

DeKalb Sanitary District
January 19, 2011
Board Meeting Minutes

The January meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at noon on Wednesday, January 19, 2011. In attendance were Trustees Collins, Struthers and Zar, District Manager Mark Eddington, P.E., Assistant Manager Administration Janice Tripp, Operations Manager Steve Olsen, Secretary Betty Jones, and Collection System Foreman Joe Inderhees. Keith Foster, Attorney for the District, Wayne Fesler, Treasurer, Scott Trotter, P.E., and Mike Holland, P.E. also attended.

President of the Board Collins called the meeting to order.

Trustee Collins moved approval of the January agenda. Trustee Zar seconded. Motion carried.

Trustee Zar moved approval of the December 22, 2010 regular meeting minutes. Trustee Struthers seconded. Motion carried.

Trustee Collins moved approval of the January 5, 2011 special meeting minutes. Trustee Zar seconded. Motion carried.

Trustee Collins moved to approve the transfer of:

- \$ 270,000.00 from the Revenue Fund to the O & M Fund
- \$ 13,200.00 from the Revenue Fund to the Flex Spending Account
- \$ 9,233.45 from the Dedicated Tax IMRF Fund to the O & M Fund
- \$ 5,315.03 from the Dedicated Tax FICA Fund to the O & M Fund
- \$ 55,162.80 from the Biosolids & Country Club Account to the Revenue account for engineering

Trustee Zar seconded. Motion carried.

Trustee Struthers moved to approve the payment of bills as presented. Trustee Collins seconded. Motion carried.

During Public input and Communications, Mark Eddington introduced Joe Inderhees who was present for the meeting as staff representative.

Treasurer Fesler gave the Treasurer's Report. Trustee Collins moved to approve a resolution adding PNC Bank to the list of approved depositories with a maximum amount of deposits of \$1,000,000.00 with F.D.I.C. Insurance and collateralization requirements (copy of resolution attached to minutes). Trustee Zar seconded. Motion carried. The Trustees discussed investment preferences and reviewed the plan to periodically consider extra payments on the existing I.E.P.A. loan if depository interest rates remain lower than the loan interest.

Mark provided the Trustees with a graphic representation of the Five Year Plan strategic goals and objectives identified by District personnel in the December 2, 2010 team meeting, as they had requested. They will review these materials and schedule a workshop meeting later.

There were no requests for Annexations or Pre-annexations this month.

Mark has been in communication with the City of DeKalb regarding their requested billing rate increase, and has presented the District's position that, in order to behave in a fiscally responsible manner on behalf of its users, the District will undertake its own billing if the City's proposed costs to the District remain as high as originally proposed. The District will ask for a resolution of this issue by March 2011 in order to have firm numbers for the Fiscal Year 2011-2012 Budget.

Mark received a call from the IEPA reviewer who is examining the District's Pretreatment Ordinance, and provided additional information as requested.

There were no Catastrophic Water Loss Relief Requests this month.

Trustee Collins moved to approve payment of \$625.00 to the City of Joliet in response to their letter requesting financial support to defray costs incurred by them in the successful campaign to give wastewater treatment plants a voice in the decisions made regarding radium limits. Trustee Zar seconded. Motion carried.

Voorhees Associates is advertising the District's Assistant to Manager (HR) Position. Mark was directed to conduct interviews himself and bring to the Trustees information on his top three or four candidates along with his recommendation for hire.

After discussion, the Trustees approved moving maps and files from the administration building to 1109 Sycamore Road on a temporary basis in order to make room for an office for the anticipated new hire. They do not wish to allow permanent storage there, but prefer it be maintained as a residence.

Steve Olsen reviewed quotes received so far for Primary Tank Repairs. He is seeking one more quote. After clarifying the necessity for these repairs, Trustee Collins approved going ahead with them at the lowest quoted price. Trustee Zar seconded. Motion carried.

In Plan Review, Mark told the Board he has submitted to Northern Illinois University the District's draft of a proposed intergovernmental agreement concerning the requirement that NIU remove their proposed pedestrian bridge if work on the interceptor sewer that it would be built over ever becomes necessary. He said Northern Illinois University's West Campus Expansion Project, which does call for a significant amount of sewer to be installed, has been put up for bids, to begin in the spring.

