

Minutes of the Regular Meeting of the City Council of the City of Lava Hot Springs, Idaho held on Thursday, July 11, 2019 at 5:30 p.m., Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

**Present:** Jon Thomson, Council President  
Rickey Frandsen, Councilperson  
Lisa Guthrie, Councilperson  
Brian Hinz, Councilperson  
Gary Cooper, City Attorney  
Canda Dimick, City Clerk  
William Stoddard, Code Enforcement Officer  
Amantha Sierra, Office Assistance

**Excused:**

**Guests:** Gail Palen, Brian Phinney, Richard & Barbara Guthrie, Randy Benglan, Kody Tillotson, Clinton Pagnatto.

Jon Thomson, Council President opens the meeting and welcomes everyone.

**Announce Agenda Deadline for August 8, 2019 meeting will be August 1, 2019:** Jon Thomson, Council President announced agenda deadline for August 8, 2019 meeting will be August 1, 2019.

**Motion to table Approval of Minutes - ACTION ITEM:** Councilperson Guthrie made a motion to table approval of minutes. Councilperson Hinz seconded the motion. All voted aye, unanimous.

The Pledge of Allegiance is led by Council President Thomson.

Councilperson Frandsen in attendance.

**Review & Approve Bills - ALL ACTION ITEMS:** City Clerk Canda Dimick reviewed list of bills with council. Canda is disputing charges on MRE bill for the Triangle Park, she doesn't agree with the two hundred and twelve dollars and thirty eight dollars (212.38) charge. A can was delivered to the park before Memorial Day weekend and Tony didn't order it, then they billed the City for two (2) cans for the month of May and billed the City four (4) cans (she thinks) for the month of

June. Tony ordered three cans to be delivered the last week of June. Western Industrial seven hundred and seventy eight dollars and six cents (778.06) Tony Hobson, City Maintenance is disputing the bill, he feels like the bill should be under warranty.

**A) Wheel Line Repairs:** Ben Kendall bill two hundred dollars (200.00). Tony Hobson, City Maintenance presented the bill to City Clerk Canda Dimick asking Canda to ask Dan to pay it. Canda asked Dan and he didn't feel like it was his obligation. It was maintenance and he felt like the lease covered that. Council President Thomson hasn't had a chance to talk with Tony but, he will get the details on the bill. City Clerk Canda Dimick reported the plugs where reported to Tony last year and they never got the plugs. Dan couldn't run all the pipes because of the plugs. Council President Thomson asked Canda if the plugs are not part of the hundred dollars (200.00). Canda responded no.

**B) Motion to pay bills:** Councilperson Hinz made a motion to pay bills with the exception of Ben Kendall \$200.00, MRE, Inc. Triangular Park charge \$212.38, Western Industrial \$778.06, Knife River, and Keller Associates. Knife River and Keller Associates bills to be reviewed with engineers later in the meeting under agenda item projects. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

#### **Law Enforcement/Code Enforcement:**

**A) Building Permit Report – Canda Dimick, City Clerk:** William Stoddard, Code Enforcement Officer reviewed report with council. Currently fire (5) permits on file. Permits activity reviewed with council.

**B) Mowing City Properties – ACTION ITEM:** William Stoddard, Code Enforcement Office reviewed notices and report for last month, council asked report to be emailed out. William suggested hiring a contractor to mow city property. Council President Thomson verifies areas of concerns with William and talk with City maintenance crew about mowing the properties.

**C) Monthly Law Enforcement/Code Enforcement Reports:** City received report from Bannock County Law enforcement.

**Water Service Extension/Cross Connection – Richard Guthrie - ACTION ITEM:** Richard presented survey map and reviewed map with council. Richard reported in June they attended the P&Z (Planning and Zoning commission) meeting requesting a parcel split. P&Z suggested installing a dedicated waterline

to the lower park (parcel) and we did that and get new legal description for each parcel and that's done. He also explained he was told a recorded easement is a sales agreement issue and can't be in the deed. He reviewed his deed for the property and the easements are on the deed. Council President Thomson asked about the second meter to be installed and Richard agreed with the installation. Council President Thomson made a motion to approve. Councilperson Hinz seconded the motion. All voted aye, unanimous.

