



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
November 19, 2019

The regular meeting of The Burk's Falls Council was held on Tuesday, November 19, 2019 at the Municipal Office at 6:00 pm.

Present: Reeve Cathy Still, Councillors, Lewis Hodgson, Jarvis Osborne, Lisa Morrison; Regrets Councillor Rex Smith. Regrets Councillor Lewis Hodgson. Staff: Nicky Kunkel, Clerk and Allan Holder Treasurer.

The regular Council meeting was called to order at 6:00 pm

DECLARATION OF PECUNIARY INTEREST: None

MINUTES

Resolution 2019-159 Moved by Rex Smith – Seconded by Lisa Morrison

That the Council for the Village of Burk's Falls approves the minutes of the Council meeting of October 22nd, 2019 and the special Council meetings of November 6th, 2019 as circulated. Carried.

DELEGATIONS TO COUNCIL:

1. None for this session

REPORTS TO COUNCIL:

1. The Waste Management report was received and Council confirmed that there would be no free tags issued for disposal at the landfill site for this term of Council.
2. The Treasury Department report was received. The Treasurer presented his report and updated Council on the financial situation for the Village as of this date. He also presented a report on revising the tax policy and moving from a three year tax sale process to a two year process. This would allow accounts in arrears to enter into payment agreements in year three instead of year four; this potentially reduces added costs to the tax account as well as improves the Village's cash flow. Council passed a resolution to approve the policy change but also instructed staff to monitor the impact and increases in tax sale properties. Council reiterated they want to work with property owners to clear arrears.
3. The Clerks report was received on transfer to reserve for 2019. There are several projects started in 2019 or expected to be that will now be completed in 2020. The Clerk presented a report on the projects along with a proposal to transfer funds to the reserve. Council passed a resolution in support.

ITEMS FOR DISCUSSION:

1. Library CEO Report for October 2019 was received. Council also discussed the budget as presented at the October Tri Council meeting. Council passed a resolution below requesting the Library allow them to review the membership numbers allocated to the residents of the Village only. Council is cautiously optimistic that more than 85% of residents regularly use the Library.
2. The Boundary Road Agreement with Township of Armour was discussed and now that the Township of Armour is no longer plows Jack/Pickerel Lake Road and MTO does, Council requested the Clerk to inquire if Armour would alternate years for maintenance on Alice Street.
3. The letter from Robert Starr regarding trees was received and Council learned that Public Works does have the tree removal on their workplan for 2019.
4. Municipal Modernization Program announcements were shared with Council. There is a short turn around on the application but Council did agree to apply for a service delivery review.
5. Letters regarding funding from NBPS Health Unit were received. Council was thankful for the funds to purchase water fountains for the recreation fields and the welcome center and the fridge for water testing.
6. The quote for the addition to the Public Works Yard was received by Quesnel Construction. As it was over budget Council agreed to move 2019 funds to 2020 in hopes of achieving the project within the estimated budget.
7. Letter from Parry Sound Violence Against Women Coordinating Committee was received.

RESOLUTIONS:

2019- 160 Moved by Rex Smith - Seconded by Lisa Morrison

That the Council for the Village of Burk's Falls hereby approve the Treasurer to proceed with the amendments to the 2013-002 Collection of Property Tax Arrears Policy and provide the final version for adoption at the December 17, 2019 Council meeting. Carried.



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2019-161 Moved by Jarvis Osborne - Seconded by Lisa Morrison

That the Council for the Village of Burk's Falls hereby approves the transfer to reserves in the amount of \$619,111 for budgeted project expenses in 2019 that will be completed in 2020 as per the attached report. Carried

2019-162 Moved by Rex Smith– Seconded by Lisa Morrison

WHEREAS Council appreciates and supports the value and community spirit of the Burk's Falls and District Union Public Library and the hard work of the Board; and

WHEREAS Council agrees that cost sharing should be based on a fair and proven system for library services; and

WHEREAS the Council for the Village of Burk's Falls has instructed the Burk's Falls Library Board's Council Representative to obtain the backup for the Library Board's information indicating that there are 852 cardholders from the 981 persons within the Village on multiple occasions without success;

NOWTHEREFORE the Council for the Village of Burk's Falls hereby formally and finally requests the Burk's Falls and District Union Public Library Board to release the 2018 and 2019 cardholder/membership list (sorted by civic address) with usage data for each cardholder that is a resident within the Village of Burk's Falls prior to Council deliberating the 2020 proposed budget. Carried.

2019-163 Moved by Jarvis Osborne – Seconded by Lisa Morrison

That the Council for the Village of Burk's Falls hereby approves a submission for the Expression of Interest for a Service Delivery Review for the Village of Burk's Falls; and

Further that Council also supports a multiple Almaguin municipalities submission for a Joint Service / Shared Services Opportunity Review. Carried.

