



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
May 23, 2017

The regular meeting of The Burk's Falls Council was held on Tuesday, May 23, 2017 at the Municipal Office at 6:00pm.

Present: Reeve Cathy Still, Councillors, Jarvis Osborne Rex Smith, Lisa Morrison, Lewis Hodgson. Staff: Nicky Kunkel, Clerk; Allan Holder, Treasurer

The meeting was called to order at 6:00 pm

DECLARATION OF PECUNIARY INTEREST:

None Declared.

Resolution 2017-79 Moved by Lewis Hodgson – Seconded by Jarvis Osborne
That the Council for the Village of Burk's Falls adopt the minutes of the Council meeting of April 25 and the special meeting of May 16, 2017 as circulated. Carried.

DELEGATIONS TO COUNCIL:

1. Judy Kleinhuis from Grant Thornton attended the meeting and presented Council with the audit results and 2016 draft Financial Statements for review.

REPORTS TO COUNCIL:

1. Council received the Clerk's report regarding the Vacant Unit Rebate Program and agreed to present the revisions to the Minister of Finance for the July 1st deadline to ensure if approved they will be considered in the Minister's regulation.
2. Council received the Clerk's report regarding general government matters and agreed to amend the noise bylaw to set times and use more standard wording for noise levels. Council also agreed to amend the Storage Container Regulations using the Planning Act to allow for stricter enforcement. Council discussed the RV area and decided that there could be sites from the ball field snack bar moving to the west. There would be no services at the site, such as water, washrooms, hydro, it would be an area someone could park a camper or RV at for a night while stopping or passing through the Village.

ITEMS FOR DISCUSSION:

1. Council received the letter from Jasmine Webb regarding the summer day camp program and discussed options but maintained in the end that mature staffing and organizing would remain barriers to offering the program.
2. Council discussed the proposed E-Newsletter and approved it being distributed.
3. Council discussed the correspondence from the Townships of Armour and Ryerson regarding shared services renewals. Burk's Falls Council will request that wording be in the agreement that addresses termination clauses regarding processes and notice periods, asset division upon termination (which would be the same as the legal letter currently opinioned on the matter from the Village's lawyer), and they would like this agreement to be for a three-year period. Council agreed more discussion on the terms of reference for committees is still needed.
4. Council was informed by Reeve Still that the Historical Society is looking for volunteers and a steady contribution from the Village to keep operations going year after year. Council heard that Armour is looking at ownership of the Watt Family House Museum and Ryerson will maintain ownership and the expenses of the School House Museum. The Historical Society believes it is necessary to hire summer students to assist the curator for June, July and August. Council discussed contributing toward the Society for them to determine where best to apply it for staffing purposes. The Clerk is to clarify amounts and timing for the next meeting.
5. Council received the draft for lease arrangement from the Library Board and decided to amending wording from the document the Village had prepared. The draft from Law Depot was not accepted and there were items in the Library draft that the Village did not agree with or have authority for. The Clerk will seek advice on the suggested wording and advise the Library. Council also stated they would like this agreement, once finalized, to be the standard lease form for all rental agreements the Village manages.



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6. Council received the correspondence regarding the Tale of A Town and they look forward to the event being held in Burk's Falls and will encourage residents to participate June 4th and 5th, 2017.

RESOLUTIONS:

2017-80 Moved by Rex Smith – Seconded by Lisa Morrison
That the Council for the Village of Burk's Falls hereby adopts the 2016 Draft Consolidated Financial Statements as present by Grant Thornton. Carried.

2017- 81 Moved by Rex Smith - Seconded by Lisa Morrison
That the Accounts Payable in the amount of \$378,698.63 as presented up to and including May 23, 2017 hereby be approved for payment. Carried.

2017-82 Moved by Lewis Hodgson - Seconded by Jarvis Osborne
That the Council for the Village of Burk's Falls hereby receives the Clerk's report regarding Vacant Unit Rebate Programs; and

Whereas Council has posted the proposed Vacant Unit Rebate Program and notice of agenda item;

Now Therefore Council for the Village of Burk's Falls hereby approves the revised Vacant Unit Rebate Program to be presented to the Minister of Finance.

Should the option to opt out of this program in its entirety be rejected by the Ministry. Carried

2017-83 Moved by Rex Smith– Seconded by Lisa Morrison
That By-law No. 8-2017 being a By-law to regulate the care and control of animals be read a first, second and third time and passed this 23rd day of May 2017. Carried.

2017-84 Moved by Lewis Hodgson – Seconded by Jarvis Osborne
That By-law No. 9-2017 being a By-law to set tax ratios for 2017 be read a first, second and third time and passed this 23rd day of May 2017. Carried.