**Portneuf Street – Gail Palen - ACTION ITEM:** Gail Palen was in attendance to follow up. Gary Cooper, City Attorney confirmed he received the email from T.J. Budge and promised to call T.J. tomorrow. Gary reviewed Idaho Code the City has the power to sale or exchange property or convey property which is considered to be underutilized or is not being used for a public purpose. Now as you know there is a City utility (water) line that goes through that area. So, it is used for a public propose or locating for the water line it's self and repair or maintenance of that. This is the primary issue there that has to be addressed, is it even capable of being sold or conveyed. Gail stated that her discussion with T.J. is there is a parcel of land that the city put the water line through that belonged to her and didn't notify us ahead of time so, I think what he was saying is why don't we just do an exchange for that little strip that nine (9) feet, it's maybe eight (8) hundred square feet all together in exchange for an easement for that. I think that what his primary thing was. Gary understands he's just trying to explain to Gail what the issue is that needs to be addressed by the City and I will talk to T.J. He's not dropping the ball he just hasn't gotten back to T.J. Council President Thomson apologies on behave of the council they have to work everything out with legal before they can do anything. Gail explains the thing that holds them back the most is the portion north of the Hotel. Gail voiced her concerns with traffic driving through there. Council President Thomson explained the City is going to put the sign post back up and Bannock County will enforce the no vehicular traffic, foot traffic only. Emergency services need access to the area. Councilperson Hinz made a motion to table until legal council has a chance to review. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

### **Planning & Zoning Commission Recommendations:**

#### **A) Kathleen Cochran Variance Request for attached deck & permissive license agreement for steps located in city right-of-way - ACTION ITEM:**

City Clerk Canda Dimick reported that this was presented to P&Z (Planning and Zoning commission) on June 24<sup>th</sup>, public hearing was held and all public notices were sent out and publication was made. The City received one (1) email from Lee Nickerson with no objection to the variance. Kody Tillotson is the contractor

representing the application for the property owner. Motion was made by Curtis Waisath and second by Lisa Toly at that P&Z meeting on June 24<sup>th</sup>, 2019, to approve the variance on safety conditions. Basically this resident has limited access to the property. There is a steep grade which makes access dangerous from the city street. P&Z recommended with approval based on safety conditions. Kody is in attendance if council has any questions. Kody explained the problem is twofold we have a variance that's been suggested or passed from P&Z that allows her to encroach on property line to build a new landing deck across the front of her home, the width is what they did the variance for. We are asking for approval of that and from there she has an existing set of steps that come down to the City Street and she would like the steps to be rebuilt. . The steps have too steep of grade to do it in one sweep shot there. Kody reported that he explained to the property owner that first the variance will need to be approved then the steps will need to be modified due to how steep the grade is. The steps have too steep of grade to do it in one sweep shot per code. Kody has talked with Tony Hobson, City Maintenance about the meter that is there and the steps encroaching on city property. Kody has an as is built plan and an attentive plan which should not encroach any further out on city property. The property owner understands a permissive license agreement will need to be signed addressing the steps encroaching on City property. Kody explained this is a twofold we need the variance passed to build the deck out the width of the home, which is within six (6) inches from the property line and then the set of steps to be constructed on the City property coming down to not encroaching any further than where they are at currently, then he can pull a building permit. They will get it all engineered they didn't want to go to the cost of the survey and all that until the variance is passed and encroachment agreed upon. Council President Thomson made a motion to approve the deck the full length of the house as recommended by P&Z. Councilperson Hinz seconded the motion. All voted aye, unanimous. Council President Thomson made a motion to approve rebuilt step encroachment based on not encroaching any further than they currently are and contingent on permissive license agreement signature. Councilperson Hinz seconded the motion. All voted aye, unanimous. Councilperson Frandsen questioned retaining wall system. Kody explained the difficulties of putting in a retaining wall and the cost of putting it in. He designed the deck to do the same as a retaining wall system.