Scott Trotter supplied the Engineer's Report in writing and deferred discussion until the individual agenda items.

Scott Trotter, P.E. reviewed the District's Illinois Environmental Protection Agency Low-Interest Loans, what part of the ongoing and planned construction each covers and the status of each.

He recommended the Board approve Change Order #8 in the amount of \$4,060,796.00 incorporating the Sludge Thickening System and Excess Project Costs into the current Biosolids Rehabilitation and Improvements Project. Trustee Collins moved to do so. Trustee Zar seconded. Motion carried. Trustee Collins then moved to approve Ordinance No. 535 authorizing \$4,500,000.00 additional debt for the project. Trustee Zar seconded. Motion carried. Trotter & Associates will submit the request for additional funding for the project under the IEPA low-interest loan project at 1.25% interest rate with 25% debt forgiveness.

Trotter & Associates is working on the preliminary design for the Tertiary Filter Rehabilitation Project. The rules of the Illinois Environmental Protection Agency require obtaining a separate low-interest loan for this project and Trotter & Associates are working with the IEPA on that. The hope is to bid the project in March 2011 and begin it in June.

Williams Brothers is working on interior work on both buildings in the Biosolids Rehabilitation and Improvements Project and hope to have them in operation by February 2011. Trustee Collins moved to approve Change Order #9 in the amount of \$16,589.00 for a change in fire door design, corbel modifications, building skylight roof curbs and digester wall tie removal. Trustee Zar seconded. Motion carried.

After negotiations, Williams Brothers has submitted a cost estimate on the Biosolids Storage Facility construction at the new location rather than the one described in the bid package. Scott Trotter recommended accepting their proposal instead of separating the project out and bidding it separately, and described the savings it would mean to the District in money and time. Trustee Struthers moved to approve Change Order #10 in the amount of \$156,967.00 to cover additional expenses for construction at the changed location. Trustee Zar seconded. Motion carried.

Trustee Collins moved to authorize Pay Request No. 13 for \$440,985.34 contingent on receipt of Loan Disbursement No. 14. Trustee Zar seconded. Motion carried.

The Country Club Lift Station Project is continuing under liquidated damages, as it is past the agreed upon final completion date. The lift station has been put into operation. At Trotter & Associates recommendation, Trustee Collins moved to approve Pay Request No. 10 for \$11,032.20 contingent on receipt of Loan Disbursement No. 14. Trustee Zar seconded. Motion carried.

DuPage Topsoil has completed the Moraine Terrace Sanitary Sewer Improvements Project and has submitted the necessary documentation for final payment, which was approved and made with today's bills. Trustee Collins moved to approve change order #1 which is for a \$636.00 credit. Trustee Zar seconded. Motion carried.

Elliott & Wood should be starting the 332 Greenwood North Project soon.

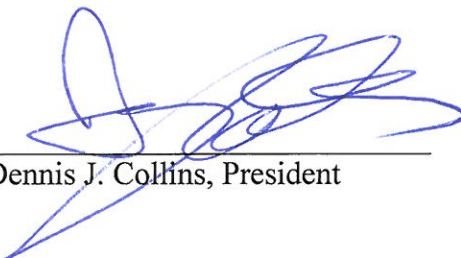
The GIS Needs Assessment is underway, and meetings with Baxter & Woodman GIS Department Manager Andy Zaletel, GISP continue. The anticipated completion date is March 2011 to allow for budgeting the District's next steps.

There was no New Business.

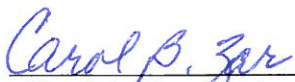
Trustee Collins moved to go into Executive Session to address personnel and property issues. Trustee Zar seconded, and the motion carried. The Board went into Executive Session.

After the Board returned from Executive Session, Trustee Collins moved to adjourn the meeting. Trustee Zar seconded. Motion carried.

President of the Board Collins adjourned the meeting.



Dennis J. Collins, President



Carol B. Zar, Clerk