



**Kishwaukee Water Reclamation District
Board Meeting Minutes
Wednesday, February 13, 2019 – 12:00 PM**

The February meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, February 13, 2019. In attendance were Trustees Dennis J. Collins, Carol B. Zar, Attorney Keith Foster, District Manager Mark Eddington P.E., Operations Manager Steve Olsen, District Engineer/Assistant Manager Mike Holland, P.E., Staff Engineer Joe KostECKI, Assistant Operations Manager Jason Robbins, Administrative Assistant Tracy Zenkner and Derek Wold, P.E. of Baxter & Woodman.

1. Call to Order

President Collins called the meeting to order at 12:37 p.m.

2. Approval of the February Agenda

Trustee Zar moved approval of the February agenda. President Collins seconded. The motion carried by a 2-0-1 roll call vote. Aye: Collins, Zar. Nay: None. Absent: Struthers. President Collins declared the motion passed.

3. Approval of January Meeting Minutes

President Collins moved approval of the January Meeting Minutes. Trustee Zar seconded. The motion carried by a 2-0-1 roll call vote. Aye: Collins, Zar. Nay: None. Absent: Struthers. President Collins declared the motion passed.

4. Approval to pay bills as presented

President Collins moved approval of payment of bills as presented. Trustee Zar seconded. The motion carried by a 2-0-1 roll call vote. Aye: Collins, Zar. Nay: None. Absent: Struthers. President Collins declared the motion passed.

5. Public Input and Communications

Mark Eddington introduced staff member, John Engstrom, GIS Technician.

Mark also introduced Bill Nicklas, City of DeKalb, City Manager, in attendance to discuss agenda item 10.

Also in attendance were Alex Nerad, Executive Director, Egyptian Theatre and Lisa Sharp, Sharp Architects, to discuss agenda item 12a.

6. Treasurer's Report

Steve Parker gave the Treasurer's Report and discussed investments.

7. District Dashboards

Mark Eddington discussed the District's "Dashboard" stating revenue is doing well. Environmental Compliance was fine, however, due to the rain and snow, there was a higher number of Call-Ins and OT for the month.

Mike Holland reviewed the Hauled Waste “Dashboard”, stating this was another record month for hauled waste. Mike reported with this being a record month, the lab has expanded testing to monitor the impact on the plant as well as the plant’s ability to handle this particular type of hauled waste.

8. Operator’s Report

Steve Olsen reported Bingham Family Farms removed and land applied 2,904 cubic yards of biosolids for 2018 for a cost of \$38,361.84, compared to the \$42,000 budgeted amount. In addition, as a part of the Phase 1B project, Williams Brothers removed just over 226 tons of biosolids cleaning two digesters. This was taken to the county landfill which was included in the IEPA’s annual biosolids report.

9. Catastrophic Water Loss Relief Requests

Trustee Zar moved to approve the following Catastrophic Loss request:

Kelly Minnegan, 447 Turnbury Court, \$510.01, toilet running

President Collins seconded. The motion carried by a 2-0-1 roll call vote. Aye: Collins, Zar. Nay: None. Absent: Struthers. President Collins declared the motion passed.

10. City of DeKalb TIF Update

Mark Eddington introduced Bill Nicklas, City Manager. Bill Nicklas discussed plans for closing out TIF 2 and the startup of TIF 3 for the Downtown Area. Mark Eddington stated that he was familiar with the proposed plans for moving forward with the TIF areas from previous discussions at the Joint Review Board meetings. President Collins stated that the District does not have much impact on TIF, being such a small percentage of the tax bills, but that the City would have the District’s support for TIF 3 pending consensus amongst the other taxing bodies.

11. Annexations/Pre-Annexations

None.

12. Plan Review

Mark Eddington introduced Alex Nerad, Egyptian Theatre, and Lisa Sharp, Sharp Architects. Alex and Lisa reviewed the upcoming plans for renovation of the Egyptian Theatre.

13. Engineer’s Report

a) Fairview Drive Sewer Extension

Mark Eddington reported Staff has submitted the executed IEPA Loan Pre-Application and will begin working on the Planning Report soon. Foster & Buick has drafted an agreement for sharing costs with Waste Management, which Staff will be sending to Waste Management for review and execution.

b) Malta and Kishwaukee College Sewer Extension

Mike Holland reported Staff has submitted the executed IEPA Loan Pre-Application as well as the

Project Planning Report, and will now be working on environmental sign-offs. A project kick-off meeting was held on February 12th.

c) Greenwood Acres

Mark Eddington stated there has been no further communication since one of the property owners contacted KWRD and expressed interest in trying to gain neighborhood support for a sanitary sewer option. Discussion was held to have a letter sent to the DeKalb County Health Department requesting follow through on the violation notices.

d) Holly Street I/I Removal Pilot

Mike Holland introduced Derek Wold, with B&W, to review the results of the post-Holly Street Improvements flow monitoring. Derek Wold summarized B&W's findings, which showed a significant reduction in Infiltration and Inflow from the private service replacements.

e) NPDES Permit

Mark Eddington stated, in consultation with Fred Andes of Barnes & Thornburg, Staff has issued follow-up comments based on the additional river sampling information provided by the IEPA.

14. Projects

a) Phase 1B Biological Improvements

Mike Holland stated Williams Brothers is continuing to work on punchlist items for the Admin Building. Concrete work for the Anaerobic Tanks and Aeration Basins is ongoing and work is beginning to transition to interior building work for the winter. The cold weather in January did cause some delays to progress.

Mike Holland stated, Disbursement Request No. 18 in the amount of \$1,578,808.35, for WBCI Payment Request #17 and B&W engineering, has been submitted to the IEPA. WBCI Payment Request #17 for \$1,552,464.90 has been reviewed and is recommended for payment, pending receipt of lien waivers. Trustee Zar moved approval of Payment Request No. 17 in the amount of \$1,552,464.90. President Collins seconded. The motion carried by a 2-0-1 roll call vote. Aye: Collins, Zar. Nay: None. Absent: Struthers. President Collins declared the motion passed.

15. New Business

None.

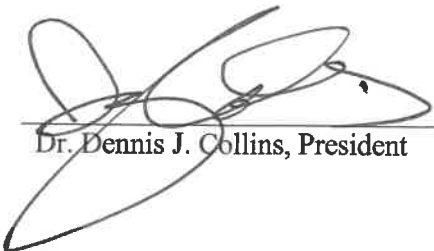
16. Executive Session

No Executive Session

17. Adjournment

Trustee Zar moved to adjourn the meeting at 2:52 p.m. President Collins seconded. The motion carried by a 2-0-1 roll call vote. Aye: Collins, Zar. Nay: None. Absent: Struthers. President Collins declared the motion passed. Meeting adjourned at 2:52 p.m.


Carol B. Zar, Clerk


Dr. Dennis J. Collins, President

CERTIFICATION

I, Carol B. Zar, the clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 20th day of MARCH, 2019.

SEAL



Carol B. Zar

Carol B. Zar, CLERK