Minutes of the Special Meeting of the City Council of the City of Lava Hot Springs, Idaho held Tuesday, August 20, 2013 at 5:30 p.m., Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

Present: Marshall Burgin, Mayor
         Cathy Sher, Councilperson
         Newt Lowe, Councilperson
         Carl Brown, Councilperson
         Canda Dimick, City Clerk

Mayor Burgin called the meeting to order at 5:30 p.m.

Final Review and approval of FY2014 Tentative Budget
The City Clerk explained that when they do not increase taxes they accumulate some money which they can draw from. They have about $56,000 that they can take which she recommends using for the sidewalks. They need to do ADA improvement.

Council discussed. 2% will cover most of the ADA projects. 1% is for tourism promotion.

The City Clerk stated that they are about $50,000 short without a tax increase so they probably need to take the sidewalk out another part of the budget.

City Council discussed employee wages.

The City Clerk stated that other cities work off of cost of living and longevity. After 5 years they are eligible for longevity. She stated that the general maintenance wages are always over what they budget. She feels that overtime should be split between street, water and sewer wages.

Council discussed wages and overtime.

Council would like to give Tony a 3% raise.

Councilperson Lowe asked how our employees compare to surrounding cities.

The City Clerk reported that they are comparable.

Mayor Burgin asked about the Fire Chief position.

The City Clerk stated that she hasn’t heard anything but would think that they would start the new Fire Chief off at $300.

Mayor Burgin suggested giving Tony $21.00/hour, Billy $17.50/hour, Allison $10.80/hour, Melissa and Jennifer $10.80/hour, R.B. $215.00/month, Fire Chief $300.00/month, Dennis $12.50/hour.
Council discussed.

The City Clerk referred to fire wages on page 3. With the Fire Chief making $300.00/month and R.B. $215.00/month the total is $6,180.00. Their benefits are $1,300.00. Total fire is $22,166.00.

12% of Tony and Billy’s wages fall under general maintenance which comes to $9,610.00. Personnel benefits are $2,883.00 for a total of $12,493.00.

Animal Control/Code Enforcement would be $12,350.00 at $12.50/hour and $1,853.00 for benefits.

Street wages are 32%, which comes to $25,626.00 and benefits are $7,688.00. The City Clerk reported that they budgeted about $5,000.00 for summer help last year.

Council decided to leave that money in there.

The City Clerk stated that the total wages will be $32,579.00 with extra money for temporary help. Benefits will be $10,751.00.

Councilperson Sher asked if there are any administrative fees in there.

The City Clerk stated that they have not done any administrative fees in the street fund. City Clerk wages come out of general, water, sewer, and local option tax. She stated that she takes ¼ out of the general. She could split that between general and street.

Councilperson Sher stated that it would not increase her wages so it wouldn’t really matter.

The City Clerk stated that it would probably help with general wages.

The City Clerk asked about adding money for vehicle maintenance for backhoe tires. They are adding $2,300.00 for a total of $12,300.00.

The City Clerk referred to sanitation collection wages on page 6 which would be $3,510.00 and benefits are $1,053.00.

Water fund wages for Tony and Billy are $24,824.00, Allison is $3,510.00, and the City Clerk’s is not figured yet.

Sewer fund wages for Tony and Billy are $21,622.00, Allison is $3,510.00.

Allison’s wages under local option tax is $3,510.00.

Councilperson Brown suggested paying the City Clerk $18.50/hour and splitting between all the different funds.
The City Clerk asked about Carla’s wages.

Mayor Burgin suggested keeping her the same as Melissa and Jennifer.

Council agrees.

The City Clerk asked how much Council would like to raise taxes. They are short $26,202.00.

Mayor Burgin asked how much it would be if they increase taxes by $50,000.00.

The City Clerk reported that would be a big jump because they are currently collecting $135,991.00.

Councilperson Sher asked about the cash carry over.

The City Clerk reported that would have to move line items around. She suggested moving legal fees around so it comes out of different funds. If they raise taxes 3% they would have an extra $4,082.00. She also suggested moving a portion of law enforcement to the local option tax expenses.

Mayor Burgin asked when the local option tax is up for vote again.

The City Clerk stated that it was voted on in 2007 for 8 years. It will be up to vote on in 2015.

Council discussed and they would like to move things around as suggested and raise the taxes 3%.

The City Clerk will just move over enough of the law enforcement to balance things out and then move wages around to other funds. She will also look at personnel benefits since she is not taking benefits.

Councilperson Sher made a motion to approve the tentative budget. Councilperson Brown seconded the motion. All voted aye, unanimous.

**Review and approve additional bills to be paid.**

None.

**Adjournment**

Councilperson Lowe made a motion to adjourn. Councilperson Sher seconded the motion. All voted aye, unanimous. Meeting adjourned at 7:38 p.m.