



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
October 22, 2019

The regular meeting of The Burk's Falls Council was held on Tuesday, October 22, 2019 at the Municipal Office at 6:00 pm.

Present: Reeve Cathy Still, Councillors, Lewis Hodgson, Jarvis Osborne, Lisa Morrison; Regrets Councillor Rex Smith. Staff: Nicky Kunkel, Clerk.

The regular Council meeting was called to order at 6:00 pm

DECLARATION OF PECUNIARY INTEREST: None

MINUTES

Resolution 2019-140 Moved by Lewis Hodgson – Seconded by Jarvis Osborne
That the Council for the Village of Burk's Falls approves the minutes of the Council meeting of September 24th, 2019 and the special Council meetings of September 26th, and September October 7th, 2019 as circulated. Carried.

DELEGATIONS TO COUNCIL:

1. Diane Brandt, President of the Historical Society regarding the 2020 budget. She spoke of the recent Halloween events and that they were well attended. She explained the digital newspaper project; taking the former Almaguin News papers dating back to 1917 and scanning them.

REPORTS TO COUNCIL:

1. The Waste Management report was received. There was discussion on the equipment repair and noted that the invoice was received on October 8th, 2019 but the total was not provided and there is no idea the impact to the 2019 budget.
2. The Arena Report was received. The Manager was present and reviewed the report as well as the 2020 projected budget. There is room for some capital repairs while keeping the budget consistent with the 2019 amounts. He would like to install two soft starts as well as the condenser VFD. Council agreed to put it in the budget. They also reviewed the 5-year capital plan and will incorporate that into the Village's asset management plan. There have been several projects completed to save energy costs and water usage. It is hoped to have a better understanding of the savings in 2020.

ITEMS FOR DISCUSSION:

1. Library Minutes and 2020 Budget; Council reviewed the minutes and budget. The budget is 15% higher than the previous year. Council passed a resolution to seek additional information to better understand the increase.
2. Arena Repurposing Committee; the drawings of the Committee's current fulsome plan for the Arena was presented. At the first meeting the architect expected the project may cost approximately \$2M. Council passed a resolution to approve the addition of a daycare, fitness center and relocate the dressing rooms.
3. Yonge Street Project – Engineering was awarded from the EOI, which is in its final year. DM Wills was chosen as they have delivered results on time and within budget. Council received a report and proposal on the water for Yonge Street from Envriologists to reline and repair the cast iron pipe since it is not eligible for the funding. Council will review with the project plan prior to deciding.
4. Letter from MPP Bourgouin regarding Bill 125; Council supported the concept of safer highways but remain that Highway 11 not be deemed a 400 series highway for the benefit of young drivers.
5. Letter from River Run Productions regarding 2019 Jamboree was received. Council was happy to hear many attendees also ate and purchased gas while attending the event.
6. Christmas Dinner, hours, yearend HR matters; a resolution was passed to authorize these year end procedures and to plan a Christmas dinner. The Christmas party could be a formal dinner or bowling, whichever the majority of the attendees want. Council preferred the day of December 13th.

RESOLUTIONS:

2019- 141 Moved by Lisa Morrison - Seconded by Rex Smith

That the Council for the Village of Burk's Falls hereby receives the Arena Manager's Report, preliminary 2020 workplan and budget and draft Long-Term Capital Plan for arena infrastructure. Carried.



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2019-142 Moved by Jarvis Osborne - Seconded by Lisa Morrison
That the Council for the Village of Burk's Falls hereby receives the Library's draft 2020 budget;
and

Further that Council requests an additional written report on the specific budget items that
have required the budget to be increase by 15%. Carried

2019-143 Moved by Lisa Morrison – Seconded by Rex Smith
That the Council for the Village of Burk's Falls hereby authorizes the Clerk to submit the
application for the Investing in Canada Infrastructure Program Community Culture and
Recreation for the purpose of an addition to the Armour Ryerson Burk's Falls Memorial Arena
and to renovate the existing community space; and

Further that it is understood that the final costs of the project as presented in drawings is
estimated to be between \$2 million and \$2.5 million with the municipal share being 26.67%.
Carried.

2019-144 Moved by Lewis Hodgson – Seconded by Lisa Morrison
That the Council for the Village of Burk's Falls hereby authorizes municipal staff to organize a
Christmas Party with the inclusion of the Townships of Armour and Ryerson as in previous
years; and

Further that Council confirms the municipal office will close inclusively from noon on December
24th, 2019 to January 1, 2020; and

Further that Council confirms that full time staff shall receive the Christmas bonus of \$150.00
and all active part-time staff and community volunteer committee members shall receive
\$75.00; and

Further that Council confirms the Employment Policies recognize a 1.9% COLA increase from
September 2018 to 2019 and this amount shall be applied to the Salary Grid for the Village
effective January 1, 2020. Carried.

