

Minutes of the Special Meeting and Budget Work Session of the City Council of the City of Lava Hot Springs, Idaho held Monday, July 15, 2013 at 5:30p.m., Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

Present:       Marshall Burgin, Mayor  
                  Carl Brown, Councilperson  
                  Cathy Sher, Councilperson  
                  Newt Lowe, Councilperson

Mayor Burgin called the meeting to order at 5:30 p.m.

#### **Agenda Amendment**

Councilperson Sher made a motion to amend the agenda to include Rita Anderson's resignation and the engineer's \$10,000 contract on the slip line. Councilperson Brown seconded the motion. All voted aye, unanimous.

#### **Councilperson Anderson's Resignation Letter**

Mayor Burgin read the letter to City Council.

Councilperson Brown made a motion to accept Councilperson Anderson's resignation. Councilperson Sher seconded the motion. All voted aye, unanimous.

#### **Slip Lining Contract**

The City Clerk reported that the contract is for engineering services to design the slip lining project. The cost is \$10,000.00.

Councilperson Brown made a motion to amend the contract to pay the engineers \$10,000.00 to design the slip lining project. Councilperson Sher seconded the motion. All voted aye, unanimous.

#### **Land Application Site Seeding Substantial Completion**

Councilperson Sher made a motion to approve the certificate of substantial completion. Councilperson Brown seconded the motion. All voted aye, unanimous.

#### **Wastewater Improvement Project Phase II Construction – Change Orders #5 & 6**

The City Clerk reported that the change order had been separated because two different funding agencies are paying them. She reviewed the change orders with Council.

Councilperson Brown made a motion to accept Change Orders # 5 and 6. Councilperson Sher seconded the motion. All voted aye, unanimous.

#### **Consider additional July, 2013 bills to be paid.**

Councilperson Brown made a motion to pay Dan Dimick's final bill for seeding. Councilperson Sher seconded the motion. All voted aye, unanimous.

### **FY2014 Budget Work Session**

The City Clerk reviewed the evaluation sheets for employee evaluations. Increasing the monthly salaries for the Mayor and Council will also be discussed. If the city council want to raise the mayor and/or city council's wages, they need to do it this year because it can only be done during an election year.

Councilperson Brown made a motion to adjourn to executive session to conduct employee evaluations. Councilperson Sher seconded the motion. Roll call vote was taken. Councilperson Lowe, aye, Councilperson Sher, aye, Councilperson Brown, aye.

The meeting was adjourned to executive session for the purpose of conducting employee evaluations in accordance with Idaho Code 67-2345(1)(b).

Councilperson Sher made a motion to reconvene. Councilperson Brown seconded the motion. All voted aye, unanimous.

### **Mayor & Council Wages**

Councilperson Brown made a motion to raise the Mayor's wages to \$600.00 per month. Councilperson Sher seconded the motion. All voted aye, unanimous.

Council discussed City Council wages. They would like to try to increase wages to \$200.00 per month. No decision made at this time.

### **Miscellaneous Budget Items**

Council would like a bid from Lawn Tech for fertilizer and weed control at Buddy Campbell Park.

Council would like a bid from Rocky Mountain Suppliers for removal or repair of the brick pavers at the Veteran's Park.

The Lava Fire Department would like to budget for a locking storage cabinet.

The City Hall office would like to budget for an external hard drive to back-up computers on.

### **Schedule Next Meeting**

The next meeting was scheduled for July 26, 2013.

### **Adjournment**

Councilperson Lowe made a motion to adjourn. Councilperson Sher seconded the motion. All voted aye, unanimous. The meeting adjourned at 7:52 p.m.

---

Allison Hinz, Transcriber

---

Marshall N. Burgin, Mayor

---

Canda L. Dimick, City Clerk