**B) Residential Development – West Church Street (water & sewer main extensions and primary access off of alley) – Randy Benglan - ACTION**

**ITEM:** Randy Benglan presented engineered plan for sewer and water mains. Randy reviewed plan with Council. He has talked with Ken and Ken suggested a cul-de-sac or a hammerhead for emergency turn around. A cul-de-sac won't fit

because they need to be a ninety six (96) foot radius. He showed council on his plan where they plan on doing the hammerhead for fire truck access. Randy reported that Ken said it was a workable plan. Randy is looking for approval for a hammerhead for fire plan and secondly to designate the hammerhead as part of 1<sup>st</sup> West. Randy explained the reasoning and showed council on map why he is making the request. Parking questioned asked. He explained this is not the final engineered plans. This is for fire plan and designating the hammerhead as far as 1<sup>st</sup> West. There was so talk about developing behind him. He meet with Jade Bues he owns the property with his sister and he told Randy maybe in about fifteen (15) or twenty (20) years. Jade mentioned he would be willing to work with him on bringing utilities closer. He will have engineering construct the utilities first on 1<sup>st</sup> West then as he moves across the look he will work with Jade Bues. Councilperson Hinz asked Randy if P&Z (Planning and Zoning commission) has seen these drawing. Randy responds no I told them we would either do a Cul-de-sac or a hammer head. Council President Thomson responds that original P&Z had approved the plans and council kicked it back to them on the question of fire suppression and fire control. Lot split questioned and discussion followed. Council President Thomson asked Councilperson Hinz if he had talked with Ken Fagnant, Fire Chief. Councilperson Hinz responds that he has talked with Ken. Ken isn't in love with the ideal based off the access but, per fire code there is nothing wrong with the ideal. Randy agreed Ken had told him it is workable. Randy is requesting approval on the fire design and that the hammerhead will be part of 1<sup>st</sup> West Street. Councilperson Hinz is fine with his request. His concerns are with the lot splits the way they are shown on the current design and P&Z is fine with all of this. Rand comments the lot sizes are all eight two fifty (8250). The corner lot requirement is seventy five (7500) and a block is fifty five hundred (5500). The lots are the east side, the actual buildable area is on the inside one is fifty five by seventy (55 by 70) which is 3800 hundred square feet. The home design I'm working on lot one (1) is its foot print is about eleven hundred (1100) square feet. It's a small cottage like house with a loft. Council President Thomson the final foot print of house and the setbacks and all that will come with the engineering and the building permit. Randy respond we are set to close on the property next week and if I know that I have a fire plan that is workable and that the hammerhead is primary access then he think they can handle the engineering and the setbacks and the area requirements. Council President Thomson comments the reason for flipping the lots ninety degrees (90) because your primary access will be from the street and Alley is secondary. Randy answers yes plus there is an old City dump and ravine up there. Council President Thomson made a motion to approve. Councilperson Hinz seconded the motion. All voted aye, unanimous. Randy asked for clarification. The council is approving the

hammerhead as sketched for fire access and access off 1<sup>st</sup> West. Council answered yes.

**Lava Chamber of Commerce – Kelly Myers, Event Coordinator:**

**A) July 24th Community Day Plans:** Kelly Myers not in attendance.

**B) July 27th Parade:** Kelly Myers not in attendance.

Gail Palen comments that everything is in order for the parade and community day. Gail reported that the web site is all done and ready to go. Tomorrow it will be submitted to Jack Rabbit and Web Impakt already has a static design done. In the next two (2) weeks, three (3) weeks at the most it should all be done.

Council President Thomson reported that Councilperson Hinz has found a Grand Marshal. Councilperson Hinz reports Cathy and Rory have accepted, they're excited, and I have a Volkswagen convertible bug lined up.

**C) Miscellaneous:**

**Business License(s)/Alcohol Beverage Licenses(s)/Coin-Op License(s) - ALL ACTION ITEMS:**

**A) Proposed Amendments to Title 3 Business License Regulations – Gary Cooper City Attorney:** Gary Cooper, City Attorney reported the City has been looking at this for a while. It's become a little bit of a sensitive issue because of the vacation rentals. As I have said previously this statute is new it hasn't been litigated yet so, there are some open questions about it but, it does authorize cities to implement such reasonable regulations as it deems necessary to safeguard the public health, safety and general welfare in order to protect the integrity of residential neighborhoods in which short-term rental or vacation rentals operate and I think the regulations that are included in the ordinance on vacation rentals are within that requirement. I think they are valid and will stand up based on that language. The ordinance draft is ready for the council to review and adopt changes if they agree with the draft. Council President Thomson made a motion to add ordinance draft to the special meeting. Councilperson Hinz seconded the motion. All voted aye, unanimous.

