Minutes of the Special Meeting of the City Council of the City of Lava Hot Springs, Idaho held on Thursday, May 23, 2013 at 4:00 p.m., Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

Present: Marshall Burgin, Mayor
        Rita Anderson, Councilperson
        Carl Brown, Councilperson
        Cathy Sher, Councilperson
        Newt Lowe, Councilperson
        Canda Dimick, City Clerk

Mayor Burgin called the meeting to order at 4:00 p.m.

Councilperson Brown made a motion to add the bill from Yesco for the Utah billboard, the Pedestrian Bridge Easement and the Rate Allocation Study to the agenda. Councilperson Sher seconded the motion. All voted aye, unanimous.

Review & Approve Bills

   The City Clerk reported that the bill will be submitted to Army Corp of Engineers and they will reimburse the city for 75% of the $5,400.00 bill.
   Councilperson Brown made a motion to pay the Keller Associates bill. Councilperson Sher seconded the motion. All voted aye, unanimous.

b) Southeast Idaho Council of Governments – ICDBG Grant Administration for Wastewater Improvement Project
   Mayor Burgin reported that the amount due is $2,500.00.
   The City Clerk reported that charges were for administrative services to complete the 504 ADA Inventory requirements. The City Clerk reported that she had been notified by the Idaho Department of Commerce that an invoice needed to be submitted in the next week to comply with grant requirements. An invoice must be submitted every six months so that the City doesn’t jeopardize their funding.

   Councilperson Anderson made a motion to approve payment of the invoice from SICOG in the amount of $2,500.00. Councilperson Brown seconded the motion. All voted aye, unanimous.

c) Yesco – Billboard Invoice
   Councilperson Sher made a motion to pay the Yesco invoice in the amount of $2,850.00. Councilperson Brown seconded the motion. All voted aye, unanimous.
Review and consider quotes for Senior Center Water Line Replacement Project.
Council reviewed the quotes. KT Construction submitted a quote in the amount of $22,000.00 which is over the budget of $18,000.00. E & G Contractors submitted a quote of $15,175.00 which was not submitted in accordance with the bid specifications. E & G Contractors has submitted their bid by email at 2:04 p.m. and it did they did not provide the required bonds.

Mayor Burgin suggested denying all bids and rebid in the fall.

Councilperson Sher made a motion to reject both bids. Councilperson Brown seconded the motion. All voted aye, unanimous.

Authorize Mayor to execute Idaho Gem Grant Contract for East Main Pedestrian Bridge Project.
The City Clerk presented concerns regarding the contract’s schedule. The City will not be able to meet the time requirements. The City will need to apply for more funding to complete the project. The funding applications that the city is looking at will not be granted until next year if awarded. James Miller, Director of the Idaho Gem Grant is out of the office until next week. The City Clerk will contact him after he returns from vacation to discuss the contract’s schedule. The City Clerk suggested authorizing the Mayor to sign the contract as long as the schedule can be changed to coincide with ITD Taps funding.

Councilperson Sher asked if the look-out was designed for both bridges. The City Clerk reported that it is.

Councilperson Sher suggested adding the look-out design to the contract.

The City Clerk stated that the contract was for funding and that the specific design information will be outlined in the notice soliciting construction bids.

Councilperson Anderson made a motion authorizing Mayor Burgin to sign the Idaho Gem Grant Contract with the stipulation that the schedule may be changed to coincide with ITD Taps funding. Councilperson Brown seconded the motion. All voted aye, unanimous.

Consider costs to repair leak in water main line.
Tony reported that there is one leak in the water main line. There were other leaks found, but he was able to fix them. Mayor Burgin reported that the cost to fix the leak would be $4,361.64. Tony reported that if the city fixes it, it would be night time job. Councilperson Anderson asked how much it would cost if the city fixes it. Mayor Burgin stated it would probably cost about $500-600. Tony stated that they are concerned about disrupting service to customers. Mayor Burgin suggested that he go look at it with Tony tomorrow. Councilperson Anderson made a motion that Mayor Burgin and Tony go and assess the situation and authorized them to hire a contractor to fix it or do it in-house. David Scheiss from Scheiss & Associates asked how they were going to repair it. Tony stated that they are going to put the other valves in and put a cap on it. Councilperson Brown seconded the motion. All voted aye, unanimous.
**Pedestrian Bridge Easement**

The City Clerk reported that Alliance Title has advised that they feel that the city needs to have the Davids Trust sign off on the easement for insurability reasons. The City Clerk reported that she had been in contact with the Victor brothers to determine their position on the easement affecting their property. They are concerned about running the hot water down the side of the building. The brothers were going to discuss the matter and report back to the City Clerk. She has not heard back from them to date. Mayor Burgin will try to get a hold of them.

The City Clerk reported that the City needs to get the easements in place before the City applies for the ITD Tap grant.

**Rate Allocation Study**

The City Clerk reported that the City’s attorney provided a list of concerns regarding the proposed contract terms. She stated that she will start working with Keller Associates on those concerns tomorrow. They City’s Wastewater Project needs to be completely done by the end of September.

**Century Link Permit**

Council reviewed the comments from the City’s attorney. The City Clerk reported that she went over the plans and permit with Tony today. She also talked to Mark Lowe, Lava Hot Springs Foundation Director, and the Idaho Department of Lands has not granted Century Link an easement. The City doesn’t have the authority to grant the easement on state land even though it is in a city maintained right-of-way. Mark Lowe has asked that Century Link be informed that they cannot do the work during the tourist season. It fiber optic line goes under sidewalks and by the swimming pool and hot pool parking lots.

Discussion followed. Council decided that the city is not ready to sign any permit at this time.

**Adjournment**

Councilperson Lowe made a motion to adjourn. Councilperson Sher seconded the motion. All voted aye, unanimous. The meeting adjourned at 4:33 p.m.

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Allison Hinz – Transcriber  Marshall Burgin, Mayor

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Canda Dimick, City Clerk