Minutes of the Regular Meeting of the City Council of the City of Lava Hot Springs, Idaho held on Thursday, May 14, 2015 at 5:30 p.m., Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

Present: Marshall Burgin, Mayor
         George Linford, Councilperson
         Newt Lowe, Councilperson
         Tamara Davids, Councilperson
         Carl Brown, Councilperson
         Canda Dimick, City Clerk

Excused:

Guests: Bob Bergendorf, Mary Heinz, Fred Heinz, Ken Fagnant, Mark, Morgan, Pam Morgan

Open House Water Improvement Project 5:30 pm

Mayor Burgin called the meeting to order at 6:30 p.m.

Approval of amended agenda:
Add Karen Davis building permit to agenda, for change of use from vacation rental back to residential. Canda clarified on P&Z Application.

Councilperson Brown made a motion to amend the agenda. Councilperson Davids seconded the motion. All voted aye, unanimous.

Approval of Minutes:
Councilperson Brown made a motion to approve. Councilperson Davids seconded the motion. All voted aye, unanimous.

Review and Approve Bills:
Councilperson Davids motion to pay bills holding Blue Tarp Financial. Councilperson Davids seconded the motion. All voted aye, unanimous.

Law Enforcement/Code Enforcement Monthly Reports:
No law enforcement in attendance. No monthly reports.
Adopt Ordinance 2015-6 Animal Control Ordinance Amending Violation Fees – 3 misdemeanors does not constitute a felony charge.
Adopt Ordinance 2015-6 ordinance of City of Lava Hot Springs Idaho amending Title 5 chapter 2 sections 5-2-23 adding a new subsection.

Councilperson Brown motion to waive 3 readings. Councilperson Linford seconded the motion. All voted aye, unanimous.
Ordinance 2015-6 read in full by Mayor Burgin

Councilperson Brown motion to adopt. Councilperson Davids seconded the motion. Roll Call, All voted aye, unanimous.

Building/Fire Code Enforcement Options – The County has made notes on building permits saying we need to enforce our own fire codes. Ken Fagnant explained the need for a certified code official. Will need someone trained and qualified to do fire code and the portion of building codes apply to fire prevention. If the county is not going to enforce fire codes in the international building and fire codes the city needs to seek another certified inspector to look at the code. There are contract inspectors that the city could contract for. Joint venture may be an opportunity. Ken was given permission to make inquiries. City will talk to Tom.

Readopt Ordinance 2015-1 rezoning certain areas of the City, establishing zoning classifications for areas of the city not previously zoned and amending the zoning map.

Councilperson Brown motion to waive 3 readings and to read by the title only. Councilperson Linford seconded the motion. All voted aye, unanimous.

Read by Councilperson Davids

Councilperson Linford motion to adopt Ordinance 2015-1. Councilperson Davids seconded the motion. Roll Call, All voted aye, unanimous.

Readopt Ordinance 2015-4 vacating and abandoning a portion of East Fife Street adjacent to the South side of Lots 1 & 2, Block 1, W.J.’s Fife Addition.

Councilperson Brown motion to waive 3 readings and to read by the title only. Councilperson Davids seconded the motion. All voted aye, unanimous.

Read by Councilperson Linford

Councilperson Brown motion to adopt Ordinance 2015-4. Councilperson Davids seconded the motion. Roll Call, All voted aye, unanimous.

Adopt Ordinance 2015-5 vacating and abandoning a portion of an undeveloped section of South 5th West Street adjacent to Lot 1, Block 8, AW Halls 3rd addition and Lot 1, Block 12, AW Halls 3rd addition.

Ordinance 2015-5 read in full by Mayor Burgin, Councilperson Lowe, Councilperson Davids and Councilperson Linford.

Councilperson Brown motion to adopt Ordinance 2015-5. Councilperson Linford seconded the motion. Roll Call, All voted aye, unanimous.
**Business License(s), Alcohol License(s), Coin-Op License(s) & Non-Property Tax Permit(s)**
List Read; concerns addressed.

Councilperson Brown motion to approve Lost in Lava, LLC subject to 2 leased parking spaces, retail without. Councilperson Linford seconded the motion. All voted aye, unanimous.

Councilperson Brown motion to approve Pandora’s Baulders and Beads temporary License application. Councilperson Davids seconded the motion. All voted aye, unanimous.

**Lava Planning & Zoning Commission:**
Councilperson Linford reported that he has 3 names.

Councilperson Linford made a motion to appoint Neil Anderson. Councilperson Brown seconded the motion. All voted aye, unanimous.

**Building permits(S):**
Council has concerns about Evelee garage site plan and drainage. Councilperson Brown made a motion to table for site plan. Councilperson Brown seconded the motion. All voted aye, unanimous.

