Minutes of the Special Meeting of the City Council of the City of Lava Hot Springs, Idaho held on Tuesday, November 26, 2013 at 5:30 p.m., Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

Present: Marshall Burgin, Mayor
        Newt Lowe, Councilperson
        Cathy Sher, Councilperson
        Carl Brown, Councilperson (participating by speaker phone)
        Canda Dimick, City Clerk

Mayor Burgin called the meeting to order at 5:31 p.m.

Approval of Minutes
Councilperson Sher made a motion approving the minutes of the October 10, 2013 Regular Council Meeting and the October 28, 2013 Special Council Meeting. Councilperson Brown seconded the motion. All voted aye, unanimous.

Review and Approve Bills
Council reviewed the bills. Mayor Burgin questioned the health insurance premiums and the amount of payroll deductions withheld. The City Clerk reported that 24% of the health insurance premium is deducted from the employee’s checks. Councilperson Sher questioned the Forsgren bill for pedestrian bridge engineering fees. The City Clerk reported that it is their second invoice. Councilperson Brown questioned Century Link internet service. The City Clerk stated that they haven’t had any problems with internet service. Councilperson Brown commented that the backhoe tires were expensive. He asked about the status of a bill for the senior center water line. Mayor Burgin stated that a bill should be submitted next month. Councilperson Brown made a motion to approve the bills. Councilperson Lowe seconded the motion. All voted aye, unanimous.

Announcements/Meetings & Miscellaneous New Business
A) December 12, 2013 Fire Department Appreciation Potluck Dinner (7pm – Lava Community Building)
Mayor Burgin announced that a potluck has been scheduled for December 12, 2013 and that mayor and council are invited to attend.

B) FY2014 & 2015 Pocatello Regional Transit – Letter of Support Clarification
The City Clerk reported that at the last meeting they discussed $600.00 but records show that the amount annually appropriated has been $700.00 per year, so the letters of support reflected the $700 as done in the past.

C) Building Inspection 2014 Agreement Renewal
Mayor Burgin suggested tabling the agreement so that the city can clarify job responsibilities and compensation. The City Clerk and Mayor will review it with the City’s attorney and meet with the County Commissioner if necessary. Councilperson Brown made a motion to table the 2014
Building Inspection Agreement Renewal. Councilperson Sher seconded the motion. All voted aye, unanimous.

D) Miscellaneous – Lava Hot Springs Inn Therapy Pool
Councilperson Brown questioned the status of George Katsilometes therapy pool project. Mayor Burgin reported that the project has been red tagged and Mr. Katsilometes has been cited.

D) Miscellaneous – Noise Ordinance
Councilperson Sher questioned the status on researching a noise ordinance. The City Clerk reported that she is still working on it. She will put a copy of the Idaho Code on disturbing the peace in Council’s files.

Projects
A) Fire Station/Training Center
   1) Procurement for Architect Services
   The City Clerk wanted to make sure that the point system is the way Council wanted. Councilperson Brown made a motion to accept the breakdown of points as outlined in the request for proposals. Councilperson Sher seconded the motion. All voted aye, unanimous.

B) Water Line Replacement to Community Building
Mayor Burgin stated that Mark Lowe, Lava Hot Springs Foundation Director, is concerned that the sod is not going to make it through the winter. The City Clerk will check on the warranty. She mentioned that there should be a second change order for $300.00 or $400.00 to cut the black top.

C) LHTAC Grant Application – Crack Sealing/Chip & Seal Project
   1) Resolution 2013-5 – Acknowledging update & review of City Transportation Plan
Mayor Burgin reported that they are working on a grant application for crack sealing/chip & seal project for 2015. They are going to do what they can this year to chip & seal but they won’t be able to do everything. They are going to look at all of the streets and prioritize them this spring. They will do the streets that need it the most this year. The City Clerk stated that a resolution needs to be passed in order to get more points.

Mayor Burgin read resolution 2013-5.

RESOLUTION 2013-5

WHEREAS, in 2008 with the assistance of a project engineer, Brent E. (Husk) Crowther, P.E., Project Manager, Forsgren Associates, Inc. the City of Lava Hot Springs developed a transportation planning study,

WHEREAS, the study outlines the steps and procedures used to develop a Maintenance Program,

WHEREAS, the Maintenance Program was used to develop a Capital Improvement Program and establish goals based on public input,

WHEREAS, the final study recommendations were that the City of Lava Hot Springs needs to stabilize the city’s road network that is in place, “Fix what you have, before reaching more to take care of”,

WHEREAS, together with Aaron Swenson, P.E., Forsgren Associates, Inc., the study has been reviewed and it has been determined that there have been no significant changes,

THEREFORE, the City of Lava Hot Springs 2008 Transportation Study has hereby been reviewed and updated with no changes.

PASSED by the City Council and APPROVED by the Mayor of the City of Lava Hot Springs, Idaho this 26th day of November, 2013.

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Marshall N. Burgin, Mayor

ATTEST:

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Canda L. Dimick, City Clerk

Councilperson Brown made a motion adopting Resolution 2013-5. Councilperson Lowe seconded the motion. All voted aye, unanimous.

Other Business
The City Clerk mentioned that the city received a ballot from the Lava Chamber of Commerce to elect board members and that she wanted to make it a matter of record that it was received but the city will not be participating as determined in the past. Mayor and council agreed.
Adjournment

Councilperson Lowe made a motion to adjourn. Councilperson Sher seconded the motion. All voted aye, unanimous. Meeting adjourned at 6:00 p.m.

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Allison Hinz, Transcriber                  Marshall N. Burgin, Mayor

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Canda L. Dimick, City Clerk