Minutes of the Regular Meeting of the City Council of the City of Lava Hot Springs, Idaho held on Thursday, June 12, 2014 at 5:30 p.m. at Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

Present: Marshall Burgin, Mayor
George Linford, Councilperson
Carl Brown, Councilperson
Tamara Davids, Councilperson
Newt Lowe, Councilperson
Canda Dimick, City Clerk

Guests: Kevin Koester, Chris Banks, Krystal Harmon, Kit Tillotson, John B. McNabb, Mark Lowe, Nate Matlack, Officer Taysom

Mayor Burgin called the meeting to order at 5:30 p.m.

Approval of Minutes
Councilperson Brown made a motion to approve the minutes. Councilperson Lowe seconded the motion. All voted aye, unanimous.

Review and Approve Bills
The City Clerk reviewed the bills with City Council.

Councilperson Brown made a motion to table the bill for Forsgren Associates and approve the rest of the bills. Councilperson Davids seconded the motion. All voted aye, unanimous.

Monthly Law Enforcement/Code Enforcement Monthly Reports
A) July 4th & July 24th Extra Patrol
Officer Taysom reviewed the schedule for July 4th and July 24th. He stated that they have 22 officers scheduled for overtime. They have two officers coming down on July 3rd and 10 officers scheduled for the 4th. The last time the 4th was on a weekend, there were a lot of problems in town. There will be five extra officers assigned to Lava that Saturday. They are working to make it a safe and memorable holiday for everyone. July 24th is on a Thursday and that weekend they have an additional five officers scheduled that weekend.

Councilperson Davids asked what the protocol is for open containers.

Officer Taysom stated that crowd control and fights are their first priority, but open containers are not allowed. They give a warning the first time it happens and then they issue a citation.

Councilperson Brown asked if they would have officers on bicycles again this year, that seemed to be very effective.

Officer Taysom stated that they will have officers on bicycles, on razors and foot patrol. They will have two K-9 units in town also. There will be six search and rescue units to circulate traffic...
for the 4th and three units for the 24th to direct traffic for the parade. There will be four or five transfer officers who just do transport. There will be a first aid station to help out the local ambulance as well. He stated that they are aware that the budget is already set for this year but requested that the City increase the budget by $500 to $1,000 for next year to help balance the costs.

**Access Improvement to Portneuf River for tubers – Christopher Banks, Portneuf Soil Conservation**

Christopher Banks reviewed some local projects that they have been working on. He reported on a massive stream bank restoration that they were doing up Pebble Creek. They restored a meandering stream back to a 1941 photograph. That project is essentially done. They have seen huge improvements in water quality and an increase in spawning of Yellowstone Cut Throat Trout.

Mr. Banks approached the City Council about improving the access points to the river where the tubers go in and out. They would like to improve the walkway adjacent to the river. He asked if this is a concern to the City and if they would like to partner with them to address the issue. They would like to apply for a grant to cover 60% of the funding, although there is no guarantee that they would get the funding, they have been successful in the past. He stated that there is not only a human health and safety problem but an erosion problem as well. They are interested in helping reduce the erosion and stabilize the bank.

Mayor Burgin stated that the City has talked about it off and on and that applying for a grant is a good idea.

Mr. Banks stated that the final due date for the grant is August 1st and they would know if was awarded next June.

Mayor Burgin asked how much they thought it would cost.

Mr. Banks stated that they are looking at somewhere between $45,000 and $70,000.

Krystal Harmon stated that their goal is safety and preserving the river. They want to know what the City’s vision is so that they can work together to improve the area.

Mayor Burgin stated that the property is owned by the state and they would have to talk to the Foundation.

Mark Lowe stated that they have tried different things in the past. His main concern is on-going maintenance.

Ms. Harmon stated that they will follow-up at the July City Council meeting.

**Prosecuting Services – Steve Herzog, Bannock County Prosecuting Attorney**
Steve Herzog stated that he is checking in to see if everything is going well from the City’s perspective.

Mayor Burgin stated that there was a building issue in town where another building inspector was brought in. He was wondering why things were handled the way that they were.

