

A FY2021 Budget Work Session of the City Council of the City of Lava Hot Springs will be held on Thursday, July 30, 2020 at 6 pm, Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

Present: Jon Thomson, Mayor
Randy Benglan, Councilperson
Rickey Frandsen, Councilperson
Lisa Guthrie, Councilperson
Brian Hinz, Councilperson
Canda Dimick, City Clerk
Tony Hobson, City Maintenance
Ken Fagnant, Fire Chief

Excused: Amantha Sierra, Office Assistance
Gary Cooper, City Attorney

Guests:

Mayor Thomson welcomes everybody and called the meeting to order at 6:00 p.m.

FY2021 Budget Work Session - ACTION ITEM:

Fire Department Budget: Ken Fagnant, Fire Chief reviewed proposed budget. Ken explained this year was a fairly light fire season, extremely light compared to the last few years. The City didn't have the founder day's activities or the foam in the park this year. The department still has a fifty five (55) gallon drum. Ken suggested if the city needs to cut budget by a grand the foam would be the place to do it, we are in good shape now. The only issue would be if we got a really nasty grass fire. It takes thirty five to forty five (35-45) days for delivery. Ken was asked to order foam that was budgeted in this year's budget now.

Ken discussed plans to replace structure helmet lights for each volunteer. City Clerk Canda Dimick questioned if they are considered to be part of the turnout gear if so, there is money available in this year's budget for some of them. Ken agreed that it's part of the turnout gear. Ken was advised to order flash lights on current budget. Ken will order fourteen (14) flashlights for volunteers. Ken explained rural district budget referenced on his request, provided to city for their reference.

Maintenance Budget: Tony Hobson, City Maintenance reviewed proposed budget. Bridge decking and pipe needs to be repaired. Tony talked to Keller's and they are going to send engineer's down next week to look at it, prepare estimate and possible help get a grant to fund it. Bridge report from a year ago reviewed. Railing point is getting bad needs to be re-done. Councilperson Hinz addressed the process that was used when they painted the railing. Ice buildup discussed.

Vehicle maintenance – Tony Hobson, City Maintenance - Sweeper cost are for everything that was repaired last year. Tony is looking into a mechanical lease sweeper rather than a suction because the sand is eating out the metal. Constantly having to weld on it. Waiting on bid to come in. Mayor Thomson stated that all municipality are looking at long term lease program rather than purchase because of the cost of new equipment and maintenance. Councilperson Frandsen questioned if they could apply nylon rather than weld. Tony explained that they have applied rubber coating on welds. Tyson with Bannock County is working with Tony on lease options. Not sure of the cost will report to council once received.

Sander – Tony Hobson, City Maintenance - Vehicle maintenance same situation except for skid wheels. Needs two (2) rear tires. Lights and wiring on switch control box needs to be replaced, salt has damaged the wiring. Tony would like to try the skid wheels instead of the shoes to see if they last longer, would like to experiment with it. Wheels allows adjusting when the blade wears down where the shoes don't. Tony feels like it will save the city money.

Backhoe – Tony Hobson, City Maintenance - Same scenario as sweeper, would like to go under a lease program for a new one. If they don't go with lease need to send it to Cat and have them go over it to see if other maintenance is needed, cost question. Mayor Thomson question Tony on the three thousand hours reference on his list. Hours are total since the city has had the backhoe, 2008 or 2009 purchased new. Had minor issues this year with it but was able fix it. Tony would like to purchase a snow pusher to attach to the bucket, similar to what Inkom has. Believe it would help speed process up on plowing snow on Main Street. Pusher comes in nine to twelve (9 to 12) feet, nine (9) foot may be okay. Mayor Thomson explain

the current process and compares it to the pusher process, would cut down time on Main Street. Would like to see no parking on Main Street during snow plowing time frame. If the City does a lease program on the Backhoe would like to add attachments to the lease.

Grator – Tony Hobson, City Maintenance - same as usual. Need to purchase new lights for it, would like to go LED.

Pickup's and Ranger – Tony Hobson, City Maintenance - Oil changes and small maintenance to be done be at Shane Service.

City Hall bricks – Tony Hobson, City Maintenance - Caps have deteriorated. Can't find any cement caps like the current caps. Plan is to purchase some brick and take top layer off.

Lights (shop) – Tony Hobson, City Maintenance – Install motion sensor light over door and another along alley direct to fuel tanks. Run conduit to install outlets in shop to eliminate extension cords, tripping hazard.

Storage container – Tony Hobson, City Maintenance -The city is going to lose storage for lawn mower when fire station project addition starts. City Clerk Canda Dimick suggested adding area to new fire station.

Shop – Tony Hobson, City Maintenance - Need a new shop vac. Would like to purchase new cordless tool set and socket, using personal cordless equipment.

Ambulance Garage – Tony Hobson, City Maintenance - Place metal over fascia that has deteriorated. Replace sheet rock, install garage door openers and shelving.

Tony Hobson, City Maintenance - Install retaining wall (Ecoblock) to keep sand from sliding into yards.

Tony Hobson, City Maintenance – would like to put gravel on road down to sewer lagoons. City Clerk Canda Dimick suggested funding out of this year's budget. Tony doesn't know if he can get to it this year. Problems with lift pumps and having to replace them every three (3) years discussed.

