

Minutes of the Special Meeting of the City Council of the City of Lava Hot Springs, held on Thursday, August 22, 2019 at 6:00 pm, Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

Present: Jon Thomson, Council President
Rickey Frandsen, Councilperson
Lisa Guthrie, Councilperson
Brian Hinz, Councilperson
Canda Dimick, City Clerk

Excused:

Guests: None

Councilperson Thomson, president of council, welcomes everybody and called the meeting to order at 6:00 p.m.

Business License(s) ALL ACTION ITEMS:

A) Empire Landscaping, Inc – Nicholas Orr, Owner/Applicant: Councilperson Hinz made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

B) Wiegman Concrete, LLC – Peter Wiegman, Owner/Applicant: Councilperson Hinz made a motion to approve. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

Rock Hard Concrete, LLC estimates and proposed contract - ACTION ITEM: Three estimated bids reviewed. Councilperson Hinz made a motion to approve all three contract and to pay half. Councilperson Frandsen seconded the motion. All voted aye, unanimous.

FY2020 Tentative Budget Work Session/Approval - ACTION ITEM:
Motion to adjourn - ACTION ITEM: Park picnic tables discussed. Purchase one (1) more ADA and the remainder regular. Councilperson Guthrie will measure to make sure on the size. Purchase green and order for the small and large

pavilion. Benches at pickle ball court mentioned. Not going to budget benches this year.

Locking tennis courts discussed, council agreed not to lock.

Proposed pickle ball and tennis court design discussed. Councilperson Frandsen Reported he meet with the contractor at the courts and the contractor asked that the City spray the weeds and powerwash the courts. Councilperson Frandsen will donate his powerwasher and the Ambassador volunteered Craig and Dave to run it. Temporary parking lot by baseball field discussed.

P&Z per diem discussed. Move fifteen hundred (1,500.00) dollars from street fund to general for P&Z. Property tax levy is set for general and street funds. The money has to be separated between general and street fund.

General fund discussed.

Property tax increase.

Delinquent Tax same.

Business Franchise decrease – Cable and Intermountain Gas.

Interest on taxes same.

Alcohol licenses up same as last year.

Business licenses increase.

Coin up down same.

Dog licenses same.

Building permits same.

State Liquors Apportion increase. Predicting to go and they gave us the numbers for State liquor, county sales tax and revenue sharing to budget.

State Revenue sharing increase.

Magistrate fines same.

Ambulance garage rent same. City Clerk Canda Dimick comment when we get the new building should look at increasing the rent.

Rural Fire District contract same.

Miscellaneous revenue money received for the fireworks and Katsilometes land sale fifteen thousand dollars (15,000.00). Seven thousand three hundred and four dollars (7,304.00) money left over from the Lions Club funding the Fireworks for 2019. The balance is for the City to administrator for a show in 2020, if no show the money is to be turned over to the seniors.

General Fund and Administrative:

Mayor wages same.

City Clerk wages increase.

City Hall Janitor salary increase.

Office Clerk budgeted for full time.

Payroll service increase due to more report requirements. City Clerk Canda Dimick reports down the road would like to move to the City software program and do in house.

Personal Benefits increase.

Election Cost publication increase.

Audit fees.

Legal service same.

New conferencing phone not include in budget.

Insurance increase.

Public Transportation same.

Garbage increase due to double pickup during the summer season.

Utilities increase due to shops new heater, moved from a separate line item and increased.

Telephone/Internet increase.

Codification normal.

Computer/printer same.

Computer software annual software agreement.

New copier, twelve dollars (12,000.00).

Reserve budget per Auditors.

Annual Community Day, one thousand (1,000.00). Councilperson Hinz asked about this year's expense. City Clerk Canda Dimick responds that she asked for receipts but haven't received them from Event Coordinator, she said she didn't have any. Need receipts to reimburse. Councilperson Hinz reported he talked with Kelly and asked why she resigned and she reported she wasn't unhappy, it wasn't anything like that. She took on more hours at her full time job so, she had to cut somewhere so she resigned from the Chamber of Commerce security position and she would like to still do the event coordinator position.

Fireworks which has the seven thousand three hundred and four dollars (7,304.00) money left over from the Lions Club funding the Fireworks from 2019. This is a separate line item for that money so the City can track it.

Miscellaneous expense.

General Fund Law Enforcement:

Law enforcement same.

Law enforcement supplies, citation books, same.

Animal Control/Code Enforcement:

Animal control wages increase.

Personnel Benefits increase.

Payroll service increase.
Signs, ordinance related, same.
Prosecuting Attorney fees same.
Code enforcement phone same.
Pound fee same.

Fire Protection:

Fire Chief Salary increased and training salary added.
Participation awards the same.
Benefits increase.
Fuel oil same.
Garbage removal split.

