



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES

June 25, 2019

The regular meeting of The Burk's Falls Council was held on Tuesday, June 25th, 2019 at the Municipal Office at 6:00 pm.

Present: Mayor Cathy Still; Councillors, Lewis Hodgson, Jarvis Osborne, Rex Smith, Lisa Morrison; Staff: Nicky Kunkel, Clerk

The regular Council meeting was called to order at 6:00 pm

DECLARATION OF PECUNIARY INTEREST: None

MINUTES

Resolution 2019-75 Moved by Lisa Morrison – Seconded by Rex Smith

That the Council for the Village of Burk's Falls approves the minutes of the Council meeting of May 21st, 2019 as circulated. Carried.

DELEGATIONS TO COUNCIL:

1. Tom Brunei from Fell Homes Board attended the meeting to propose the stop up, close and sale of a portion of road allowance on Mary Street to provide more parking for Fell Homes. They requested to close from the intersection at Elm Street and Mary Street. Council indicated they would investigate the request and confirmed it is a public process and other neighbouring property owners would also be contacted.

REPORTS TO COUNCIL:

1. The monthly Fire Department report was received by council. Council also commented that the dedication ceremony for the Stableford's stabilizers and jaws of life donation was a great event.

ITEMS FOR DISCUSSION:

1. Council received the letter from CGV Builders regarding the completion date for Almaguin Manor; substantial completion is deemed to be by September 9th, 2019. Council discussed that they would like two weeks to determine if there are any outstanding issues to resolve from that date which means a staggered move-in approach will happen beginning September 23, 2019. Council also discussed the generator and that CGV Builders will be providing formal correspondence detailing it is an emergency generator and still outside the budget for the project. A full-service generator as originally requested would mean an additional fee on the contract of up to potentially a million dollars. The currently issued Appliance Tender was also discussed. A resolution was adopted below.
2. Council received the letters regarding the province's move to divide the Muskoka-Simcoe Public Health Unit and passed a resolution below supporting that they do not separate.
3. Council reviewed the advertising opportunities from the Spartans and declined the offer.
4. Council received the minutes of the Arena Repurposing Committee and passed a resolution below to prioritize their ideas for revenue generating opportunities. There was discussion that property lines need to be reaffirmed and communication must occur with the BFRA Agricultural Society.
5. Council received the minutes of the Downtown Development Team regarding the proposed new highway sign, banner and planters. Council reviewed the drafts drawings from the Committee and passed a resolution below to proceed.
6. Council received the letter from the City of North Bay regarding converting Highway 11 into a 400 series highway. Council is not in favour of the move as many communities do not have back roads that link the communities outside of Highway 11 and young drivers would then not be able to drive on the roads due to the driving restrictions. The Clerk will send a letter.
7. Council received the letter from property owners at 214 Ontario Street and discussed that there were design errors that did not create a curb meant for an entrance. The engineers have been instructed to fix it along with the sod that and clean up. This will rectify the concerns addressed in the letter.
8. Council received the letter from property owners at 124 Ontario Street regarding drainage and a wet basement due to construction. Council has no record of a drain being installed to be "uninstalled" during construction. The Clerk will prepare a letter to direct them to discuss the issue with Fowler.
9. The Clerk informed Council a zoning amendment application was received but is not a complete application to remove the commercial restrictions on the property at 157 Ontario Street. The Clerk will follow up with the applicant to indicate a complete application is required.



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10. The Clerk informed Council that the service level of the JBC has decreased since the replacement of the former Inspector, Irwin, was not made full time. She introduced the communication from the RSM Building Consultants who assist municipalities when in staffing transitions. Council does prefer the stricter enforcement under the Ontario Building Code to the Property Standards Bylaw. Council would like an inspection report and/or matters addressed from recent inspections of certain properties within the Village. The Clerk was instructed to determine fees and provide information to the JBC for their next meeting.
11. Council received the documents provided from ACED for review. There were comments and the Clerk was instructed to send the comments to the Administering municipality along with all members of the committee.
12. Council discussed that the campsites are now ready near the ball diamonds. In order to promote the area a formal name is required. Council passed a resolution below to name the area the Knight Bros. Park.
13. New business at Councillor report brought up property on Ryerson Cres that is across 3 driveways that technically blocks access but is owned by a now defunct company. The Treasurer will be requested to research this property.