2019-145 Moved by Rex Smith – Seconded by Lewis Hodgson
That the Accounts Payable in the amount of \$ 2,282,379.59 as presented up to and including
October 22, 2019 hereby be approved for payment. Carried

2019-146 Moved by Lewis Hodgson – Seconded by Jarvis Osborne
That By-law No. 22-2019 being a bylaw to enter into an agreement and appoint Greg Rutledge
as the Community Emergency Management Coordinator be considered read and passed this
22nd day of October 2019. Carried

2019-147 Moved by Lisa Morrison – Seconded by Lewis Hodgson
That the Council for the Village of Burk's Falls hereby accepts the report and recommendation
of the Welcome Centre Adhoc Committee for the tender submissions for the operation of the
Welcome Centre starting for the 2020 season. Carried

2019-148 Moved by Rex Smith – Seconded by Lisa Morrison
That the Council for the Village of Burk's Falls hereby accepts the report and
recommendations of the Clerk for the security renovations on the municipal front office.
Carried.

2019-149 Moved by Lisa Morrison – Seconded by Rex Smith
That the Council for the Village of Burk's Falls hereby agrees to contribute to the 2020
Winterfest with the use the ice rink for public skating and the use of the hall and kitchen space
as per the letter dated October 7, 2019. Carried

2019-150 Moved by Lewis Hodgson – Seconded by Jarvis Osborne
That the Council for the Village of Burk's Falls hereby agree to participate in the development
of a Regional Fire Department; and

Further that Council agrees in principle to contribute their total 2019 fire budget to the
department to determine the level of service attainable from among those municipalities
participating for fire suppression, prevention and fire training. Carried



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2019-150 Moved by Lewis Hodgson – Seconded Lisa Morrison

That the Council for the Village of Burk's Falls hereby deems the Community Improvement Plan Façade Improvement File 2019-01 from Doug Boyes for 189 Ontario Street complete and eligible for reimbursement of \$10,000 for completed façade improvements. Carried

2019-152 Moved by Lisa Morrison – Seconded by Lewis Hodgson

That the Council for the Village of Burk's Falls hereby supports the letter dated October 15, 2019 for Guy Bourgouin, MPP for Muskhegowuk-James Bay for Bill 125, making Northern Ontario Highways Safer Act, 2019. Carried.

2019-153 Moved by Lewis Hodgson – Seconded by Jarvis Osborne

That the Council for the Village of Burk's Falls hereby approves the attendance at the municipal association annual conferences (2020):

1. ROMA: January 19-21 - Sheraton Centre in Toronto -
2. OGRA: February 23-26 - Fairmont Royal Hotel in Toronto – Rex Smith
3. OBBIA: April 19-22 - Delta Airport Hotel in Toronto – Lewis Hodgson/Nicky Kunkel
4. AMCTO: June 7-10 - Blue Mountain in Collingwood – Nicky Kunkel
5. AMO: August 16-19 - Shaw Centre in Ottawa – Cathy Still
6. MFOA: September 23-25 - Blue Mountain in Collingwood – Allan Holder

Other Admin Staff Training as budgeting allows:

1. Cemetery / Lottery Licensing / Dr. Recruitment
2. Treasurer's Forum / Asset Management
3. AMCTO Zone 7 meetings (perhaps 10 days out of office)
4. Community Safety and Well Being Plans
5. Ontario Municipal Human Resources training
6. Human Resources/Team Building Carried.

2019-154 Moved by Lisa Morrison – Seconded by Rex Smith

That should the Clerk be elected to the AMCTO Board as the Zone 7 in 2020 representative the Council for the Village of Burk's Falls agrees she can attend as an employee of the Village. Carried Recorded vote requested by: Councillor. Osborne. Nays: Councillor Osborne. Yays: Councillor Hodgson, Councilor Morrison, Councillor Smith and Mayor Still.

Councillor's Report

Councillor Smith attended meetings for HazMat and reported there was an increase in the car volume at 197 cars serving 445 households. The JBC meeting was cancelled and the Planning Board meeting is the 23rd.

Councillor Morrison attended several meetings for the Manor and has been working on finding a replacement for the community bus.

Councillor Osborne attended meetings for the Library, Historical Society, and the DPSMA on September 27th.

Councilor Hodgson attended a meeting to follow up on the KCU Market, the recreation committee and helped plan for the Halloween events.

Mayor Still attended the Agricultural Society's awards potluck, reported the MAHC Task Force is now completed and is now on the local share committee. She set up a meeting for Almaguin municipalities to learn more of project. On the 24th she is reading for the Children's reading hour at the Library. She also reminded Council that she would like a dedication ceremony in the spring for the Knight Brother's Park.

2019-155 Moved by Lisa Morrison – Seconded by Rex Smith

That the Council for the Village of Burk's Falls hereby adjourns at 19:55 to meet again on November 26. Carried

Cathy Still
Mayor

Nicky Kunkel
Clerk