**B) Nelson Electric, LLC – Greg Nelson, Owner/Applicant:** Councilperson Hinz made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

**C) Paul Webster Properties, LLC:** Councilperson Hinz made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

**D) Senske Lawn & Tree Care Inc. DBA Lawn Tech – Christopher Senske, Owner/Applicant:** Councilperson Hinz made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

**E) ST Construction – Shane Tillotson, Owner/Applicant:** Councilperson Hinz made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

**Building Permit(s)/Development Permit(s)/Demolition Permit(s)/Sign Permit(s) - ALL ACTION ITEMS:**

**A) Revised Building Permit Application & Permit Forms:** Councilperson Hinz question the field call license number. The application needs to reference which license number is required. Councilperson Hinz questioned the 180 days before the permit is null & void time period. This seems too long. City Clerk Canda Dimick explains the 180 days is from the international code which is what the city ordinance refers to. Snow load discussed. City Clerk Canda Dimick suggested adding to the application the use of the building. Change of use discussed. P&Z (Planning and Zoning commission) needs to review the application. Dual zoning discussed. Councilperson Hinz made a motion for council to continue to review and to forward to P&Z for review. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

**B) 4 Space RV Park Site Plan - Project on hold until spring:** City Clerk Canda Dimick explained the property owner called and he reported he is postponing work until spring. A development does not require a permit.

**C) Demo Building – Lee Nickerson, Owner; ST Construction, Contractor:** Work has already been done. Councilperson Hinz questioned penalties and enforcement. Discussion followed. It is a misdemeanor. City Clerk Canda Dimick explains the international code requires a permit for demolition permit, any type of demolition requires a permit. Council President Thomson comment the demo permit in this case is an advantage to the property owners it takes the

structure of his tax roll. Councilperson Frandsen made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

**D) Lava Hillside Suites Sign Permit – DLR Enterprises, LLC, Applicant:**

Concerns were expressed about a flashing vacancy sign. Need to put dimensions on application form. Councilperson Frandsen made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

**Meetings/Announcements/Miscellaneous:**

**A) Schedule Special Meeting to review Zoning Ordinance Draft - ACTION**

**ITEM:** Council President Thomson made a motion for a special meeting on July 25<sup>th</sup>, 2019 at 6:00 p.m. to review the zoning ordinance draft and draft on business licenses. Councilperson Hinz seconded the motion. All voted aye, unanimous.

**B) Lowe Memorial Bench:** City Clerk Canda Dimick reports they are changing the location it will replace the library bench that is in front of their window. It will no longer be on city property.

**C) III-A Employee Health Insurance Premium Increase - ACTION ITEM:**

City Clerk Canda Dimick reported that the city needs to decide what plan they want by tomorrow and approve the small increase, two dollars (2.00) on vision it went from ten dollars (10.00) to twelve dollars (12.00) monthly. This is the employee responsibility and it's a payroll deduction. Health insurance currently we have the 80-B plan. The plan is going up to seven hundred and eleven dollars (711.00) per month. It was six hundred ninety three dollars (693.00) a month. The City pays seventy four percent (74) and the employee pays the remainder through payroll deduction. No dental. Council President Thomson made a motion to continue with the standard 80-B. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

**D) Bannock County Mosquito Abatement Complaints:** Complaints on mosquito fogging addressed. City Clerk Canda Dimick reported the county is fogging between 2:30 a.m. to 3:00 a.m.

**E) Arbor Day Accomplish Report Submitted:** City Clerk Canda Dimick reported she submitted the Arbor Day Accomplishment report for the grant.



**F) Caldwell Canyon Mine Environmental Statement:** Council President Thomson reported the City received Environmental Statement for the Caldwell Canyon Mine.