2019-164 Moved by Rex Smith – Seconded by Lisa Morrison

That the Accounts Payable in the amount of \$ 2,125,124.18 as presented up to and including November 19, 2019 hereby be approved for payment. Carried

2019-165 Moved by Jarvis Osborne – Seconded by Rex Smith

That the Council for the Village of Burk's Falls hereby adopts By-law 2019-22 authorizing the Memorandum of Understanding with Kawartha Credit Union for the use of the property known as 186 Ontario Street for a community open market. Carried

2019-166 Moved by Lisa Morrison – Seconded by Jarvis Osborne

That the Council for the Village of Burk's Falls hereby receives and approves the 2018-2022 Council Priorities Financing Report. Carried

2019-167 Moved by Jarvis Osborne – Seconded by Lisa Morrison

That the Council for the Village of Burk's Falls hereby receives and approves the only submission for the Yonge Street GeoTech RFP from Tulloch Engineering in the amount of \$16,915.80 plus HST with a provision for additional drill holes, including the testing at Well #3 at \$1,850. Carried.

2019-168 Moved by Rex Smith – Seconded by Lisa Morrison

That the Council for the Village of Burk's Falls hereby authorizes the application for the Connecting Links program for rehabilitation of the Armstrong Bridge (MTO site 44-121) in the total amount of \$1,050,900.00 (inclusive of HST). Carried

2019-169 Moved by Jarvis Osborne – Seconded by Lisa Morrison

That the Council for the Village of Burk's Falls hereby authorizes the annual road closure for Ontario Street and Yonge Street each Remembrance Day during the hours of 10:30 am to 11:30 am for the Royal Canadian Legion Br. 405 Parade and Ceremony. Carried

2019-170 Moved by Rex Smith – Seconded Lisa Morrison

That the Council for the Village of Burk's Falls approves the proposed fees for the 2019-2021 Municipal, Joint Arena and Joint Library audit fees as presented by Grant Thornton. Carried



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2019-171 Moved by Lisa Morrison – Seconded by Jarvis Osborne
That the Council for the Village of Burk's Falls hereby agrees to contribute \$200.00 for the 2019 EMS Toy Drive. Carried.

2019-172 Moved by Lisa Morrison – Seconded by Rex Smith
That the Council for the Village of Burk's Falls hereby authorizes the annual road closure for Ontario Street and Yonge Street on the first Saturday of December for the Santa Claus Parade. Carried.

2019-173 Moved by Jarvis Osborne – Seconded by Rex Smith
That the Council for the Village of Burk's Falls hereby agrees to contribute \$200.00 for the 2019 Santa Claus Parade. Carried

2019-174 Moved by Lisa Morrison – Seconded by Jarvis Osborne
That the Council for the Village of Burk's Falls hereby agrees to authorize the purchase of a vehicle by the Joint Building Committee as outlined in the tender document submitted by the JBC. Carried.

2019-175 Moved by Lisa Morrison – Seconded by Jarvis Osborne
That the Council for the Village of Burk's Falls hereby agrees to support the applications of Cogeco to the CRTC for improvements to wireless and broadband internet in the Burk's Falls area. Carried

2019-176 Moved by Lisa Morrison – Seconded by Rex Smith
That the Council for the Village of Burk's Falls hereby instructs the Clerk to;

- 1) To Armour that Council will not be providing any free tags for use at the landfill site.
- 2) That Armour and Ryerson receive a copy of the Library resolution along with a request to reopen cost share factor.
- 3) That a letter be sent to Armour asking for the boundary agreement (Alice) be alternate years.

Council instructs Treasurer to contact adjacent property owners to Roll #4922 000 001 02250 0000 to discuss options available for claiming forfeited corporate property. Carried.

Councillor's Report

Council attended the October 28, 2019 Tri Council meeting as well as the Remembrance Day Ceremonies.

Councillor Smith attended meetings for the JBC and discussed that there will not be a request for additional funding in 2019. He also attended the Tri Council meeting with the other Councillors and the Planning Board Committee and attended a meeting with Whitmells to discuss winter maintenance for 2019/2020.

Councillor Morrison attended the Tri Council meeting and the Historical Society. She provided Council with an update on events and encouraged everyone to attend Cookies with Mrs. Claus.

Councillor Osborne attended meetings for the Library, Historical Society, Winterfest and attended a meeting with Whitmells to discuss winter maintenance for 2019/2020.

Mayor Still attended a meeting in Ryerson to discuss the Arena ICIP application, the AHHC meeting and the EMS Board meeting. She also made arrangements with the Scouts to help them gain their civics badge. She also informed Council and congratulated Lucas Leggett for being recognized by the Province for bravery.

2019-177 Moved by Lisa Morrison – Seconded by Rex Smith
That the Council for the Village of Burk's Falls hereby adjourns at 20:05 to meet again on December 17. Carried

Cathy Still
Mayor

Nicky Kunkel
Clerk