

A FY2021 Budget Work Session of the City Council of the City of Lava Hot Springs will be held on Thursday, August 6, 2020 at 6 pm, Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

**Present:** Jon Thomson, Mayor  
Randy Benglan, Councilperson  
Rickey Frandsen, Councilperson  
Lisa Guthrie, Councilperson  
Brian Hinz, Councilperson  
Canda Dimick, City Clerk

**Excused:** Amantha Sierra, Office Assistance  
Lindsey McCulloch, City Code Enforcement Officer  
Gary Cooper, City Attorney

**Guests:**

Mayor Thomson welcomes everybody and called the meeting to order.

**FY2021 Budget Work Session - ACTION ITEM:** City Clerk Canda Dimick reviewed budget with Council. She explains she has not received cost on some items, Tony Hobson, City Maintenance is still working on them. Haven't received lease information, cost for 4<sup>th</sup> Street, cost for bridge decking. Discussion followed on open containers and police enforcement.

General Fund:

Property taxes – property tax relief discusses, Bannock County participated – working at keeping it at the same amount.

Delinquent taxes - same.

Business Franchise taxes – no changes – still working with Direct Communications.

Interest on Taxes – close.

Alcohol License – same.

Business Licenses – same – with the attorney restructuring of business license ordinance he is proposing this could change.

Coin-op – same.

Dog License – same.

Building Permits – still working on – increased to ten thousand (10,000.00).

State Liquor – receive the number from the State.

County Sales Tax – legislation has changed all the money will come down through the State. They've combined county sales tax and state revenue sharing. County sales tax zero (0) budget

State Revenue Sharing – combined balance, forty one thousand (41,000.00).

Magistrate Fines – same.

Ambulance Garage Rent – same.

Interest Revenue – never budget.

Rural Fire District – no increase – discussion.

Miscellaneous Revenue – decreased - no longer receiving Lion's club firework money.

Idaho Department of Energy – still working on.

Rocky Mountain Power Incentive – still working on.

#### General Fund Administrative Expenses:

Mayor and Council Wages – can only change on election year.

City Clerk Wages – nothing done on wages, every other year wages. Same wages as last year. Wage split explained. Cards still available.

City Hall Janitor – same.

Office Supplies – split.

Sales Tax Remittance – increased.

Postage – split.

Audit – carried over.

Legal Services – right now we're over budget on this line item. This line is for the city council time. Review and discussed the bill that was received today. Increase five thousand (5,000.00). City Clerk Canda Dimick will look at and report back to council.

Computer Consultation – decreased.

Website Consultation – same.

Legal Publications – same.

Insurance – breakdown received be insurance, Icrimp.

Insurance Stop Loos Deduct – same.

Public Transportation Appropriation – same.

Travel & Per Diem – same.

Training – same.

Dues & Subscriptions – same.

Garbage – same – city garbage cans at City Hall.

Telephone/Internet – currently at two thousand and fourteen (2,014.00) dollars for the year and the monthly bill is one hundred and forty two (142.00) dollars a month. Increase.

Utilities – no changes.

Building Inspector – increase.

Building Inspector Codification – no changes.

Computer/Printer – budget for one (1) computer replacement every year – reserves - no changes.

Computer Software – annual fee – small increase.

Office Equipment – decrease – council lap tops discussed.

Auditor Reserve – no changes.

Annual Community Day – no changes

Fireworks – City Clerk will follow up on payments.

#### General Fund Law Enforcement Expense:

Contract: City Clerk Canda Dimick reported on general fund property tax – local tax basically a property tax relieve – discussion – Inkom policing discussed – 50/50 split - reduced and increased under local option tax.

Law Enforcement Supplies – for citations books - no changes.

#### Animal Control/Code Enforcement Expense:

Wages – City Clerk Canda Dimick received direction from council and will fill in.

Prosecuting Services – the county has not billed – discussion - no changes.

Signs – no changes.

Telephone – no changes.

Animal Control Travel Training – increased to two hundred (200.00).

Animal Control Supplies – no changes.

Animal Control Pound Fees – no changes.

Vehicle Maintenance – – no changes.

Fuel– no changes.

Computer – replacement if computer goes out.

Kennel – don't need – already purchased.

Code Enforcement Equipment – barnacle board – seventeen hundred a board (1,700.00) – lease agreement & fees discussed for service – fee only to cover cost not creating revenue for the city – first step write citations – not budgeted for barnacle boards.

#### Fire Protection Expense:

Wages – City Clerk Canda Dimick will figure in wages.

Payroll Services – same.