**G) Bannock County Assessment Appeal Form - ACTION ITEM:** City Clerk Canda Dimick reported that the city received an assessment notice and the city doesn't pay taxes on their property. Gary Cooper, City Attorney filed an appeal in order to meet deadline period for appeals. Councilperson Frandsen made a motion to support appeal filed on property taxes. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

**H) Miscellaneous:** Nothing.

**Projects:**

**A) Water Improvement Project:** Bryan Phinney submitted monthly construction progress report. Concerns regarding Digline orders to remark multiple times at same location discussed. The owner of the utilities pays for it so, the city pays for water, sewer or storm lines orders to mark. City Clerk Canda Dimick explains the City marks their own but, the contract is for tickets, call in and last month we exceeded it and paid a fee for the overage. The City will pay a fee now until the end of the year. Bryan will make contractor aware of the impact and bring it up at the next construction meeting. Bryan will let Knife River know that they need to be ready for the work when they call Digline because you are calling for multiple marks or remarks in the same area and it's costing the City money. Bryan reported that all main lines are installed throughout the project except for North 1<sup>st</sup> East. Contractor has to finish installing service lines and connecting to main lines. We can't connect the service lines until we have passed pleasure and back T and have gotten approval to start connecting and putting those lines into service. Transmission line has been finished so, everything is installed as far as piping. They have clean up to do up the transmission line there is piles of slash, piles of rock the grading hasn't been finished. The pipe line is in the contractor is getting ready to pressure test and disinfect once that's done both ends can be tied in and that transmission line can be put into service. Right now they are trying to figure out how big of section do they want to test at a time. The problem with testing that length if it fails where did it fail at and we got multiple wet spots along that pipeline so you can't just go look for the wet spot. They're working that out right now. Grading crew will be onsite the week of July 22<sup>nd</sup> to prep for asphalt and asphalt should be poured the week of July 29<sup>th</sup>. Council President Thomson question the contract encompasses that July 29<sup>th</sup> week. Bryan comments right and if you look that revision is reflected under construction schedule your current

substantial completion is August 17, 2019 and final is September 16, 2019. Under executive summary it lays out the number of days, what's elapsed, the original number of days where, what the extension, what the current number of days are so you can compare what elapsed with the current. Bryan is not sure if it was connected today. Gary Cooper, City Attorney asked Bryan for an update. City Clerk Canda Dimick reported at the meeting today contractor has informed the City that the Lava Hot Springs Inn stub for culinary service will be ready for Mr. Katsilometes to connect to on July 17<sup>th</sup>. Discussion followed regarding Lava Hot Springs Inn culinary, fire connections, fire hydrant and vault. Bryan reported that Mathew went through and checked it against our observer's quantities. We had them change a few because we didn't agree. They went back and forth and finally agreed. Once our signature is on it we are comfortable with the quantities that are in the detail progress estimate on the contractor application and we have checked the numbers on the front page in relationship to that progress estimate to make sure the numbers add up. Councilperson Hinz asked Bryan about daily logs from Knife River that council asked for around two (2) months ago. Bryan explained that contractor normally don't submit daily logs. Keller's has always relied on their observers that are on site. We have our own daily logs that we fell out, happy to submit to those to council if you want to see ours. Confirmation of what we see for construction, what we see for quantities. When it comes to a pay app we use our daily logs and daily measurements against the contractor to verify all quantities. Councilperson Hinz concerns regarding daily logs and the need for documentation before the change order is submitted were expressed. Bryan understands the concerns and explains they won't negotiate a change order on T&M (time and material) bases for contractor. He assured council that everything is thoroughly reviewed and accounted for. Councilperson Hinz made a motion to approve bill for Keller Associates and Knife River. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

### **1) Access and Options to Purchase Real Estate Agreement for Well Site**

**Update:** Council President Thomson comments he needs to contact property owners. Thinking it over he wants to initiate contracts with both Polls and Neeser. Bryan explained they are available to help and assist. Council President Thomson made a motion for him to start working on it. Councilperson Hinz seconded the motion. All voted aye, unanimous.

### **B) Street Improvements:**

#### **1) Knife River Contract for North 3rd East and North 2nd East**

**Improvements - ACTION ITEM:** Council President Thomson reports North 2<sup>nd</sup> is bare it needs to be paved and the curbs are in. North 3<sup>rd</sup> the grade needs re-

shaving to get the water flowing correctly. The major change on the contract is date and includes Davis Bacon wage requirements. June 1<sup>st</sup> commence date extended to August 5<sup>th</sup>, 2019 because of the July 29<sup>th</sup> paving date. Councilperson Guthrie made a motion to approve Knife River contract for North 3<sup>rd</sup> East and North 2<sup>nd</sup> East improvements date changed to August 5<sup>th</sup> 2019 and the Davis Bacon information. Councilperson Frandsen seconded the motion. All voted aye, unanimous.