Tony Hobson, City Maintenance will be getting a bid to resurface 4th street and install curb and gutter tomorrow. Tony wants to install curb and gutter now because he is working with company that does both asphalt, curb & gutter.

Tony Hobson, City Maintenance - Cold mix is for patching pot holes.

Tony Hobson, City Maintenance would like to have pit run and some $\frac{3}{4}$ gravel on hand.

Tony Hobson, City Maintenance would like to get some lenses for the decorative street lights on hand in case some get broke, five hundred (500.00) dollars each. Ships from Florida.

Storm drain flushing – Tony Hobson, City Maintenance - When Tony cleaned out the storm drain boxes this year there was a lot of sediment in the pipes. Cost to flush all storm drain, seems low, two thousand (2,000.00) dollars. Flush out the manhole. Quote is an hourly rate not by manhole. Need to bump up to three thousand (3,000.00) or thirty five hundred (3,500.00) dollars to be sure all manholes are done, not done every year. Council decided on thirty five hundred (3,500.00).

Park – Irrigation systems repairs – Tony Hobson, City Maintenance - Sprinkler heads, annual maintenance on lawn mower and brush mower.

Spray Chemical – Tony Hobson, City Maintenance - Purchased every year. Most of it is used at the sewer, some on the streets and around storage tank. Have to be careful around the water.

Buddy Campbell Bathroom roof – Tony Hobson, City Maintenance - Roof needs to be replaced with a metal roof, re-deck and apply. Leaking need to do before winter. Tony was advised to get with Kirk Valentine and have the roof done in this year's budget.

Tony Hobson, City Maintenance reviewed his top priorities with council.

Councilperson Hinz reported that Pocatello Sweeping done a job, fog seal, in Pocatello and they did a really good job. Tony Hobson, City Maintenance is working on getting three (3) bids.

Flow Meter – Mayor Thomson reported Bryan Phinney with Keller's recommended a clamp on collar flow meter. This allows the city to check if water is being used on any line. It measure any flow going through a four (4) inch line. Keep it in mind and see where things are. Possible fund.

Barnacle Parking Enforcement Device (BPED) – Mayor Thomson reported boots are per the wheel size would have to have multiple sizes. The Barnacle device is more versatile. City Clerk Canda Dimick reported on the barnacle device and applications available. The application would allow payment processing and once payment is made the car owner can remove windshield device. Boxes can be located throughout the city for car owner to dispose of device, if device is not return to drop off box car owner is charged for the device. Council discussed options. Drop box at city hall. Tony Hobson, City Maintenance addressed liability to the city if damage is done while putting on the parking boots.

Water Department – Tony Hobson, City Maintenance reported on budget item for miscellaneous parts (brass) to have on hand, three thousand (3,000.00) dollars.

Water Meter – Tony Hobson, City Maintenance is still working on costs for three & four (3& 4) inch. Hard to get parts for a three (3) inch water meter. Council decided not to offer a three (3) inch service because of the difficulty to get parts. Available sizes 1, 1 ½, 2 & 4 inch.

City Clerk Canda Dimick reviewed budget lines:

Black Mountain quote for payroll, she would like to bring back payroll in-house. Fifty one hundred (5,100.00) for software to run payroll in-house. Payroll service currently charge one hundred and fifty per month. Canda currently inputs payroll for record keeping and payroll services prepare employee checks except on a holiday. Canda process a manual check on holidays. Payroll service currently handle all reporting to government agency and deposit to fund payroll. Payroll schedule discussed.

Insurance premiums reviewed.

Health insurance – One (1) percent increase. Amantha has told me she would like the city to consider covering dental insurance. It would require all employees to have the cover. Council asked if any other employee would like coverage and Canda responded she would have to ask them. Tony reported he already a plan independent from the City insurance and Justin has not said if he is interested in dental insurance.

Fireworks donations discussed.

ADA Ramp – City Clerk Canda Dimick reviewed ADA grant that was rewarded to the city. Ramps have to be done on ITD (Idaho Transportation Department) road way, only one location where it applies. Council requested grant to be returned.

Law Enforcement – City Clerk Canda Dimick - July 4th extra patrol. Canda has *not* received the bill for July 4th & July 24 2020 services. Last year's budget was eight thousand (8,000.00) dollars. Council discussed service paid this year. The City paid Search & Rescue six hundred (600.00) dollars plus Bannock County extra patrol. Search & Rescue has never received payment in the past. Councilperson Hinz suggested the city continue with the payment. Law enforcement is split between local option tax and property tax, sixty eight thousand (68,000.00) dollars per year. Current contract is eight hours per day. If there is not a contract with Bannock County they have no obligations to the city. Councilperson Benglan asked council what they thought about the city having their own police department. He has been asked this question by residents. Ken Fagnant, Fire Chief reported the value you get from having the county contract is well worth it. Ken highly discourages the city from having their own police force until they can handle a full fledged police department, it's not cost effective. Canda reviewed items the city would have to pay Bannock County if we didn't have a contract with them, dispatch, jail, detective work, and all other services they provide. Council discussed local options, code enforcement and the county contract.

Next Special meeting scheduled for August 6th, 6:00 p.m.

Motion to adjourn - ACTION ITEM: Councilperson Guthrie made a motion to adjourn. Councilperson Frandsen seconded the motion. All voted aye, unanimous.

Meeting adjourned at

Amantha Sierra, Transcriber

Jon Thomson, Mayor

Canda L. Dimick, City Clerk