

DeKalb Sanitary District
Wednesday, August 21, 2013
Board Meeting Minutes

The August meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at noon on Wednesday, August 21, 2013. In attendance were Trustees Dennis J. Collins, Timothy A. Struthers and Carol B. Zar, Treasurer Janice Tripp, Attorney Keith Foster, District Manager Mark Eddington, P.E., Operations Manager Steve Olsen, Human Resources Manager Diana Foust SPHR, Finance Director David Storey, and Assistant Manager, Engineering Mike Holland, P.E. Scott Trotter, P.E. of Trotter and Associates, District Wastewater Operator David Sieglinger. Justyn Miller and Jared Heyn from the City of DeKalb and James Savio, C.P.A of Sikich also attended for a portion of the meeting.

President of the Board Collins called the meeting to order.

Trustee Collins moved approval of the August agenda, Trustee Struthers seconded. The motion carried.

Trustee Zar moved approval of the July meeting minutes. Trustee Struthers seconded. The motion carried.

Trustee Collins moved approval to transfer funds:

\$220,000.00 to the O & M Fund for Operations from the Revenue Account

\$ 18,460.15 to the O & M Fund from the Dedicated Tax - IMRF Account

\$ 8,186.43 to the O & M Fund from the Dedicated Tax - FICA Account

Trustee Struthers seconded. The motion carried.

Trustee Struthers moved to approve payment of bills as presented. Trustee Zar seconded. The motion carried.

During Public Input and Communications, Mark Eddington introduced David Sieglinger, Wastewater Operator and welcomed Justyn Miller and Jared Heyn from the City of DeKalb and also James Savio, C.P.A. of Sikich.

Janice Tripp gave the Treasurer's Report and discussed investments.

James Savio, C.P.A. of Sikich reviewed the draft Fiscal Year 2012 to 2013 Audit with the Trustees. After discussion, Trustee Collins moved to

accept the Audit with discussed changes in the final copy. Trustee Struthers seconded, and the motion carried.

Mark Eddington discussed the Districts "Dashboard" providing summary information on the District's budget, units billed, environmental compliance and call-in hours to the Board.

Mark Eddington recommended the District postpone its user rate increase until December due to the City of DeKalb's delay on their billing software changes.

Steve Olsen gave the Operator's Report. Steve informed the Board that the District's backup generators are in need of additional repairs. Trustee Collins moved approval to pay Rush Power Systems \$21,120.00 for the repairs. Trustee Zar seconded. The motion carried.

Mark Eddington proposed a Reconnection Fee Ordinance for properties wishing to reconnect to the sanitary service after having been disconnected. The proposed amounts are \$150.00 for residential property reconnections and \$250.00 for commercial property reconnections. The Board listened to the proposal and will discuss it further next month.

Resolution No. 2013-08-21 supporting the City of DeKalb TIF Districts was signed and approved in a motion made by Trustee Collins and seconded by Trustee Struthers. The motion carried.

The Board stated its support of the renewal of the 2010 Intergovernmental Property Tax Abatement Agreement (IGA) with the City of DeKalb.

Trustee Collins moved approval appointing Diana Foust and David Storey Freedom of Information Act Officers for Fiscal Year 2013-2014. Trustee Zar seconded. The motion carried.

Trustee Collins moved approval of up to \$13,000.00 for the District's new phone system. Trustee Zar seconded. The motion carried.

The Board approved up to \$3,500.00 for a new muffle furnace for the District's lab.

There were no requests for Annexations or Pre-annexations this month.

In plan review, Mike Holland advised that Faranda's Banquet Hall may want to connect to the sanitary sewer in an area in need of repairs rather than where the connection has been in the past due to its need of a grease trap. The District plans to charge the banquet hall for the repairs if they choose this location.

Mike also discussed a proposed drive through behind Panera Bread and Conex Cable's expansion and its use of the sanitary sewer service.

The USEPA has accepted the District's Pretreatment Program. A Public Notice will be issued with a 30 day comment period.

Trustee Collins moved to approve the following Catastrophic Loss request, which was approved by the City of DeKalb as meeting the policy criteria:

- Dana Howard of 718 S Fourth Street, \$147.50 loss due to running toilet.
- Sriram Jakkaraju of 1055 Spiros Court, Apt. #7, \$187.45 loss due to leak in toilet.

Trustee Zar seconded. Motion carried.

Mike Holland supplied the Engineer's Report. Data gathering is ongoing for the Flow Monitoring/I&I Evaluation in the Dodge Addition, Mike gave an update to the Board.

The Solids Meter Piloting began earlier this month. The District will continue to monitor its results over the next few months for consideration of purchasing.

The IEPA asked that the District's Disinfection Pilot be extended from 30 days to a 60 day trial. Trustee Struthers moved approval to pay FMC \$17,800.00 according to their revised proposal extending the trial period. Trustee Zar seconded. The motion carried.

The District's Phase 2 Concept Plan implementation was discussed and a special meeting will be held sometime between the September and October Board Meetings for further discussion.

Only \$20,000.00 in engineering and legal fees remains for completion of the Tertiary Filter Project.

The Intermediate Lift Station Pump Rehab project has been completed.

The Meadow Trails Lift Station Improvements are on hold waiting for pumps and equipment. All residents have been notified of the project schedule.

The work on the Primary Clarifier #2 should be complete in October.

The District is currently waiting on a gear box for the Screw Pump. This project should be completed by the end of September.

The District is moving forward on the Manhole Rehabilitation project in conjunction with the Dodge Addition Flow Monitoring.

Trustee Zar moved approval to accept the low quote from Irving Construction of up to \$30,000.00 for the GBT Building Improvements project. Trustee Struthers seconded. The motion carried.

Demolition of District owned property at 207 Hollister Avenue should be completed within the next few weeks.

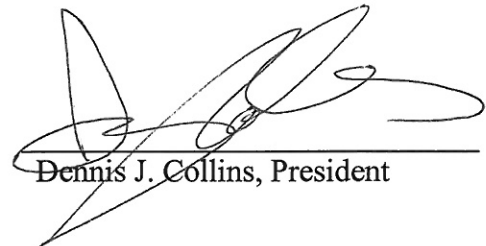
The Board approved Mark Eddington's proposal to hold the District Open House on Friday October 18th.

There is no new business this month.

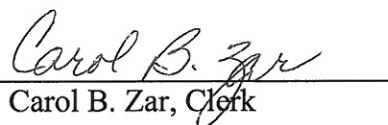
Trustee Collins moved to go into Executive Session to address property acquisition as it relates to the proposed DeKalb Park District IGA. Trustee Zar seconded.

The motion carried. The Board went into Executive Session.

The Board returned from Executive Session and Trustee Struthers moved to adjourn the meeting. Trustee Zar seconded. The motion carried.



Dennis J. Collins, President



Carol B. Zar, Clerk