

**ADVANCED CERTIFICATE : FRAUD EXAMINATION (NQF 7)****SECTION 1 – STUDENT DETAILS**Title: Mr ☐ Mrs ☐ Ms ☐ Other.....

Name: ..... Surname: .....

ID Number:  (Please attach a certified copy of your ID document)Passport Number:  (Please attach a certified copy of your passport)Race: White ☐ African ☐ Coloured ☐ Indian ☐Gender: Male ☐ Female ☐

Please note that this information is required by the Department of Education

Marital Status: Single ☐ Married ☐ Divorced ☐ Widowed ☐Home Language: English ☐ Afrikaans ☐ Other ☐Nationality: SA ☐ Other ☐Date of Birth: Day  Month  Year 

Highest qualification obtained: .....

Institution Obtained from (year) .....

**SECTION 2 – COMMUNICATION DETAILS**

Your contact number (You must provide at least 2 contact numbers)

Work: Fax: Home: Cell: 

Email Address: ..... Skype Address: .....

Physical address

Postal Address

.....

.....

Suburb: ..... Suburb: .....

City: ..... Postal Code: ..... City: ..... Postal Code: .....

Country: ..... Country: .....

May we send you important information by e-mail or SMS? Yes ☐ No ☐Preferred Method of communication: e-mail ☐ SMS ☐ other.....

**SECTION 3 – PAYMENT INFORMATION****PARTY RESPONSIBLE FOR PAYMENT****EMPLOYER** ☐ (Full Details as it should appear in the invoice)

Company / Organization: .....

Billing Postal Address: .....

..... Postal Code .....

Company VAT no: .....

Company Order no: .....

E-mail Billing Address: .....

**PERSONAL** ☐**If paying by Credit Card please complete the following details:**Please debit my: MasterCard: ☐ Visa: ☐ Other: ☐ Amount .....Expiry Date:  Card No.   

(Type of card - e.g: Standard Bank Master Card) .....

Cardholder's Name: ..... Straight: ☐ Budget: ☐ Months: .....Last 3 digits on back of card 

Cardholder Signature: .....

Advanced Certificate Fraud Examination (NQF 7 - 67269 )	Full Fee	Location	Tick the Box
* 1 Day Software Orientation and self study (Exams included)	R 35 500	Pretoria	<input type="checkbox"/>

Prices are sensitive to the Rand/US\$ exchange rate and therefore provision is made for these fluctuations in the price.

\* Rates include Learning material, Exam and Initial membership fees.

Terms &amp; Conditions may Apply

**If paying by Electronic Funds Transfer note that an Invoice will be generated and send to the applicant.**

**Bank details will be reflected on the Invoice**

## SECTION 4 - BUSINESS INFORMATION

Employer / Business:.....

Work Telephone Number:      

Work Fax Number:              

Work E-mail Address:.....

Job Title:.....

To whom do you report?.....

His / Her Job title?.....

## SECTION 5 - PROFESSIONAL MEMBERSHIP STATUS

Please indicate the membership status you currently hold and where applicable provide both local and international membership numbers.

☐ ACFE SA Affiliate Member no: .....

☐ ACFE SA Associate Member no: .....

☐ ACFE International Associate Member no: .....

☐ Member of other Professional Body (Body Name and number)

.....

## SECTION 6 – CONSENT / CERTIFICATE OF AUTHENTICITY

I consent to Strategic Investigations and Seminars (Pty) Ltd and its subsidiary Investigo, requesting and reporting my Confidential Information, Credit and Prescribed Information, and Criminal Record for the prescribed purposes. I consent to the storage of my personal data in the Strategic Investigations and Seminars (Pty) Ltd Head Office.

I certify that the above information is true and correct to the best of my knowledge. Falsification of any information on this application is grounds for denial or revocation of registration to these courses (Cancellation Policy will be applied). If this application is accepted, I agree to abide by the Standard Operating Procedures and Terms and Conditions of Strategic Investigations and Seminars (Pty) Ltd. Acceptance to these courses is a privilege and not a right.

### CHECK LIST

- ☐ Did you attach a Comprehensive Resume
- ☐ Did you Attach a Certified Copy of your RSA ID or Passport
- ☐ Did you Attach Certified copy of your Qualifications and Certificates

### Deliver to: Postal Address

Post Net Suite 110,  
Private Bag x 37  
Lynnwood Ridge 0040,  
Gauteng, South Africa

or

**Fax to : 086 68) ` , ' , \***

or

**E-Mail : ZfYbgjWg@b]Wc`lj ]Yf'cf[**

### How did you hear about us?

S-I-S Website <input type="checkbox"/>	Forensics4Africa Website <input type="checkbox"/>	Word of Mouth <input type="checkbox"/>	Promotional SMS // E-mail <input type="checkbox"/>
Printed Media <input type="checkbox"/>	Radio Interview // Advert <input type="checkbox"/>	Employer <input type="checkbox"/>	ACFE (SA chapter) <input type="checkbox"/>

**Signature: Applicant / Learner:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signed for Investigo:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## SECTION 7 – Terms and Conditions:

I, the undersigned declare that the information in this application is complete and correct. I authorise Investigo to verify information contained in this application form, and make any other enquiries that may be necessary. I understand that if any part of it is found to be incomplete, false or misleading, Investigo may refuse this application or cancel a subsequent registration.

The Student hereby accepts that Strategic Investigations and Seminars (S-I-S) and its subsidiary, hereinafter referred to as Investigo shall have the right to vary the course syllabus at any time, without prior notification and without furnishing reasons thereof.

