

A Special Meeting/FY2021 Budget Work Session of the City Council of the City of Lava Hot Springs will be held on Tuesday, August 25, 2020 at 6 pm, Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

**Present:** Jon Thomson, Mayor  
Randy Benglan, Councilperson  
Rickey Frandsen, Councilperson  
Lisa Guthrie, Councilperson  
Brian Hinz, Councilperson  
Canda Dimick, City Clerk

**Excused:** Amantha Sierra, Office Assistance  
Gary Cooper, City Attorney

**Guests:**

Mayor Thomson welcomes everybody and called the meeting to order.

**Lava Public Library's Book Walk in the Park (Veteran's Park – East Main Street) - Lisa Guthrie, Council Member - ACTION ITEM:** Councilperson Guthrie reported on a book reading activity at Veterans' Park that the Library would like to do. Library will approve the reading material for the event. Councilperson Guthrie made a motion to approve book walk in the park. Councilperson Hinz seconded the motion. All voted aye, unanimous.

Replacing Councilperson Hinz options discussed.

**FY2021 Budget Work Session:**

General Fund: City Clerk Canda Dimick reported she has updated the spreadsheet. All revenue is balanced, expenditure not balanced. Discussion followed.

Legal publication & professional service increased to three thousand (3,000.00).

Legal increased to twenty five thousand (25,000.00).

Tablet for Lindsey McCulloch, City Code Enforcement Officer with data service for video recording, parking citation, and taking pictures. Tablet and case cost reviewed.

Table and Chairs for council discussed.

Phone conferencing system discussed.

Reserve for audio visual setup.

Street fund is less due to the ADA ramp grant money.

Mayor Thomson reported on flashing stop signs. Discussion followed. City Clerk Canda Dimick reported there is money in the sign fund if they would like to purchase a few. Councilperson Hinz suggested ordering one. City Clerk Canda Dimick suggested ordering one out of this year's budget.

Road & Bridges needs to be reviewed – error on posting.

Wages the same.

Road & Maintenance adjusted.

Garbage Administration Fee - one (1.00) dollar to one dollar and fifty cents (1.50).

Hookup fees - list previously approved – water hookup cost six thousand three hundred twenty eight (6,328.00) dollars for four (4) new one (1) inch services. Twenty four hundred (2,400.00) added for the ultra-sonic. Total eight thousand seven hundred and twenty eight (8,728.00) dollars. The ultra-sonic is for a fire suppression line.

Asphalt repairs – separate line item setup - budgeted for four (4) three hundred and sixty (360).

Restrictive cash – reduced – loan paid off moved to capital improvement.

Sewer – increased.

Capital improvement – budget thirty six thousand (36,000.00) expense thirty six hundred (3,600.00) – Kofoed fencing still needs to be completed.

Protection plan update – five hundred (500)

City Clerk Canda Dimick reported not able to balance out because of the increase legal fees that the city is anticipating. Nothing put under meter replacement upgrade for this year. The city has done some ever year and wasn't able to do this year.

Water tools - Tony submitted a cost for a hot tapping tool, eight hundred (800.00). They currently are renting one and would like to purchase one.

Sewer connection: increased five hundred – city will cover asphalt. Four (4) inch one thousand (1,000.00) to one thousand five hundred (1,500.00) dollars. Eight (8) inch two thousand (2,000.00) to twenty five hundred (2,500.00).

Discussion followed regarding progressive fee structure for fines. Handle progressive at a later date.

Park improvement – revenue from park pavilion reservation and staging to be used for park improvement project.

Cash carryover sewer – seven hundred and fifty thousand (750,000.00). City Clerk Canda Dimick reports have previously adding at least fifty thousand (50,000.00) a year to it. Can be used for capital improvement. Cannot transfer to fund water.

City Clerk Canda Dimick reports water cash reserve balance low.

Option tax – increase to thirty thousand (30,000.00) for extra patrol.

City Clerk Canda Dimick reviewed option tax restriction because the uses are voted on. Capital improvement, roads, water, sewer, parking, emergency services (police, fire, and ambulance), open space acquisition and recreation, administrative and legal means associated with the tax, direct cost to collect and enforce the tax and tourism development promotion the one (1) percent.

Councilperson Benglan believe this is what the comp plan is made of and some of the money can go towards. City Clerk Canda Dimick suggested allocating some funds and then verify with the city attorney that option tax can be used. Ten thousand (10,000.00) added to Comp plan.

Street improvement – one hundred and sixty eight thousand (168,000.00)

Discussion followed on project council would like to see in the future.

Fire Station – add an additional forty six thousand one hundred and forty (46,140.00) – total fund three hundred and fifty six thousand one hundred and forty (356,140.00) dollars.

Main Street Bathroom – Seventy five thousand (75,000.00)

Total budget – four million eight hundred and seventy five thousand (4,875,000.00).

Discussion option tax and foregone accrual followed. Public hearing foregone amount four thousand eight hundred and ninety (4,890.00) dollars because the city didn't take the three (3) percent increase on property taxes but, the city is going to reserve the right to accrue it for future use.

**FY2021 Tentative Budget & Foregone Accrual – ACTION ITEM:**

Councilperson Hinz made a motion to approve tentative budget & foregone approval. Councilperson Guthrie seconded the motion. All voted aye, unanimous.

**Review and approve Fees for FY 2021 – ACTION ITEM:**

Garbage Administration Fee - one (1.00) dollar to one dollar and fifty cents (1.50) per container.

Water hookup fees - list previous approved.

Sewer hookup fees increase of five hundred (500.00) for each none.

New fee for fines.

Councilperson Benglan made a motion to approve fee structure for public hearing notice including garbage admin, water hookup, sewer hookup, imposing a new fees schedule for fines per city attorney. Councilperson Hinz seconded the motion. All voted aye, unanimous.

**Motion to adjourn - ACTION ITEM:** Councilperson Guthrie made a motion to adjourn. Councilperson Benglan seconded the motion. All voted aye, unanimous.

Meeting adjourned at 7:55

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Amantha Sierra, Transcriber

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Jon Thomson, Mayor

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Canda L. Dimick, City Clerk