

Minutes of the Special Meeting/Executive Session of the City Council of the City of Lava Hot Springs, Idaho held on Monday, August 7, 2017 at 6:13 p.m. at the Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

Present: T Paul Davids III, Mayor
 Tamara Davids, Councilperson
 George Linford, Councilperson
 Jon Thomson, Councilperson
 Canda Dimick, City Clerk
 Brian Hinz, Councilperson

Excused:

Guests:

FY2018 Budget Work Session: City Clerk Dimick reviewed budget lines with Mayor Davids and Council.

Taxes: City Clerk Dimick discussed Bannock County property taxes. Her concern is its missing new construction for 2016 value. She has put a call into Bannock County to find out why. She will follow up with them. Delinquent Bannock County taxes, we don't normally budget for them because they are hard to budget for because the county has all the information. Council decided on five thousand.

Mayor and Council wages: Increase on Mayor and Council only on election years, every two years. Last increase 2015. Councilperson Hinz comments would like to wait and see if we can give the City employees increases first before deciding. Councilperson Thomson agrees with Councilperson Hinz. City Manager or another part time clerk discussed. Decisions are to wait on wages until we see where we are at on everything else.

Audits: City Clerk Dimick comments on the audit she is still waiting to hear back from him. She is thinking about getting quotes from others company just in case. Legal was discussed.

Web Hosting: City Clerk Dimick has talked with are website consultant, Ann Yearsley and she said the City website currently with Microsoft is shutting down after the first part of the year. We will have to move to another web host. Ann has given Canda a quote. It will take five to six hundred dollars to move all the documents over to the new web page and in house training of employees. There is a one time, life time posting fee two hundred and ninety-nine dollars and fourteen ninety-nine a month. The web site will be maintained in house.

Telephone internet increased to fifteen dollars a month.

Public transportation is used at the senior center.

Travel per diem and training discussed.

City Garbage will need to be increased.

Utility, leave at twenty five hundred for the lighting project the council is looking at.

Building inspector line will change. City Clerk Dimick will look into.

Computer, Office equipment and software budget discussed.

Law enforcement have not heard of any increases will leave the same as last year.

City Clerk Dimick talked with payroll services and no increases.

Code enforcement: List of supplies for animal control reviewed. Mayor Davids and Council discussed a kennel. Councilperson Hinz will check on a price for a six by six by six kennels with one gate and report the cost to Canda before Thursday. Five hundred dollars budgeted for “no overnight camping” signs. Code enforcement wage left open.

Fire Department includes Fire Chief Wages and participate awards. Mayor Davids and Council discussed fifteen T-shirts and suggested budgeting for them.

General Fund City Clerk Dimick working on this budget line.

Sidewalk City Clerk Dimick will check with Bonner if he will still honor the bid the city received about a year ago.

Property tax discussed budget line for streets ninety-two hundred.

Contract labor discussed. Policy will need to be set. Budget line five thousand.

Vehicle maintenance for all City vehicles budget line eight thousand: Pipe rack on truck discussed. Brakes on new truck squeaking, need to get it check out. Old tan truck discussed and everyone agreed we need to get blue book on it and put it out to bid.

Street Lights, the big overhead lights cost for power. Budget line six thousand.

Holiday Street light repairs no need to budget anything for this line. Lights updated this year with LED lights.

6th West Street lighting budget line six thousand.

Street signs budget line two hundred.

Computer and printer for Tony separated out among different lines in case it every goes out.

Garbage services the same. Garbage contract discussed.

Water no increase for reserve. Hookup fees plus unexpected expense discussed.

Pump reserve in order to get a second pump just in case both pumps go out at the same time budget line increased to eleven thousand.

Sensus maintenance contract leave as an “as need basis” rather than an annual budget line same as last year.

Sewer looking a hookup fees increase.

City Clerk Dimick comments all other budget line self explanatory.

Park improvement fund revenue budget line two thousand from reservation fees.

Option Tax budget line three hundred and twenty thousand dollars.

Flex rope lights discussed for light poles. Budgeted thirteen hundred in local option tax for white lights and an extra blue and red flex rope lights.

Local option tax expense lines discussed.

Park Church Well pumps reserve, thirty thousand, ten for each pump.

Sewer reserves ten thousand.

Council discussed the park painting. Check if Tony ordered paint for 2016 budget. Mayor Davids is waiting on bid.

Court resurfacing include under Buddy Campbell project.

Fire Station budget line hundred thousand. Canda will look at grant opportunities.

Tourism development and promotion budget line from the one percent.

Buddy Campbell roads engineer bid specs came in at eighty-eight hundred. Budget one hundred and eighty six thousand.

City Clerk Dimick suggested our next news letter should address code issues.

Mayor Davids would also like to add to the news letter information on our next voting period.

Mayor Davids doesn't want to raise the council salary only the city employees. Should be a cost of living percent raise.

Councilperson Davids made a motion to adjourn into executive session.

Councilperson Thomson seconded the motion. All voted aye, unanimous. Roll call. Thomson-Aye, Davids-Aye, Linford-Aye, Hinz-Aye, unanimous.

Councilperson Thomson made a motion to reconvene. Councilperson Hinz seconded the motion. All voted aye, unanimous. Thomson-Aye, Davids-Aye, Linford-Aye, Hinz-Aye, unanimous.

Councilperson Thompson made a motion to put together a spreadsheet for potential raises or rate increase for City employees. Councilperson Hinz seconded the motion. All voted aye, unanimous.

Adjournment: Councilperson Linford made a motion to adjourn. Councilperson Hinz seconded the motion. All voted aye, unanimous. Meeting adjourned at 8:40 p.m.

Amantha Sierra, Transcriber

T. Paul Davids, III, Mayor

Canda L. Dimick, City Clerk