RESOLUTIONS:

2019- 76 Moved by Rex Smith - Seconded by Lisa Morrison

That the Council for the Village of Burk's Falls hereby authorizes the Clerk and Councillor Hodgson to review the tender submissions for the Almaguin Manor Appliances on July 3rd, 2019; and

Further be authorized to proceed with the ordering for the most efficient and effective proposal.
Carried.

2019-77 Moved by Lewis Hodgson - Seconded by Jarvis Osborne

That the Council for the Village of Burk's Falls hereby supports the letter of the Simcoe Muskoka District Health Unit to remain as one health unit and merge with the York Region public health entity. Carried

2019-78 Moved by Jarvis Osborne – Seconded by Lewis Hodgson

That the Council for the Village of Burk's Falls hereby deems the following items as priorities to consider for the repurposing on the property at 220 Centre Street (Arena):

1. Dressing Rooms
2. Fitness Centre
3. Implement a Day Care Carried.

2019-79 Moved by Lisa Morrison – Seconded by Jarvis Osborne

That the Council for the Village of Burk's Falls hereby approves the design and quote for the new Highway 11 municipal sign with the slogan "A river of possibilities";

And further that the design of the banners be approved, and the Clerk be authorized to proceed with ordering them;

And further that quotes for the planters for Ontario Street from Freskiws and Equinox be accepted and further that the planter be order from Equinox. Carried.

2019-80 Moved by Rex Smith – Seconded by Lisa Morrison

That the Accounts Payable in the amount of \$ 409,069.92 as presented up to and including June 25, 2019 hereby be approved for payment. Carried.

2019-81 Moved by Jarvis Osborne – Seconded by Rex Smith

That the Council for the Village of Burk's Falls hereby adopts the Strategic Asset Management Policy for the Village of Burk's Falls as presented. Carried

2019-82 Moved by Lisa Morrison – Seconded by Rex Smith

That the Council for the Village of Burk's Falls hereby adopts the 2019-2023 Municipal Energy Management Plan for the Village of Burk's Falls as presented. Carried.



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2019-83 Moved by Lisa Morrison– Seconded by Rex Smith

That the Council for the Village of Burk's Falls hereby approves the application for a Community Garden to be placed at 178 Yonge Street through the New Horizons Senior Funding Program as presented. Carried

2019-84 Moved by Lewis Hodgson – Seconded by Jarvis Osborne

BE IT RESOLVED THAT the Council of the Corporation of the Village of Burk's Falls does hereby receive the minutes of Almaguin Clerk's Group meeting held on June 19th, 2019 recommending that Council participate in an Almaguin Regional Community Safety and Well-being Plan; and

WHEREAS the Police Services Act was amended on January 1, 2019 mandating all communities in Ontario to adopt a Community Safety and Well Being Plan by January 1, 2021;

AND WHEREAS the Village of Burk's Falls unanimously resolves to treat safety and well-being for all citizens and visitors to Burk's Falls as a priority;

AND WHEREAS a Shared Commitment anchors all municipal safety and well-being policies, initiatives, and activities and helps guide future municipal planning,

AND WHEREAS a Shared Commitment is designed to stimulate higher levels of civic engagement and pride in the creation of a more positive and cohesive community and region that is thriving and growing,

AND WHEREAS the Village of Burk's Falls needs to remain ever vigilant and responsive not only to increasing costs of policing but also trends and risks to safety and well-being for its citizens and visitors,

NOW, THEREFORE, BE IT RESOLVED THAT the Village of Burk's Falls does hereby pledge to the citizens of the Village of Burk's Falls Council's commitment to safety and well-being for all who choose to live, work, visit, or play in Burk's Falls and area,

