Minutes of the Special Meeting of the City Council of the City of Lava Hot Springs, Idaho held on Friday, June 1, 2018 at 6:30 p.m., Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

Present: T. Paul Davids III, Mayor  
Lisa Guthrie, Councilperson  
Brian Hinz, Councilperson  
Jon Thomson, Councilperson  
Dennis Callahan, Code Enforcement Officer  
Canda Dimick, City Clerk

Excused: Rickey Frandsen, Councilperson

Mayor Davids welcome and thanks everyone for coming. He announces this is the City’s special council meeting.

Amend Agenda: Mayor Davids would like to amend agenda to add Taylor Deck construction under building permit category item “B” and after lot split certificate of completion. Councilperson Guthrie made a motion to amend the agenda adding Taylor Deck and Certificate of Completion. Councilperson Thomson seconded the motion. All voted aye, unanimous.

Guests: Ty Buckway

Business License(s); Alcohol License(s):
A) Brad Apel Flooring, LLC – Brad Apel, Owner/Applicant: Councilperson Hinz made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

B) Chuckwagon Restaurant (Add wine off premise to license.): Councilperson Hinz made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

C) Fun 4 Rent, LLC – Ty Buckway, Owner/Applicant: Mayor Davids requested that scooters be kept off the street and sidewalks, display them on the property leased. Councilperson Hinz asked Ty to remind his customers that in
residential areas, people live here, be courtesy. Ty will drop off new lease when he gets it. Under aged driver’s discussion followed. Ty explained his process, he takes a copy of the person renting the scooters driver license and that person signs an agreement. That agreement has a section that says they will not let anyone under the age of 16 years old drive the scooter and follow all the rules of the road. Ty announced that if there are any issue please let him know. Councilperson Thomson made a motion to approve. Councilperson Hinz seconded the motion. All voted aye, unanimous.

D) Perk’s Electric Service, Inc. – Wayne Perkins, Owner/Applicant: Councilperson Hinz made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

E) Ta-Da Cleaning – Tara L. Potter, Owner/Applicant: Councilperson Hinz made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

F) Wiegman Concrete – Peter Wieman, Owner/Applicant: Councilperson Hinz made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

Resolution 2018-1 Establishing Public Hearing Procedures for Land Use Matters: Councilperson Hinz made a motion to approve resolution 2018-1. Councilperson Guthrie seconded the motion. All voted aye, unanimous. No guest present and everyone in the Council have read resolution.

RESOLUTION NO. 2018-1
CITY OF LAVA HOT SPRINGS, IDAHO
TITLE: LAND USE PUBLIC HEARING PROCEDURES
WHEREAS: Idaho Code 67-6534 requires that cities maintain a regular set of Procedures for public hearings held by the City of Lava Hot Springs Planning and Zoning Commission and City Council in matters governed by the Local Land Use Planning Act; and
WHEREAS: From time to time it is beneficial to review and revise those hearing Procedures to better facilitate input from the public and to promote a Thorough and expeditious hearing;
NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council that the City of Lava Hot Springs hereby adopts the following procedures to be applied in matters concerning land use-related public hearings.
Resolution 2018-2 Authorizing Mayor to approve temporary vendor’s licenses: Mayor Davids and Dennis Callahan, Code Enforcement Officer explained the reason for the resolution. Council reviewed the process for temporary vendor’s license. City Clerk Dimick explained the difference between a temporary license and an annual license. City Clerk Dimick read the definition for a vendor in the ordinance. Council discussed options. One option is a temporary contractor license. The council needs to define temporary and the cost for a temporary. Need to send reminder on water bill under notes explaining a business license is required before any work can be done and an approved vendor list is located on the City web site if the person you want to hire is not listed on the approved vendor list they will need to get a business license before the work can begin. Another option is to give mayor right to temporary approve business license until city council meeting. City Clerk Dimick will re-write resolution and have it ready for the council meeting.

Building Permit(s): Dennis Callahan, Code Enforcement Officer explained certificate of completion and certificate of occupancy. The Building Inspector will not issue a certificate of occupancy or completion until the City sends building permit form to building inspector. Building inspector will then sign if everything is compliant and return to City Hall to issue a certificate of completion. The certificate of completion is signed by the Building Inspector and returned to the City to issue. Councilperson Thomson made a motion to accept certificate of completion and occupancy process, issue after approval by city and building inspector. Councilperson Hinz seconded the motion. All voted aye, unanimous. Councilperson Hinz wants updates on all projects. City Clerk Dimick will send link from Idaho Division Safety web site showing the status of all building permits to Mayor and City council.

A) Doug Morrell - 539 West Elm – Certificate of Occupancy: City Clerk Dimick explained the situation with Doug Morrell’s wall and driveway approach developed in the city right-of-way was discussed. The city needs to address some corrective measures for drainage and work that needs to be done. The fence has not been installed. Debris need to be cleaned up in the alley. Mayor Davids will have Forsgren look at street to see what the City can do to resolve drainage issue. Pavers need to stay until a solution is decided on. Councilperson Thomson made a motion to approve CO (certificate of occupancy) contingent upon clean up. Councilperson Hinz seconded the motion. All voted aye, unanimous.

B) John & Michelle Taylor Deck - 95 E Fife: Dennis Callahan, Code Enforcement Officer explained they are replacing all the wood in the whole
structure, no design change, replacing the whole deck to original design. Home owner is doing the work. Jeff, building inspector, looked at the deck and his main concern was the railings, the deck is over two hundred (200) square feet, three hundred and seventy (370) square feet and about five (5) feet of the ground. A permit is required for the deck replacing. Councilperson Hinz made a motion to accept. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

Lot Split (Lot 4, Block 11, Townsite of Hall City) - Larisa Thorpe (Lava Planning & Zoning Commission has recommended approval): Councilperson Hinz made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

Discussion: Councilperson Hinz asked that the next newsletter contain building permits & burn permits. Dennis Callahan, Code Enforcement Officer Reported the next newsletter for water bills this month will address Building and burn permits, vacant lots, business license, tree trimming and a few more reminders.

Drainage from DLR, eight (8) unit project was mentioned. Silt is making it to Main Street. Mayor Davids asked Dennis to talk with owners. Mayor Davids reported on the meeting with DLR. Fire line was mentioned. City Fire Chief needs to ask Fire Marshall to inspect and test system. Mayor Davids reported the owners are willing to share in costs and efforts to improve Centennial Trail Head.

Councilperson Guthrie asked if nets for pickle ball can be put back up. Mayor Davids reported that nets have been ripped because people are pulling them down and staking them to the asphalt which is causing holes in the asphalt and ripping the nets. Councilperson Hinz suggested courts need to be designated one for tennis and one for pickle ball with the appropriate nets installed for each court. Lisa will check into portable nets and report cost to council at next meeting.

Councilperson Hinz questioned purpose of special meeting. Mayor Davids explained that it was because of business license issues mainly.

Adjourn: Councilperson Guthrie made a motion to adjourn. Councilperson Hinz seconded the motion. All voted aye, unanimous.

Meeting adjourned at 7:35 p.m.