

DeKalb Sanitary District
Wednesday, January 21, 2015
Board Meeting Minutes

The January meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, January 21, 2015. In attendance were Trustees Dennis J. Collins, Timothy A. Struthers and Carol B. Zar, Treasurer Steve Parker, Attorney Keith Foster, District Manager Mark Eddington P.E., Operations Manager Steve Olsen, Human Resources Manager Diana Foust SPHR, Assistant Manager, Engineering Mike Holland, P.E. and Derek Wold of Baxter & Woodman. Dipak Desai of K.V. & Sons LLC and Ellen Divita, Community Development Director of City of DeKalb also attended for a portion of the meeting.

President of the Board Collins called the meeting to order.

Trustee Zar moved approval of the January agenda, Trustee Struthers seconded. The motion carried.

Trustee Collins moved approval of the December meeting minutes. Trustee Struthers seconded. The motion carried.

Trustee Struthers moved approval to transfer funds:
\$250,000.00 to the O & M Fund for Operations from the Revenue Account
\$ 6,928.51 to the O & M Fund from the Dedicated Tax - IMRF Account
\$ 4,856.98 to the O & M Fund from the Dedicated Tax - FICA Account.

Trustee Zar seconded. The motion carried.

Trustee Collins moved to approve payment of bills as presented. Trustee Struthers seconded. The motion carried.

Mark Eddington advised the Board that the secondary meter refund in question at last month's Board meeting was metered properly and the refund issued.

Trustee Collins moved to approve payment #5 on EPA Loan #3 in the amount of \$48,955.94. Trustee Struthers seconded. The motion carried.

During Public Input and Communications, Mark Eddington introduced Tracy Zenkner, new Administrative Assistant for the District, Dan Knaak,

District Wastewater Operator and Derek Wold of Baxter & Woodman. Trustee Collins moved to approve the establishment and posting of rules for public comment during public input and communications. Trustee Zar seconded. The motion carried.

Steve Parker gave the Treasurer's Report, discussed investments and moving a portion of the District's money to accounts with better interest rates.

Mark Eddington discussed the Districts "Dashboard" providing summary information on the District's budget, units billed, revenue trends, environmental compliance and call-in hours to the Board.

The Board approved changing the meeting date of the March meeting from Wednesday, March 18, 2015 at 12:00 p.m. to Monday, March 9, 2015 at 5:30 p.m.

The Board of Trustees authorized Mark Eddington to negotiate contract terms for an energy aggregation purchase with NIMEC, as he has in the past, or with another energy aggregation company if it is in the best interest of the District.

Trustee Struthers moved authorization to renew the lease on farmland. Trustee Zar seconded. The motion carried.

Mark Eddington reported the City of DeKalb is reviewing the WWTP Verizon cell tower site and there is no update on the South Slope site.

There was no Operator's Report this month.

Trustee Collins moved approval of the low bid for the Biosolids Service Contract with Art Bingham. Trustee Struthers seconded. The motion carried.

Trustee Collins moved to approve the following Catastrophic Loss requests, which were approved by the City of DeKalb as meeting the policy criteria:

- Mark Kuchynka, 1134 Gifford, \$266.50 loss due to a water heater leak.
- Charles Liepitz, 936 S. 11th Street, \$230.75 due to running toilet.
- Kim and Josh Marr, 1020 Sunrise, \$172.25 due to running toilet.
- Joan Tripicchio, 1463 Moluf, \$299.00 due to running toilet.

Trustee Zar seconded. Motion carried.

There are no Annexations / Pre-annexations this month.

In plan review, Mike Holland stated that there is no new activity with Win Aviation. Dipak Desai of K.V. & Sons LLC discussed getting quotes for repairing the 9 services involved with the Sawyer Auto Demo in response to the District's violation letter. Staff agreed to provide Mr. Desai with names of local contractors. Mr. Desai agreed to provide a plan to the District by the next Board meeting on February 18th or be subject to a code violation and accompanying fines.

Mike Holland reported that the City of DeKalb has issued a building permit to Shelby's, a video gaming establishment, and the District has signed off on the permit.

Preliminary drawings have been completed for the Oak Crest Development.

Mike Holland supplied the Engineer's Report. Mike informed the Board that the Dodge Addition I&I Reduction Pilot is ongoing.

The equipment has been ordered for the Grease Receiving Improvements project with installation of piping to start next month.

Trustee Collins moved approval to execute an engineering agreement for \$1.85M with Baxter & Woodman for the Phase 1B Biological Improvements. Trustee Zar seconded. The motion carried.

Under projects, Mike Holland stated there is nothing new with the Meadow Trails Lift Station Improvements Project, and that Redzone's work on the Sewer System Televising Program is ongoing.

Elliott and Wood has completed the spot repairs. The remaining retainage and change order items will be addressed with the final payment application.

Irving Construction continues to work on the Biodisc Structural Rehabilitation project.

Equipment is being ordered for the Centrifuge Feed Grinder with installation expected in February.

Mark Eddington is still seeking quotes on security cameras.

Mark Eddington advised that the Board Members and management staff

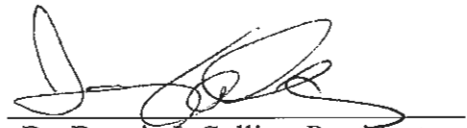
should be receiving their annual Statements of Economic Interest in the coming weeks.

Trustee Collins moved to go into Executive Session to address property acquisition, personnel, review of executive session minutes and imminent litigation.

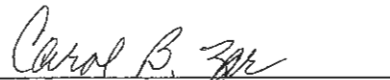
Trustee Struthers seconded.

The motion carried. The Board went into Executive Session.

No action was taken in executive session. After the Board returned from executive session, Trustee Zar moved to adjourn the meeting. Trustee Struthers seconded. The motion carried.



Dr. Dennis J. Collins, President



Ms. Carol B. Zar, Clerk