



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
May 26, 2020

The regular meeting of The Burk's Falls Council was held on Tuesday, May 26, 2020 at the Municipal Office at 6:00 pm hosted electronically on Zoom. The regular Council meeting was called to order at 6:00 pm

Present: Mayor Cathy Still, Councillors, Lewis Hodgson, Lisa Morrison, Jarvis Osborne, Rex Smith; Staff: Nicky Kunkel, Clerk; Allan Holder, Treasurer; Graham Smith, Arena Manager.

DECLARATION OF PECUNIARY INTEREST:

Pecuniary Interest declared by: None declared

MINUTES

Resolution 2020-73 Moved by Lisa Morrison - Seconded by Rex Smith

That the Council for the Village of Burk's Falls hereby approves the minutes of the special council meeting of April 29, 2020 and the regular Council meeting held April 21, 2020 as circulated. Carried.

DELEGATIONS TO COUNCIL:

1. Judy Kleinhuis, Principal Grant Thornton presented the 2019 Financial Statements and the clean 2019 Audit Report to Council. She explained there were two internal controls that would benefit from some review and then spoke of the 2019 surplus (\$21,000) and the net changes in financial position.

REPORTS TO COUNCIL:

1. Department Report: Arena Manager Graham Smith was in attendance and presented his report to Council, including the impact of COVID 19. His report explains the facility is still under orders to remain closed to the public. Staff will work on a reopening plan for the fall that ensures the health and safety of all users and staff are the highest priority. He will ensure Skate Canada, Hockey Canada and other organizations best practices, rules and guidelines are included. He also provided an update on the work that has occurred including the capital items that are completed.
2. Department Report for Recreation Department was received and the recommendations along with the explanations for cancelling summer programs were agreed to by Council in a resolution below.
3. Department Report for Almaguin Highlands Health Center were received. It was confirmed the Foodbank will be moving to the Health Center with operations starting for August 2020. The Committee continues to work on the plans for the OTN renovations and it explained the COVID impacts to the Center.
4. Department Report General Government was received. Topics on the report included response to COVID 19, Downtown Development, Bylaw Enforcement, Service Delivery Review and Community Safety planning.
5. Department Report Bylaw Enforcement was received regarding Feral Cats. Council had much discussion on the topic with the conclusion of requesting legal advice on the recommendation of offering live traps to homeowners.

ITEMS FOR DISCUSSION:

1. Council accepted the letter from MTO regarding the award of the Connecting Link Program for the final phase of the Ontario Street Bridge project. Council thanked the Ministry for their continued support.
2. Council received the notice from the Historical Society that the Heritage Day has been cancelled for 2020.

RESOLUTIONS:

2020- 74 Moved by Jarvis Osborne - Seconded by Lewis Hodgson

That the Council for the Village of Burk's Falls hereby accepts the Report from the Almaguin Highlands Health Center Manager as presented; and

Further that Council agrees to enter into a lease with the Burk's Falls and District Foodbank as circulated. Carried.

2020-75 Moved by Rex Smith - Seconded by Lisa Morrison

That the Accounts Payable in the amount of \$185,950.20 as presented up to and including May 26, 2020 hereby be approved for payment. Carried



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2020-76 Moved by Jarvis Osborne – Seconded by Lisa Morrison
That the revised Almaguin Community Economic Development Committee's 2020 budget in the amount of \$212,489.00 with the Village's share being \$10,000.00 be approved as presented. Carried.

2020-77 Moved by Lewis Hodgson - Seconded by Jarvis Osborne
That the Council for the Village of Burk's Falls hereby adopts the 2020-2026 Water Financial Plan as presented for the Safe Drinking Water License Renewal Application. Carried.