Mr. Herzog stated that he will follow-up on it and see what he can find out.

**KOACC Commercial Subdivision – Approve written facts, findings and decision.**
Mayor Burgin read the decision.

Councilperson Brown made a motion to approve the written facts, findings and decision for the KOACC Commercial Subdivision. Councilperson Linford seconded the motion. All voted aye, unanimous.

**Consider hiring Event Coordinator & review job description.**
Councilperson Davids asked what events they would coordinate.

Mark Lowe stated that they would like to develop quarterly events similar to Fire & Ice.

The City Clerk reviewed the position with the City Council.

Councilperson Davids made a motion to advertise the position. Councilperson Linford seconded the motion. All voted aye, unanimous.

**Building Permit(s)**

A) Londa Palmer – 129 East 1st Alley South – Vacation Rental Bedroom Addition (Addition to Permit #L14-09)
B) Willow Williams – 57 West Merle – Enclosed Covered Deck Addition to Residence
C) Julie Patterson – 210 East Main – Awning on Bannock Shoshone Tribal Property

Councilperson Linford made a motion to approve permits A-C. Councilperson Brown seconded the motion. All voted aye, unanimous.

**Business License(s) & Non-Property Tax Permit(s)**

A) DIRECTV, LLC (non-property tax permit)
B) Lava Ice (renewal)
C) Sweet Stuff (renewal)

Councilperson Brown made a motion to approve A-C. Councilperson Davids seconded the motion. All voted aye, unanimous.

**Dispersal of Surplus Property (Old Street & Traffic Signs & Posts)**

City Council discussed. They will sell the signs for $1.00 each and recycle the rest. They will sell the wood posts for $3.00 each and iron posts for $5.00 each.
Meetings & Announcements

A) Status of FY2013 Audit
The City Clerk reported that she is getting all the information back on her computer. She will call the auditor to set a date before the next meeting.

B) Miscellaneous
Councilperson Brown asked the status of the option taxes for Mike’s Market and Dan’s Ace Hardware.

The City Clerk reported that they just received payment from Ace Hardware today. They have not received anything from Mike’s Market yet. The next step is to send an audit notice.

Councilperson Brown asked about the lagoon ladders.

Mayor Burgin stated that they never heard back from DEQ. He will follow up with them.

Councilperson Brown asked about rotating the solar banks.

Mayor Burgin stated that they are being done.

Projects

A) Wastewater Improvement Project
1) Generator
Mayor Burgin reported that he contacted Big Dog and Suburban Propane about installing a new stand-by generator. He also talked to DEQ and they told him that if the City gets specs on a generator, they would accept it, so they would not have to get an engineer.

B) Water Facility Plan Study
1) New well site
Mayor Burgin reported that he will try to get a hold of John Roberts and Henry Etcheverry to see if they would sell a well site to the City. They need three phase power and both of them are close to power.

C) Fish Creek Fencing Project
1) Grant Funding Extension & Agreement Status
Mayor Burgin reported that they received an extension on grant funding.

The City Clerk requested that the bid invitation be extended. She is going to meet with the Potter’s next week about the agreement. The bid invitation is extended to July 9th.

D) Fire Station Remodel/Addition Project
1) Status of contracts
The City Clerk will contact the firm and ask them to meet to negotiate contract concerns.
E) Sign Replacement Project
The City Clerk reported that the signs are done and they are returning $2,700.00 back to the funder.

F) Park Improvements
   1) Veteran’s Park Brick Removal and Concrete Replacement
      Mayor Burgin reported that Bonner is going to start the concrete replacement on Monday.
   2) Basketball Court Lighting
      The City Clerk stated that George Avery is on shut down right now and will probably take care of the lighting in a couple of weeks.

G) Centennial Project
City Council discussed river access improvements. Liability is a concern.

H) Miscellaneous
None.

Discussion
None.

Adjournment
Councilperson Lowe made a motion to adjourn. Councilperson Linford seconded the motion. All voted aye, unanimous. Meeting adjourned at 7:05 p.m.

Allison Hinz, Transcriber
Marshall Burgin, Mayor

Canda Dimick, City Clerk

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