**East Main Street Public Restroom Complaints:**
Not being cleaned and left open. Tanny will talk with Tammie.

**35 West Elm Street – Attractive Nuisance:**
There are places where nobody is taking care of older homes and structures. They seem to be vacant and cats are going in and out some of one house. Mayor Burgin suggest find out who owns the houses and see what can be done.

**FY2016 Idaho EMS Grant Request Endorsement:**
Councilperson Brown motion to send letter of endorsement. Councilperson Lowe seconded the motion. All voted aye, unanimous.

**WEX Fleet Fuel Card for Fire Department:**
Councilperson Brown motion to authorize 2 cards. Councilperson Linford seconded the motion. All voted aye, unanimous.

**Resolution 2015-2 modifying the City’s Personnel Policy hiring procedures:**
Read in Full by Mayor Burgin
Councilperson Linford motion to approve. Councilperson Brown seconded the motion. All voted aye, unanimous.

**Meetings & Announcements:**
100th Birthday Celebration – Carp Derby this weekend, Petty Cash receive, May 30th Wellness Festival, ATV Poker Run postponed due snow banks on road, Kids mini-tri Sherriff department will help with car and pedestrian patrol, Color Run in June.
River’s RC & D Grants – They are closing their doors and they would like to give back money to the communities. An application was submitted each for category, 3 separate category.

Water Bond Election May 19th Bond Election - Canvas Ballots May 21st at 4:30 pm.

Payroll Service Contract Bids
Councilperson Brown motion to Hire Jordan for June 1st payroll processing. Councilperson Linford seconded the motion. All voted aye, unanimous.

Memorial Day Celebration – Mayor Burgin needs help to barricade off street. George and Carl will help. Canda & Amantha are going to sell T-Shirts.

Youth Group Community Service Project – Youth group wants to paint the “L” on Saturday. Mayor Burgin would like it done on Friday. If they can’t change the day to Friday, approval made to compensate Tony if he has to work on Saturday. Mayor Burgin would like Tony to spray for weeds and check out rock situation a week prior to painting.

ITD Concrete Barriers – Idaho Department of transportation has a surplus of concrete barriers. ITD can give them to the City. There are a couple of individuals who want the City to get them and give them to then. There is some legal issues. The City does not want them. Councilperson Brown motion to not get involved. Councilperson Linford seconded the motion. All voted aye, unanimous.

Rocky Mountain Software Demo – Demos presented this week and another one next week.

For Cause Personnel Policy – Mayor needs copies to review, others have theirs.

May 22, 2015 Community clean up day – Dumpsters will be in town May 22nd, 2015.


May 21, 2015 State of Idaho Notary Training in Pocatello, Idaho
Councilperson Brown motion to grant permission for Canda to attend notary training. Councilperson Davids seconded the motion. All voted aye, unanimous.

Misc.
Arbor Day was really nice.

Councilperson Davids questioned status of electrician for street lights. No electrician available.

Projects:
Wastewater Improvement Project – Tony is working on the plan of operation draft. Resubmitted today to the DEQ for the 3rd time, waiting on approval.

Underground storage tank removal is schedule to be removed sometime in May – completed.
Exercise Clock & Generator Maintenance Bids - Councilperson Brown motion to purchase exercise clock from Precision Power. Councilperson Linford seconded the motion. All voted aye, unanimous. City crew will do maintenance on generator. Tony will ask Precision Power for a manual.

Weed Control Services – Lawn Tech submitted a quote to spray around City sewer Lagoons. City not interested in contracting service. The City will spray with round up three times a year for week control.

Buddy Campbell Memorial Park Expansion - Appraisal for Fagnant property - work in progress. Paul Smith did a walk through last week.

Pedestrian Bridge Project – No update, still waiting on funding and contract from the state.

Buddy Campbell Park Improvements - Stump Removal – completed.

Buddy Campbell Park Improvements - Sprinkler System Bid – to be discussed at the next special meeting. The current sprinkler system is spraying on the sand on the ball diamond.

Fire Station Sewer Line Extension Plans & Specifications – DEQ approved everything. Need County easement. Mayor Burgin will follow up.

City Hall flower beds leave as is.

Water improvement project funding Canda and Mayor Burgin sent a letter to the Army Corp explaining project and asking if there is any money available to help with our project. The senator sent a representative to Lava and Mayor Burgin took him to the site and explained. He said maybe there is money available and will get back to the Mayor.

**Discussion**

None

**Adjournment**

Councilperson Lowe made a motion to adjourn. Councilperson Davids seconded the motion. All voted aye, unanimous.

Meeting adjourned at 9:00 pm.