Training – same.

Dues & Subscriptions – delete.

Equipment – delete.

Solar Power – delete.  
Misc. Expense – no changes.  
Clothing allowance – delete.  
Fire Hydrant repairs – moved.

General Fund Maintenance Expense: City Clerk Canda Dimick reported over budget.

General Fund Planning & Zoning:

Reimbursable Per Diem – increased to fifty (50.00) for each meeting attended was twenty five (25.00) dollars.

Legal Publications – increase.

Comprehensive Plan - City Clerk Canda Dimick reported city comprehensive plan is dated 2013 and it's recommended to review every ten (10) years – no changes – zero dollars. Councilperson Benglan suggested hiring professional to review – working on and should have data for next work session.

General Fund City Hall Maintenance:

Concrete/drainage repairs – electrical for the shops plus the retaining wall for the sand – increase.

Street Fund:

Property taxes – same.

Delinquent taxes – never budgeted an amount in property but we do in general – two thousand (2,000.00) dollars.

County Road & Bridge – same.

State Highway Users – went down it's based on population- number received from the State.

LHTAC Grant - seal coat money carried over – Mayor Thomson reported on Forsgren meeting.

ITD ADA Ramp Grant – zero.

Misc. Revenue - Rocky Mountain Power - a grant the city applies for off & on, sometimes we get a grant and sometimes we don't.

Vacant Lots – staging area discussed – Mayor Thomson explained it will be sprayed not mowed - too many rocks in the area to mow.

Street Fund Expenses

Wages – City Clerk Canda Dimick will figure in wages.

Payroll Services – same.

Contract Labor - City Clerk Canda Dimick reported council decided not to do.

Legal Services – increase.

Office Supplies – same.

Road Maintenance – one hundred thousand (100,000.00) from grant and twenty thousand (20,000.00) for match on the grant. Carry over. Mayor Thomson asked about the sixty one thousand (61,000.00) for the road repair project. City Clerk Canda Dimick explains that will come out of the local option tax.

Pedestrian Pathway – the amount we received for the fund raiser when they donated the sign for the trail head. Councilperson Hinz questioned if the twenty four hundred (2,400.00) can be used on the Pathway on 4<sup>th</sup> Street. City Clerk Canda Dimick responds yes, and she believes there is another fifty thousand (50,000.00) in local option tax that can be used.

Postage – same.

Insurance – from Icrimp.

Engineering Services – same.

Gas & Oil – same.

Vehicle Maintenance - City Clerk Canda Dimick explains the numbers are from Tony Hobson, City Maintenance. Not sure if we can fund that amount. Mayor Thomson explains he is pushing for long term leases on maintenance equipment. That way it would be a fixed budget. Discussion followed. City Clerk Canda Dimick reported over budget on vehicle maintenance, at nine thousand two hundred and seventy six (9,726.00) dollars. City Clerk concerned with the amount to lease. Discussion followed. Mayor Thomson will ask Tony to provide cost on leasing verses purchasing. City Clerk will provide council with cost from previous purchases.

Street Lighting – decreased, one thousand (1,000.00).

Holiday Street lighting – no changes.

Street Lighting – Flexible Ropes – no changes - City Clerk Canda Dimick expressed concerns with Storage. Councilperson Frandsen reported that chlorine buckets will work and will see about saving them for the purposes of storing the flex lights in.

Trailer Purchase – done.

Minor Equipment – increased for shop back and cordless drill.

Mowing Services – matched up with revenue for mowing vacant lots.

Concrete Saw – nothing there.

Crosswalk/Curb Paint – no changes.

Street Signs – Mayor Thomson reported he is still looking at restricting parking on Main Street for snow removal and it will require signage. Increased to three thousand (3,000.00) dollars.

Shop Utilities – City Clerk Canda Dimick needs to budget four hundred (400.00)

Computer update – removed.

Shirts/Clothing – same.

Transportation Study Update – no budget.

Street Light Installs – no budget

Center Street Curb Ramps – zero, not going to do it.

Bike/Pedestrian Path Revenue – the money Sam got the Chamber to release.

Councilperson Hinz made a motion to schedule special meeting for August 10<sup>th</sup> at 6:00 p.m. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

**Motion to adjourn - ACTION ITEM:** Councilperson Guthrie made a motion to adjourn. Councilperson Frandsen seconded the motion. All voted aye, unanimous.

Meeting adjourned at 8:24 p.m.

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Amantha Sierra, Transcriber

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Jon Thomson, Mayor

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Canda L. Dimick, City Clerk