General Maintenance:

General Maintenance salary increase plus a partial 3rd person.
Benefits increase.

General Fund Planning & Zoning:

Reimbursable per-diem increase.

General Fund City Hall:

City Clerk Canda Dimick reported she is trying to get the bathroom tile and floor plus vent completed this year.
City Hall maintenance sidewalk, retaining wall and flag with light for the pole (prefer solar) for City Hall and Veterans.

Street Fund:

County Road and Bridges same.
State Hi-way the State provides the amount increase.
LTAC Grant extension same.
ADA Ramp Grant same.
Rocky Mountain Power Grant same.
General maintenance salary increase.
Contract Labor removed.
Road Maintenance, match, increase.
Pedestrian Bicycle path donated money for trail.
Insurance increase.
Gas locking system removed.
Vehicle maintenance increase.
Street lights same.

Flex rope lights same.

Equipment, cordless tool kit, increase.

Mowing service for vacant lot same.

Crosswalk curb painting same. City Clerk Canda Dimick reported the school would like theirs painted as soon as possible. Councilperson Hinz comments he would like to improve the design. All four (4) on the East side and three (3) on the West side because you can't really paint the dirt, need to be painted every year or as needed. Crossing guard's discussion followed. Councilperson Guthrie will talk with PTO about crossing guards.

Street traffic signs same. Councilperson Frandsen reported Knife River needs to put back a few. City Clerk Canda Dimick asked Councilperson Frandsen for a list and Council President Thomson wants a copy of the list.

Shop utilities at zero. City Clerk Canda Dimick needs to look into why she changed to zero may need to move some money from another line.

Computer printer same.

Office printer added.

Garbage:

Service same.

Wages increase.

Cash Carry same, question. Auditors.

Payroll services increase.

Office copier increase.

Water Fund:

Water service increase.

Hookup fees. City Clerk Canda Dimick comments need to increase but, first a study needs to be done. Council President Thomson reports that Tony Hobson, City Maintenance has already done it and it exceeds the cost. Council President Thomson will get the list.

City Clerk Canda Dimick reported she has not budgeted anything for capital improvement or meter replacement which really should be. Water rates need to be raised. When she talked with Downey they went to forty (40) a month for base amount with ten thousand gallons of water included in base. Our base depends on the size of meter. Recommend an increase of five (5) percent on base rate and usage. Curchwell contractor water rate increase. No meter on the well it's on an honor system. Office doesn't know when and how much contractor are getting. Currently charging outside rates. Suggested a meter that produces a ticket to turn into the City office for invoicing. Keep a log book that compares to City office billing records. Suggested price ten (10.00) dollars per one thousand (1,000)

gallons for each load. Public hearing required. The increase will be budget under Capital improvements and water meters.

City Clerk Canda Dimick reports under deposit refund it should be seven thousand one hundred and fourteen (7,114.00) dollars.

Sewer Fund:

Wages increase.

Utilities increase.

Phone increase.

Capital improved decreased.

Park Improvement:

Added in staging fee.

Option Tax:

Collection down from last year.

Extra patrol – they didn't bill for 2018. Budget for 2018 in 2019.

Clerk wages increase.

Public restroom increase.

Parkriver cleanup increase.

Street improvements same.

City Clerk Canda Dimick reports playground needs more chips, weed spraying required throughout the park, baseball diamond needs attention. Retaining wall by playground needs repaired. Horseshoe pits need maintenances or removed.

Council would like to see more playground equipments.

Restroom supplies increase. Suggestion made to purchase hand dryers and get rid of paper towels and purchase a foot door opener.

Park Cameras and internet service same.

Bubby Camplatt Park improvement. Pickle ball court resurfacing and striping for twenty thousand four hundred (20,400.00) dollars.

Garbage increase. MRE and Maintenance issues with garbage cans at Triangle Park discussed. Councilperson Hinz recommends Purchase order system for garbage cans and portable toilets. Councilperson Hinz motion to institute PO system for garbage cans Hinz. Council President Thomson seconded the motion. All voted aye, unanimous.

New fire station discussed.

Tourism Promotion and Development discussed.

Pedestrian bridge the same.

Bicycle path same.

Clothing reduced per Fire Chief.

Ambulance door discussed.

Chicken Soup Spring development same.

Pedestrian Bridge project reimbursed from grant.

Centennial Fund need to think of a project that would represent the City centennial.

Council President Thomson made a motion to adopt budget as presented.

Councilperson Hinz seconded the motion. All voted aye, unanimous.

Councilperson Guthrie made a motion to adjourn. Councilperson Frandsen seconded the motion. All voted aye, unanimous.

Meeting adjourned at 09:30 p.m.

Amantha Sierra, Transcriber

Jon Thomson, Council President

Canda L. Dimick, City Clerk