Investigo shall have the right at its sole discretion, to cancel any course or subject initially advertised and offered, on the basis of insufficient demand. In the event of the signatories to this agreement, other than Investigo, having completed this form incorrectly or the payment details herein not being in accordance with the requirements of Investigo, then such incorrect information or payment details shall be deemed to have been amended so as to be in accordance with the requirements of Investigo, without further notice. Investigo shall be deemed to include any subsidiary of S-I-S or any other juristic person to whom the rights and obligations for Investigo, as contained herein may be ceded and/or assigned.

When applicable, Investigo examination fees are included in the course fees. Investigo does not accept responsibility for a student's eligibility or entry for examinations. Course material will be supplied to the student by Investigo only after the full amount due for study fees is paid.

The applicant takes responsibility for the payment of all fees and other charges due to Investigo. The applicant agrees to be liable for all costs of debt recovery, including professional fees and collection commission. Where applicable, postage on all material sent to Investigo is payable by the student. The replacement of study materials will be for the account of the student.

### Person dealing with Investigo on the Student's behalf

Investigo will only correspond and deal with the student. Investigo will not enter into correspondence with anybody or organisation representing the student, except for: the Ombudsman; a parent or guardian (only in the case where the student is a minor); a person representing a relevant accrediting body or institute; or the Student's lawyer.

Investigo will specifically not engage in further servicing, communication or correspondence with a student once that student has cancelled. The cancellation process brings to an end the relationship between Investigo and the student.

### Adhering to Entrance Criteria

The student is responsible to ensure that he/she is on the correct course and that he/she adheres to the latest and correct entrance criteria. Investigo will not accept students who do not adhere to the entrance criteria for the course on which they register. Investigo will cancel students who register without adhering to the entrance criteria for the course on which they register.

### Updates to Study Material

Investigo is not responsible to ensure that study material is up to date.

### Capacity to enter into Agreement

**For a Business:** The contracting party (the business) hereby warrants to Investigo that the signatory (representing the business) has the required legal capacity to enter into, and be bound by these terms and conditions. The business accepts all the terms and conditions of the entire agreement.

**For the Individual:** I hereby declare that there is no legal impediment to my concluding this agreement and that I am legally bound to this contract, and accept all the terms and conditions of the entire agreement.

**Client Data:** I undertake to notify Investigo in writing of any changes in my contact details, including but not limited to: my business, postal or residential addresses, my home, work or cellphone number(s), and my e-mail address, within 7 (seven) days of such change.

# APPLICATION FOR ENROLMENT

**Contactable Address:** I choose the address as disclosed herein as my *domicilium citandi et executandi* for all purposes arising from this agreement.

**Other:** Investigo reserves the right to use your information to provide the materials to you and otherwise perform our obligations and enforce our rights under this Agreement.

This agreement is subject to acceptance of the application by Investigo. This agreement constitutes the whole agreement between the Parties.

I, the undersigned applicant / student undertake to abide by the policies and rules of Investigo.

I, the undersigned parent/guardian give permission to the above-mentioned applicant to enrol at Investigo.

## COOLING OFF PERIOD AND CANCELLATIONS

You have a 7-day cooling off period prior to the commencement of the training session, within which you can cancel with full refund minus the cancellation fee of R 500.

After the 7-day cooling off period, this agreement is binding and you are fully responsible for all fees.

If a student pays course fees in advance, and then cancels, that student might be eligible for a partial refund of fees.

Investigo will refund the “unused” part of such fees paid in advance by a student. The “unused” part of the fees are calculated by adding up the original registration fee, plus the number of months the student studied (inclusive of the months in which studies start, and the month in which the student cancels) times the original monthly fee, plus a cancellation fee of R 500; and then subtracting this amount from the monies the student paid in advance, minus any exam, membership or other institute fees. Association related fees are not refundable.

The student, applicant, account/fee payer, lawful guardian and/or sponsor are herein collectively referred to as the “Student”. By acceptance to Investigo, the Student shall be jointly and severally responsible for the fulfilment of all terms of the agreement.

Investigo reserves the right to cancel a student’s registration without having to give a reason for such cancellation. If Investigo chooses to cancel the registration of a student, such a student is entitled to a refund as per the cancellation policy.

In the event of any Student desiring to terminate studies, for any reason whatsoever, this shall not absolve the Student from full liability for the payment of fees and any other charges.

The Student’s failure to make progress in his or her studies or to complete a programme of study, for whatever reason shall in no way entitle him/her to a reduction in fees, nor will it absolve him/her from full liability for the payment of fees and other charges. No cancellation of this contract shall be of force or effect without written consent thereto by an authorized officer of Investigo. The right to tuition and examinations is not transferable.

## Cancellations and Refunds

If a student is not satisfied with the services delivered by Investigo, but continues studying, Investigo will continue to service the student and work towards satisfying the student’s requests. Investigo will also continue charging the student in this period. The student is specifically not eligible for a refund based on the period in which they student is or was registered with Investigo. The only way a student can stop Investigo charging for the availability of services, is to cancel. As long as a student is not cancelled, the student is responsible for all fees up to and including the end of the current month.

## Student fees

1. All fees are due by the Student on enrolment for Advanced Certificates.
2. The Student will not receive any coursework unless the fees are paid in full.
3. A Student who has failed academically shall not receive any reimbursement of their tuition fee.

Please initial each page to indicate that you have read and understood these terms and conditions.

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Learner Applicant’s Signature

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Date