AND THAT the Village of Burk's Falls does hereby expect all agencies, organizations, businesses and residents of Almaguin to fully engage in, and support, the enterprise of developing and sustaining safety and well-being for all to the fullest extent of their capabilities to do so,

AND THAT the Village of Burk's Falls commits to working towards the development of a regional community safety and well-being strategy, in recognition of the fact that the Almaguin Detachment of the OPP serves Almaguin as a whole, and that there are hubs wherein Almaguin residents access a wide range of services from the same agencies,

AND THAT the Village of Burk's Falls does hereby direct the Clerk to work with the Almaguin Clerk's Group participants to create a regional Community Safety and Well-being Plan to be finalized for January 1, 2021;

And that the Clerk for the Village of Burk's Falls be authorized to co-lead on this project. Carried

2019-85 Moved by Lisa Morrison – Seconded by Lewis Hodgson

That the Council for the Village of Burk's Falls hereby names of the Baseball Diamond and Campground areas at 150 Dimsdale Street as the "Knight Bros. Park". Carried



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2019-86 Moved by Rex Smith – Seconded by Lisa Morrison

That the Council for the Village of Burk's Falls hereby authorizes the Treasurer to transfer the outstanding uncollectable water account amounts for the following accounts onto the tax roll billing system for the property:

Water Account	transfer amount of	Tax Roll Account
1. 0005	\$351.05	001-0020000
2. 0375	\$667.07	004-0460000
3. 0382	\$138.68	Written off due to move

Carried

2019-87 Moved by Lewis Hodgson – Seconded by Jarvis Osborne

Council for the Village of Burk's Falls now enters into a closed meeting at 20:15 pursuant to the Municipal Act 2001, c. 25, Section 239 (2)

- A. Permitted by Section 239(2)(c) regarding acquisition or disposition of land
- B. Permitted by Section 239(2)(f) regarding advice subject to solicitor-client privilege Carried

2019-88 Moved by Lisa Morrison – Seconded by Rex Smith

Council for the Village of Burk's Falls now reconvenes to regular open session at 20:40 pm. Having discussed: a sale of property (resolution 2019-89); confidential shareholder agreement amendments for Lakeland Holdings. Carried

2019-89 Moved by Lewis Hodgson – Seconded by Jarvis Osborne

That the Council for the Village of Burk's Falls hereby accepts the Value of Opinion from Louisa Moffat, Realtor for the position of the road allowance along Burk Street being proposed to be sold to Ms. A. Young in the Value of \$50.00;

And further that Council hereby declares the land surplus property of the Village of Burk's Falls Carried

Councillor's Report

Councillor Morrison attended meetings for the Historical Society, the Seniors Tea and the Fire Department dedication ceremony.

Councillor Smith attended the meetings for the Planning Board and the Seniors Tea.

Councillor Osborne attended meetings for the Historical Society along with student interviews. He also attended the Lakeland Shareholder's Meeting, the Library Board and performed a final walk about of the Armstrong Bridge project. There were a few minor items to be repaired and the engineers are working on it.

Councillor Hodgson attended meetings for the Downtown Development Team for discussions on the new sign, and banners. CIP applications are ready, and one has already been received. He attended the ACED meeting and had a meeting with local film society that would like to have an alternative reel shoulder season at the Theatre. He attended interviews for the summer staff. He attended the Regional Recreation Committee meeting to discuss the Haunted Highlands and reported that the Theatre opens this weekend.

Mayor Still attended the summer staff interviews, meeting for the AHHC including a doctor recruitment planning meeting with all area family health teams. She will be attending the Recruitment Fair in Sudbury/Sault St. Marie in September. She attended a MAHC task force meeting and hopes to attend a meeting with Minister Elliot along with Mayor of Bracebridge Graydon Smith in the coming months to push the need of a Nurse Practitioners Clinic.

2019-90 Moved by Lisa Morrison – Seconded by Lewis Hodgson

That the Council for the Village of Burk's Falls hereby adjourns at 20:54 to meet again on July 23th, 2019. Carried

Cathy Still
Mayor

Nicky Kunkel
Clerk