2017-85 Moved by Lisa Morrison – Seconded by Jarvis Osborne
That the Council for the Village of Burk's Falls adopt the 2017 Budget Report as required by Ontario Regulation 284/09 as per the attached schedule. Carried.

2017-86 Moved by Rex Smith – Seconded by Lewis Hodgson
That By-law No. 10-2017 being a By-law to set tax rates for 2017 be read a first, second and third time and passed this 23rd day of May 2017. Carried

2017-87 Moved by Lisa Morrison– Seconded by Jarvis Osborne
That the Council for the Village of Burk's Falls hereby approves the application to the Strategic Economic Infrastructure Program Northern Community Capacity Building Program for a Downtown Revitalization and Waterfront Master Plan Phase 2; and

Further that the Village agrees to fund the project at \$25,000.00 plus any additional fees and overages. Carried

2017-88 Moved by Lisa Morrison – Seconded by Jarvis Osborne
That the Council for the Village of Burk's Falls hereby approves the proposal of CM Fitness for a weekly boot camp to be implemented on municipal property near the ball diamonds; and

Further that CM Fitness submit their Certificate of Insurance prior to their first activity date. Carried. Pecuniary Interest declared by: Lewis Hodgson

2017-89 Moved by Rex Smith – Seconded by Lisa Morrison
That the Council for the Village of Burk's Falls hereby supports the Special Olympics Torch Run and agrees to close portions of Ontario Street and Yonge Street in order to allow the Torch Run and Parade to progress through Burk's Falls on June 7th, 2017. Carried.

2017-90 Moved by Lisa Morrison – Seconded by Jarvis Osborne
That the Council for the Village of Burk's Falls hereby supports the Shaw Direct Customer Appreciation Tour in Burk's Falls on June 28th, 2017 and its use of the municipal parking lot on Ontario Street. Carried.



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2017-91 Moved by Rex Smith – Seconded by Jarvis Osborne

That the Council for the Village of Burk's Falls hereby agrees in principal to enter into a cost sharing agreement with the Ministry of Transportation for the Ontario Street Rehabilitation Project; and

Further that the Clerk, Public Works Foreman and Deputy Reeve Smith be authorized to meet with Ministry representatives to negotiate a potential agreement for Council's consideration. Carried.

2017-92 Moved by Lisa Morrison – Seconded by Jarvis Osborne

That the Council for the Village of Burk's Falls hereby receives the tender submissions for Cemetery Services as follows:

Bidder	Interment	Holidays	Hourly rate
MTS	\$400.00	\$600.00	\$100.00
Klink Enterprises	\$600.00	\$700.00	\$ 35.00
1255536 ON Inc	\$800.00	\$950.00	\$120.00

And further that the low bid of MTS be accepted provided all necessary paperwork is filed with the Village of Burk's Falls Municipal Office. Carried.

2017-93 Moved by Rex Smith – Seconded by Jarvis Osborne

That the Council for the Village of Burk's Falls hereby receives the quotes submitted for washroom fixtures at the Armour Burk's Falls Ryerson Memorial Arena as follows:

Bidder	Total Amount
Art's Plumbing	\$5,966.40
Paul Sowrey	\$8,942.82
Burk's Plumbing	\$7,504.13

And further that the low bid of Art's Plumbing be accepted provided all necessary paperwork is filed with the Village of Burk's Falls Municipal Office. Carried.

Councillor's Report

Councillor Hodgson attended the BACED committee meeting and two budget meetings and informed Council that the sponsored movie held on May 18th went well.

Councillor Smith attended the District of Parry Sound Municipal Association (DPSMA) meeting in Sunridge, three budget meetings and meetings concerning the bridge project.

Councillor Morrison attended two budget meetings, the Historical Society meeting and the library board meeting. She is suggesting that the library board meetings are very quick and often adjourned under an hour so there may be an opportunity to meet less than every month.

Councillor Osborne attended the budget and bridge project meetings, as well as the DPSMA meeting. He is also working with the Administrative Assistant on crossing guard locations for September 2017 at Land of Lakes.

Reeve Still attended the budget meetings and informed Council she is working on organizing the car show for Canada Day and will be planting the flowers again this spring.

2017-95 Moved by Lewis Hodgson – Seconded by Jarvis Osborne

That the Council for the Village of Burk's Falls hereby adjourns at 20:30 pm and agrees to meet again on June 27, 2017. Carried.

Cathy Still
Reeve

Nicky Kunkel
Clerk