Kingdom Trail Association

The Kingdom Trail Association (KTA) is a diverse organization with a multifold program of recreation, conservation, education, economic stimulation, and regional promotion. As the organization is diverse so are the job responsibilities of its staff and volunteers. This partnership between staff and volunteers is based on trust, respect and a mutual understanding of these responsibilities. The individual employee goals and responsibilities are outlined in the following job description.

JOB DESCRIPTION: Kingdom Trails Ambassador

RESPONSIBLE TO/ EVALUATED BY: Operations Manager

OVERSIGHT: Trail Network Oversight; Education; Parking & Maintenance

TEAM COORDINATION WITH: Executive Director, Operations Manager, Trails Manager, Marketing & Events Manager, KTA Board Members, Landowners, Welcome Center Staff, Trail Crew, Parking Attendants.

All duties will be implemented within the goals and objectives of the Kingdom Trail Association.

RESPONSIBILITIES/TASKS:

• Maintain a high quality work standard with complete commitment to the mission of KTA.
• Maintain and foster positive working relations in the local and regional community.
• Provide quality customer service
• Educate users of trail network and rules of the trails
• Emergency extraction communication & assistance
• Provide parking help and guide users to Welcome Center
• Provide map information and guidance to users
• Light trail maintenance including clean up of trail debris and trash

CANDIDATE PROFILE:

• Strong organizational skills, including the ability to manage multiple tasks.
• Ability to work as a team member.
• Strong communication
• Able to ride a mountain bike for 4 plus hours with a full
• Able to carry basic bike tools and able to assist in basic bike maintenance
• First Aid/CPR certification preferred
• A passion for outdoor recreation and conservation
• Knowledge of the local area and entire KTA network

CLASSIFICATION AND WORK SCHEDULE:

• Hourly, Seasonal
• Holidays and weekends are a must, weekday availability needed
Job Description: Kingdom Trails Ambassador

• Work hours vary according to season and duties

March 2020
EGD