summer of 2019. The Coordinator will supervise student staff and organize programming.

**ITEMS FOR DISCUSSION:**

1. Council reviewed the letter from Ms. B MacDonald regarding restricting feeding of deer within the Village Council would like to begin with an education campaign on the dangers of feeding deer.
2. Council reviewed the 5,000 Club with the Hospice and would like to review the entire donation practices of the Village during the budget deliberations.
3. Council reviewed the email from MADD regarding an advertising opportunity and while a worthy cause have respectfully declined.
4. Council received the letter from the Municipality of Magnetawan regarding the Almaguin Economic Development and was informed by Councillor Hodgson that BACED has discussed and will be reviewed again by Magnetawan.
5. Council reviewed the email from the Chief Building Official regarding generator building permits and in discuss do not want to eliminate the need to have permitting for this type of construction.

**RESOLUTIONS:**

2019- 02 Moved by - Seconded by Rex Smith

That By-law No. 1-2019 being a By-law to authorize temporary borrowing for the year 2019 be read a first, second and third time and passed this 22<sup>nd</sup> day of January 2019. Carried.

2019-03 Moved by - Rex Smith Seconded by Lisa Morrison

That By-law No. 2-2019 being a By-law to set the interim tax levy and interest and penalty be read a first, second and third time and passed this 22<sup>nd</sup> day of January 2019. Carried



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2019-04 Moved by Lewis Hodgson – Seconded by  
That By-law No. 3-2019 being a By-law to confirm the proceedings of Council from January 1,  
to December 31<sup>st</sup>, 2018 be read a first, second and third time and passed this 22<sup>nd</sup> day of  
January 2019. Carried.

2018-05 Moved by Jarvis Osborne – Seconded by Lewis Hodgson  
That the Council for the Village of Burk's Falls hereby adopt the 2019 Health and Safety  
Policy. Carried.

2018-06 Moved by Lisa Morrison – Seconded by Rex Smith  
That the Council for the Village of Burk's Falls hereby adopt the 2019 Workplace Harassment  
and Violence Policy. Carried

2018-07 Moved by Rex Smith – Seconded by Lisa Morrison  
That the Accounts Payable in the amount of \$686,357.02 as presented up to and including  
January 22, 2019 hereby be approved for payment. Carried

2018-08 Moved by Lewis Hodgson – Seconded by Lisa Morrison  
That the Council for the Village of Burk's Falls hereby supports the Near North School Board  
Chees Tournament and agrees to offer the facility at no cost for this regional event. Carried

### **Councillor's Report**

Councillor Hodgson attended the Personnel Committee meeting and the BACED meeting.  
BACED will have the first regional economic development meeting, to be known as Almaguin  
Community Economic Development (ACED) at the February meeting.

Councillor Osborne attended Winterfest meetings and the actual event on January 19/20,  
2019. It was cold and some games were moved inside to keep everyone warm. The revisions  
did make a difference and they still saw over 100 at the event despite the weather. He  
attended the Library meeting and updated Council that they are working on replacing the air  
conditioner and creating a new work area for staff. He also mentioned that he would like to  
see the Library records for card holders.

Councillor Smith attended the Planning Board meeting and due to no quorum the Joint  
Building Committee meeting was cancelled.

Councillor Morrison organized and participated in several community events and helped to  
organize the community bus.

Mayor Still attended the monthly MAHC teleconference with area municipalities, which  
includes the Almaguin group now. She also attended meetings with Lofthouse, the Deputy  
Minister of the Ministry of finance for 2019 budget discussions, and the Kawartha Credit Union  
grand opening. She also informed Council she is working with stakeholders to implement a  
walk in clinic in Burk's Falls.

2018-09 Moved by Lewis Hodgson – Seconded by Jarvis Osborne  
That the Council for the Village of Burk's Falls hereby adjourns at 20:15 to meet again on  
February 19<sup>th</sup>, 2019. Carried.

Original signed by  
Cathy Still  
Reeve

Original signed by  
Nicky Kunkel  
Clerk