

DeKalb Sanitary District
Wednesday, December 19, 2012
Board Meeting Minutes

The December meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at noon on Wednesday, December 19, 2012. In attendance were Trustees Dennis J. Collins, Tim Struthers and Carol B. Zar, Attorney Keith Foster, District Manager Mark Eddington, Operations Manager Steve Olsen, Assistant to Manager/Human Resources Diana Foust, Finance Director David Storey and GIS Tech/Wastewater Operator John Engstrom. Steve Bemis, DeKalb resident attended.

President of the Board Collins called the meeting to order.

Trustee Zar moved approval of the December agenda. Trustee Struthers seconded. Motion carried.

The November Meeting Minutes were approved in a motion made by Trustee Struthers, seconded by Trustee Collins and carried.

Trustee Collins moved approval to transfer funds:

- \$ 380,000.00 to the O & M Fund for Operations from the Revenue Fund
- \$ 5,779.61 to the O & M Fund from the Dedicated Tax - IMRF Account
- \$ 2,763.61 to the O & M Fund from the Dedicated Tax - FICA Account
- \$ 60,000.00 to the O & M Fund for employer contribution to HSA

Funding from Revenue Fund

Trustee Struthers seconded, and the motion carried.

Trustee Collins moved to pay bills as presented. Trustee Struthers seconded. The motion carried.

Trustee Collins moved approval to pay the secondary meter refunds except for Northern Illinois University's refund. Trustee Zar seconded. The motion carried. Trustee Collins requested more information on NIU's refund at the January board meeting.

During Public Input and Communications, Mark introduced John Engstrom, DSD GIS Tech/Wastewater Operator, and welcomed Steve Bemis, DeKalb resident.

Steve Bemis requested consideration for financial assistance for the work required to construct a new building service from his property at 111 S. 9th Street to the public main in the middle of the street.

The Trustees tasked Janice Tripp to work with Mr. Bemis and the City of DeKalb staff to determine if this work would qualify for their assistance program. The Trustees said this matter may be considered further if it doesn't qualify for the City's assistance program.

Treasurer Janice Tripp gave the Treasurer's Report and discussed investments made this month and those coming due soon. She also requested authorization to amend the Bank Resolution to reflect acquisition of Citizens National Bank by Heartland B&T.

Trustee Struthers made the motion. Trustee Collins seconded. The motion carried.

Trustee Collins moved approval of the Tax Levy-Ordinance #545, Trustee Zar seconded. The motion carried.

The Board discussed the upcoming TIF refund to be deposited into the Revenue Fund.

There have been no requests for Annexations or Pre-annexations this month.

Completion of the Employee Handbook for the District is pending a signed agreement between the District and Local #150 regarding on-call pay.

A request for annexation fee adjustments for Irongate may be forthcoming.

The Illinois Pollution Control Board complaint filed by Larry Welch has been cleared, with no appeal filed.

The District is waiting to hear from the US Environmental Protection Agency regarding Local Limits requirements.

An agreement to accept landfill leachate from Waste Management was developed by Foster and Buick and continues to be under consideration by Waste Management. The Board of Trustees granted the District Manager authority to negotiate the financial implications of the agreement.

Dennis Collins will be consulting with local animal control agents to develop a strategy for removal of beavers that are damming up the creek adjacent to the District's Biosolids Storage Site.

The District's Farm Lease Agreement with MTR Farms is expiring and the District Manager has been charged with negotiating a new lease agreement to farm the 35 acres on District's Biosolids Storage Site.

The Steve Olsen delivered an update on Screw Pump Rehabilitation progress and anticipates completion by the end of December.

There were no Catastrophic Loss requests for December.

Scott Trotter supplied the written Engineer's Report and loan summary, and deferred discussion until the individual agenda items.

Mark gave an update on the progress of the SCADA Improvements Project. Mark anticipates that the switch from night shift to day shift will occur in the first quarter of 2013.

Trotter & Associates has submitted a draft of the Facility Plan Update to staff. A Board update will occur during the first quarter of 2013.

Williams Brothers' work on the landscaping is complete, only administrative items remain. Trustee Collins moved approval of the final change order #25. Trustee Struthers seconded. The motion carried.

Madison Construction's work on the Tertiary Filter Rehabilitation Project is down to punchlist items. Liquidated damages continue to accrue. Mark and Mike discussed the ongoing negotiation with Madison Construction relating to liquidated damages. The District informed Madison that it will consider waiving some liquidated damages if Madison agrees to pay the District \$89,000 (for damages incurred) as well as damages the District incurs before the project is completed. The Board granted the District Manager authority to negotiate the matter, in the manner outlined, to its resolution. Trustee Zar moved to approve a project Change Order #11 that credits the District \$16,435 for unused project allowances.

Steve Olsen gave an update on Hydroaire's work on the pumps for the Intermediate Lift Station Pump Rehabilitation Project. Steve sought authorization to have the pumps rebuilt and installed at a cost of \$71,994 rather than purchase and install new pumps at a cost of \$85,000-\$90,000. Trustee Collins made a motion to rebuild the pumps and Trustee Struthers

seconded. The motion carried.

Meadow Trails Lift Station Improvements were discussed as well as ComEd's solution to get 3-phase power to the lift station without an on-site transformer. Construction of these improvements will be included in the 2013/14 budget.

Pipevision is 99% complete and final punchlist work should be completed in January 2013.

The District's WWTP Pavement Rehabilitation Project is complete and a partial pay request will be submitted in January. The District will retain \$2,000 until grass begins to grow in the spring of 2013.

The pilot of primary treatment equipment (Salsnes Filter) is ongoing and appears to be a viable option for future plant upgrades.

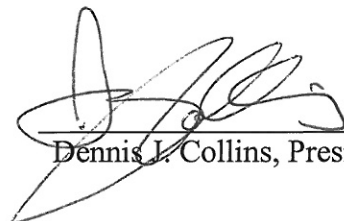
The agreement the District entered into with Walker Process Company for a Mixing System Pilot Project is scheduled to start in March or April.

The Trustees were reminded of Open Meetings Act Training to be completed by the end of the calendar year.

Trustee Collins made a motion to go into Executive Session to discuss personnel. Trustee Struthers seconded. The motion carried. The Board went into Executive Session.

After the Board returned from Executive Session, Trustee Struthers made a motion to accept the side letter with Local 150 detailing the weekly on-call agreement. Trustee Collins seconded and the motion carried.

President of the Board Collins adjourned the meeting.



Dennis J. Collins, President

Carol B. Zar

Carol B. Zar, Clerk