Job Description: Trail Crew Member

Kingdom Trail Association

The Kingdom Trail Association (KTA) is a diverse organization with a multifold program of conservation, education, economic stimulation, regional promotion, and recreation. As the organization is diverse so are the job responsibilities of its staff and volunteers. This partnership between staff and volunteers is based on trust, respect and a mutual understanding of these responsibilities. The individual employee goals and responsibilities are outlined in the following job description.

JOB DESCRIPTION: Trail Crew Member

RESPONSIBLE TO/EVALUATED BY: Trail Manager & Trail Crew Leader

OVERSIGHT: Trail maintenance standards; Trail construction and improvement; Natural resource protection; Tool inventory & maintenance; KTA vehicle & equipment operation.

TEAM COORDINATION WITH: Trails Manager, Trail Crew Leader, Trail Crew Members, Executive Director, KTA Trails Advisory Committee, Operations Manager, Marketing & Events Manager, Landowners. The Trail Crew Member will coordinate operations, that best maintain the KTA year-round trail system to ensure landowner satisfaction, natural resource protection, accessibility and safe recreation. All duties will be implemented within the goals and objectives of the Kingdom Trail Association.

RESPONSIBILITIES/TASKS:

• Maintain a high quality work standard with complete commitment to the mission of KTA.
• Maintain and foster positive working relations in the local and regional community.
• Maintain the KTA standard for quality trail design, maintenance and stewardship.
• Ensure the future health of the trail system through proper management, resource acquisition and logical planning under direct consultation with the Trails Manager.
• Ensure winter trails are kept groomed on a regular basis when applicable.
• Maintain and enforce the safest working environment as possible.
• Assist in the leadership of Volunteer Work Projects as needed.
• Ensure that all KTA projects meet or exceed standards established by the managing agency, KTA Trails Advisory Committee and KTA Trails Manager.
• Assist in the proper care of facilities, tools, supplies, vehicles, equipment and provide for secure storage and maintenance.
• Assist KTA with Welcome Center Customer Service and Village Operations as needed.
• Supplemental duties/responsibilities to support other KTA operations/functions/events as needed.

CANDIDATE PROFILE:

• Interest in Mountain biking
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- Bachelors degree in recreation, natural resource management, environmental studies or related field preferred
- Proven outside manual labor and/or trail construction.
- Strong organizational skills, including the ability to manage multiple tasks.
- Ability to work as a team member.
- First Aid and Wilderness Responder Certifications preferred.
- Experience working with customers and volunteers.

CLASSIFICATION AND WORK SCHEDULE:

- Full-time Seasonal (Temporary)
- Varies according to season and duties, maximum forty of hours per week, including occasional weekends as needed.

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