Minutes of the Special Meeting and FY2014 Budget Work Session of the City Council of the City of Lava Hot Springs, Idaho held Friday, August 16, 2013 at 5:30 p.m., Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

Present: Marshall Burgin, Mayor
          Newt Lowe, Councilperson
          Carl Brown, Councilperson
          Cathy Sher, Councilperson

Mayor Burgin called the meeting to order at 5:30 p.m.

Mayor Burgin had a moment of silence in memory of Fire Chief Gene Fagnant.

FY2014 Tentative Budget Work Session
The City Clerk stated that the city can do a 3% property tax increase if need do. She feels that the taxes will need to be increased if there is going to be any wage increases.

Mayor Burgin questioned how hard it would hit property owners if taxes were raised. The City Clerk reported that she can put some numbers together for them to review. It has been a long time since the city has increased the amount of taxes levied.

The City Clerk reviewed revenue items with Council.

Mayor and City Council wages were discussed. The City Clerk stated that a decision on the mayor and council wages would need to be made tonight in order to get it published in the paper as required.

Council discussed employee benefits. The City Clerk will figure it at 24% of the increase, which is what the employees are paying now.

Council discussed legal services. The City Clerk will figure up the legal services for the sewer project so that the city can get reimbursed for them.

The City Clerk wants to make the website a separate line item.

Council discussed insurance expenses. There will be a slight increase.

The City Clerk discussed increasing the codification fund a little bit. She discussed office equipment, which includes an external hard drive and a drum for the copier. She explained the auditor reserve which helps cover expenses from October to January since taxes are paid in the summer. The auditor also suggested that they put a reserve of $15,000 in the street fund since both of these operate with property tax funds.

The City Clerk has not heard of any increases from Law Enforcement or the Prosecuting Attorney's office, but that will be $5,000.
Council discussed Animal Control expenses. They will put $500 in vehicle maintenance. They discussed fuel charges.

Council reviewed fire protection expenses. The City Clerk stated that they do $3,000 in participation awards and they pay the fire chief and R.B.

Council discussed City Hall maintenance. They will start budgeting toward repairs so it doesn’t hit them so hard next year. They want to budget $2,800 for a new furnace.

Council discussed the Comprehensive Plan.

Councilperson Sher recommends using the carry over for publication of the Comprehensive Plan and printing the map.

The City Clerk reviewed the street fund revenues and expenses.

Council discussed how to handle comp time. They will look at possibly paying them for time so that they aren’t taking so much time off.

The City Clerk stated that Tony got her an estimate to replace the backhoe tires. They usually do $10,000 in maintenance but she budgeted more so that they could replace the tires. They will add $3,000 to the budget.

Council discussed holiday street light repair and trailer purchase. The City Clerk stated that they increased mowing services because they have had to mow Steve Jones property each year. The City gets billed and then the City bills him.

The City Clerk has not heard about any increases for garbage. She reviewed the water fund. The Spring Fence will be paid next year. She reviewed the restricted cash. They have to add 10% to it every year.

The City Clerk reviewed sewer revenue and expenses. They received the rate allocation study the other day. She will get copies to them.

The City Clerk reported that they are going to be over on this year’s option taxes. She increased it by $10,000.

Council discussed extra patrol for July 4th and 24th. They think this last year went well and want to keep it at $3,000.

The City Clerk put $2,000 under park maintenance services. She got a quote for lawn care at the park. They suggested that they get the park aerated this fall then have them come in to do their first application.
Council talked about the Veteran’s Park paver project and putting in stamped concrete. They also discussed the East Main paver project and ADA project at the baseball diamond. They will keep the paver project at the Veteran’s Park on and next year they will put street money into the other two.

They reviewed public restroom maintenance. There is $6,000 for maintenance, repairs and supplies. Councilperson Sher mentioned that people would like a sign near the street for the restrooms and a changing table in the men’s bathroom.

Public restroom remodel is for insulation in the ceiling.

Main Street lighting system replacement was reviewed. Rocky Mountain Power has a program for changing to LED system. Tony has been working on quotes. They will put $10,000 in this year and try working with Rocky Mountain Power to get funding.

The City Clerk talked about an exhaust removal system for the Fire Station. She will get an estimate. She also talked about a training room and the remaining Fire Department expenses.

The City Clerk mentioned that they were approved for the Gem Community Grant for the East Main Street Pedestrian Bridge.

The City Clerk stated that she has heard some noise from the kids in town about the skate park. Councilperson Sher feels that they need community support for a skate park. Council budgeted $6,000 for it and will ask for community involvement. Councilperson Lowe asked about liability.

Council talked about recycling. They will put it on hold for now and ask for community input later in the year.

The City Clerk will get together figures for employee wages.

City Council will have a meeting Tuesday, August 20, 2013 at 5:30 p.m. to finalize the budget.

**Adopt Ordinance 2013-2 increasing Mayor & City Council salaries**

The City Clerk stated that the last increase was in 2005. The City Clerk read the ordinance to City Council increasing Mayor wages to $600 per month and City Council wages to $250 per month.

Councilperson Sher made a motion to suspend the three separate public readings. Councilperson Brown seconded the motion. All voted aye, unanimous.

Councilperson Brown made a motion to adopt ordinance 2013-2 as read. Councilperson Sher seconded the motion. All voted aye, unanimous.

**Review and approve additional bills to be paid**
The City Clerk reviewed the bills to be paid with Council.

Councilperson Brown made a motion to pay the bills. Councilperson Sher seconded the motion. All voted aye, unanimous.

Miscellaneous
City Hall will be closed on Monday, August 19, 2013 for the Fire Chief’s funeral.

Adjournment
Councilperson Lowe made a motion to adjourn. Councilperson Brown seconded the motion. All voted aye, unanimous. Meeting adjourned at 7:32 p.m.

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Allison Hinz, Transcriber                        Marshall Burgin, Mayor

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Canda Dimick, City Clerk