**2) South 2nd East Reconstruction Bid Documents - ACTION ITEM:** City Clerk Canda Dimick reports quotes have been requested and are due on July 18<sup>th</sup>, 2019. Mathew Hill sent an email today explaining that they sent quote request to six contractor they are Knife River, Depatco, Micklesen, Beus, KT Excavation, and HK. Quotes are to be back in a week, submitted 4:00 p.m. on July 8<sup>th</sup>, 2019. Clerk questioned reviewing quotes and making award at July 25<sup>th</sup>, 2019 Special meeting. Council President Thomson made a motion to review and award on July 25<sup>th</sup>, 2019 Special meeting. Councilperson Hinz seconded the motion. All voted aye, unanimous.

**C) ADA Curb Ramp Project Options – Aaron Swenson; Forsgren Associates:** City Clerk Canda Dimick comments nothing to report on ADA ramp project.

**D) Fire Station Addition:** Councilperson Hinz reports still trying to arrange for a meeting with committee members.

**E) West Portneuf Street Drainage System – As Built Plans:** City Clerk Canda Dimick reports the system is built and everything is ready just waiting on As Built plans from Forsgren. Councilperson Hinz questioned if Kody has mentioned the sign. Clerk responded he has not. Councilperson Hinz reported he has a sign he needs to move. It's on City property and he agreed to move it awhile ago.

**F) Buddy Campbell Park:**

**1) Trees – Arborist Updates – Council Person Guthrie:** Councilperson Guthrie reported that the Arborist cancelled and I'm waiting for him to reschedule. At this time he has not.

**G) Fish Creek Spring Fence - Water Source Protection Grant Funded:** City Clerk Canda Dimick reports grant was awarded for ten thousand dollars (10,000.00) to the City for spring fence project.

**H) Forsgren Associates, Inc Work Order and Agreement for Seal Coat Project - ACTION ITEM:** City Clerk Canda Dimick reported on grant the City has for Seal Coat Project and she feels like the City should ask for another extension on the grant money. The City had hoped to have it out for bid this year but, we won't get it out this year. Forsgren helped develop the City's transportation plan and get the grant. Council President Thomson made a motion for City Clerk Canda Dimick to work with Forsgren to extend grant for another year. Councilperson Hinz seconded the motion. All voted aye, unanimous.

**I) Miscellaneous:** Nothing

**Discussion:** Nothing

**Motion to adjourn into executive session as permitted by Idaho Code 74-206 (1) (b) and (f) to discuss personnel matters and litigation matters with legal counsel - ACTION ITEM:** Councilperson Hinz made a motion to adjourn into executive session as permitted by Idaho Code 74-206 (1) (b) and (f) to discuss personnel matters and litigation matters with legal counsel and Brian Phinney, City Engineer. Councilperson Guthrie seconded the motion. All voted aye, unanimous. Roll call. Thomson-Aye, Guthrie -Aye, Frandsen -Aye, Hinz-Aye, unanimous.

**Motion to reconvene - ACTION ITEM:** Council President Thomson made a motion to reconvene. Councilperson Guthrie seconded the motion. All voted aye, unanimous. Roll call. Thomson-Aye, Guthrie -Aye, Frandsen -Aye, Hinz-Aye, unanimous.

**Motion regarding litigation matter(s) - ACTION ITEM:** Council President Thomson made a motion for Gary Cooper, City Attorney to continue with the plan to fulfill the mediation agreement between the City and George Katsilometes. Councilperson Hinz seconded the motion. All voted aye, unanimous.

**Motion regarding personnel matter(s) - ACTION ITEM:** Council President Thomson made a motion to accept Will Stoddard's resignation effective as written, the last day being today he will be paid through the July 17<sup>th</sup>, 2019 and all accrued overtime hours and vacation time on Monday July 15<sup>th</sup>, 2019. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

**Motion to adjourn - ACTION ITEM:** Councilperson Guthrie made a motion to adjourn. Councilperson Frandsen seconded the motion. All voted aye, unanimous.

Meeting adjourned at 09:26 p.m.

---

Amantha Sierra, Transcriber

---

Jon Thomson, Council President

---

Canda L. Dimick, City Clerk