2020-78 Moved by Rex Smith – Seconded by Lisa Morrison
That the Council for the Village of Burk's Falls hereby accepts and adopts the 2019 Audited Financial Statements as presented by Grant Thornton. Carried

2020-79 Moved by Rex Smith – Seconded by Lisa Morrison
WHEREAS the Province of Ontario has declared a State of Emergency; and

WHEREAS the State of Emergency has been in effect from March 12, 2020 to June 2, 2020 with a possible further extension if Legislature permits due to the growth in the Province's COVID numbers increasing since opening Stage 1 of the Recovery Framework; and

WHEREAS the Province is currently testing the opening of certain businesses that have street access, some passive individual green fields with the social distancing of a minimum of 2 meters and limit of 5-person gatherings; and

WHEREAS Stage 1 continues to see Playgrounds, team sports, exercise equipment, public amenities/washrooms, and overnight camps remaining closed;

WHEREAS the municipal facilities including the Arena have been and remained closed to the public due to the Provincial Emergency related to COVID 19 restrictions and regulations; and

WHEREAS there is a continued risk of contracting COVID through contact and droplets all facilities/programming must meet strict health and safety guidelines that provincial organizations are starting to release best practices for; and

WHEREAS the Village is working on policies and procedures, but they are not complete nor yet to be implemented.

That the Council for the Village of Burk's Falls hereby confirms the Armour Ryerson Burk's Falls Memorial Arena shall remain closed with a re-evaluation date in September 2020.
Carried

2020-80 Moved by Lewis Hodgson – Seconded by Lisa Morrison
WHEREAS the Province of Ontario has declared a State of Emergency; and

WHEREAS the State of Emergency has been in effect from March 12, 2020 to June 2, 2020 with a possible further extension if Legislature permits due to the growth in the Province's COVID numbers increasing since opening Stage 1 of the Recovery Framework; and

WHEREAS the Province is currently testing the opening of certain businesses that have street access, some passive individual green fields with the social distancing of a minimum of 2 meters and limit of 5-person gatherings; and

WHEREAS Stage 1 continues to see Playgrounds, team sports, exercise equipment, public amenities/washrooms, and overnight camps remaining closed;

WHEREAS the municipal facilities including the Arena have been and remained closed to the public due to the Provincial Emergency related to COVID 19 restrictions and regulations; and

WHEREAS there is a continued risk of contracting COVID through contact and droplets all facilities/programming must meet strict health and safety guidelines that provincial organizations are starting to release best practices for; and



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WHEREAS the Village is working on policies and procedures, but they are not complete nor yet to be implemented.

That the Council for the Village of Burk's Falls hereby confirms all summer programming for 2020 is hereby cancelled including:

Recreation programming: Baseball, soccer, flag football, ultimate frisbee

The Towne Theatre

The Day Camp

Canada Day Celebrations Carried

2020-81 Moved by Lewis Hodgson – Seconded by Jarvis Osborne

That the Council for the Village of Burk's Falls hereby receives the Bylaw Enforcement Officer's report on feral cats; and

Further Council directs staff to investigate the legal requirement of residents trapping nuisance animals. Carried

2020-82 Moved by Rex Smith – Seconded by Lisa Morrison

That the Council for the Village of Burk's Falls hereby agrees to lease space in the Medical Centre as negotiated by staff to the Township of Ryerson for 6 weeks at a cost of \$450.00. Carried

2020-83 Moved by Rex Smith – Seconded by Lewis Hodgson

That the Council for the Village of Burk's Falls hereby agrees to proceed with the capital project for the Ontario Street Bridge Rehabilitation as applied for and funding received from Connecting Link Funding (MTO) in the year 2020; and

Further that municipal contributions for the project be used from the Roads Reserve fund in 2020 and replaced in the year 2021 when the construction portion of the project was to be completed. Carried

2020-84 Moved by Lewis Hodgson – Seconded by Rex Smith

That the Council for the Village of Burk's Falls hereby accepts the fee proposal from Tatham Engineering for the Armstrong Bridge Rehabilitation Project through Connecting Links for the tender drawings and tender document preparations in the amount of \$9,800.00 excluding HST. Carried

Councillors Report

NOTE: Several regular meetings have been cancelled due to the Province Emergency related to COVID 19 and orders of no gatherings.

Mayor Still invited Council to help her in June to plant the main street flowers.

Councillor Hodgson attended the Downtown Development Team Committee meeting via Zoom and a webinar on reopening theatres post COVID.

Councillor Osborne attended a meeting for the Library this month and for the water financial plan draft.

Councillor Smith attend the JBC meeting and will have a planning meeting later this week.

2020-85 Moved by Rex Smith – Seconded by Lisa Morrison

That the Council for the Village of Burk's Falls hereby adjourns at 20:07 to meet again on June 4th, 2020 at 1:00 pm. Carried

Cathy Still, Mayor

Nicky Kunkel, Clerk