

DeKalb Sanitary District
June 14, 2011
Minutes

The DeKalb Sanitary District Board of Trustees met at 4 p.m. on June 14, 2011. Trustees Dennis Collins, Timothy Struthers and Carol Zar were present. District Manager Mark Eddington, P.E., Assistant Manager Administration and Treasurer Janice Tripp, Operations Manager Steve Olsen, Assistant to Director Human Resources Diana Foust, Secretary Betty Jones, Intern Sara Marciniak and Laboratory Supervisor Allison Yates attended. Keith Foster, Attorney for the District was present. Scott Trotter, P.E. and Mike Holland, P.E. of Trotter and Associates attended, as did T. J. Moore, City of DeKalb Director of Public Works. Mark Carpenter of Benjamin Franklin Plumbing attended for a portion of the meeting, as did Jason Robbins, DeKalb Sanitary District Operator.

Vice President of the Board Struthers called the meeting to order.

The public hearing on the District proposed 2011-2012 Fiscal Year Budget was held at 4:15 p.m. Trustee Struthers declared the public hearing open and asked for public input on the proposed appropriation ordinance. There was no public input. Trustee Struthers moved to close. Trustee Zar seconded. Motion carried. Trustee Struthers closed the hearing.

Trustee Zar moved and Trustee Struthers seconded approval of the June agenda. Motion carried.

Trustee Zar moved approval of the May 11 regular meeting minutes. Trustee Struthers seconded. Motion carried.

Trustee Zar moved approval of the May 31 special meeting minutes. Trustee Struthers seconded. Motion carried.

Trustee Collins joined the meeting.

Janice Tripp, Assistant Manager Administration, explained the transfers. After discussion of each item, Trustee Struthers moved to approve the transfer of:

\$340,000.00 from the Revenue Fund to the O & M Fund
\$ 18,724.23 from the Dedicated Tax IMRF Fund to the O & M Fund
\$ 11,019.37 from the Dedicated Tax FICA Fund to the O & M Fund
\$ 9, 441.58 from the Revenue Fund to the Biosolids Fund to cover
balance of Williams Brothers Pay Request #17.

Trustee Zar seconded. Motion carried.

Trustee Struthers moved and Trustee Zar seconded approval to pay the bills presented today. Motion carried.

During the Public Input portion of the meeting, Mark Eddington, P.E., District Manager introduced Diana Foust, Assistant to the Director Human Resources, who joined the administrative staff on May 23, 2011. She was welcomed by the Trustees.

Mark introduced Allison Yates, Laboratory Supervisor, who was attending as operations staff representative.

Also during Public Input, Mark Carpenter of Benjamin Franklin Plumbing told the Trustees about lining of private laterals being done by other municipalities in order to reduce inflow and infiltration. He presented some documentation outlining programs and funding, and said that he would be interested in participating in such a program. The Board thanked him, and asserted their interest in reducing the contribution of faulty private laterals to collection system surcharging.

Treasurer, Janice Tripp reviewed the investments that matured and the ones made this month.

Trustee Collins moved and Trustee Struthers seconded approval of Ordinance #538, "AN ORDINANCE MAKING APPROPRIATION FOR CORPORATE PURPOSES OF THE DEKALB SANITARY DISTRICT FOR THE FISCAL YEAR OF SAID DISTRICT, FROM MAY 1, 2011 TO APRIL 30, 2012 INCLUSIVE." Motion carried.

Trustee Collins moved and Trustee Zar seconded Ordinance No. 539 directing the District's compliance with Illinois Department of Labor prevailing wage rates. Motion carried.

There were no requests for annexation or pre-annexation this month.

Jason Robbins joined the meeting and was introduced to the Trustees who congratulated him for attaining Level 4 Wastewater Treatment Plant Operator Certification, and presented him with the monetary award. They urged him to continue the certification process.

Steve Olsen, Operations Manager recapped the June Wet Weather Events and the toll taken on plant personnel and equipment by the resulting high flows.

Trustee Zar, District Manager Mark Eddington, and Intern Sara Marciniak reported on their attendance at the City of DeKalb Council meeting last night to present the City/District Utility Billing Agreement for that body's approval.

The District's objection to the Town of Cortland plans to use City of DeKalb land that lies within the District's Facilities Planning Area for the land application of effluent has been registered with the Illinois Environmental Protection Agency who will request Cortland's response to the objection.

The District continues to await USEPA review of its proposed Pretreatment Ordinance, which was prepared for it by McMahon Associates. McMahon Associates has also prepared a proposed User Ordinance to replace Ordinance #259 and its amendments, but that cannot happen until the Pretreatment Ordinance (which was previously part of the User Ordinance) has been approved and passed as a separate ordinance.

Trustee Collins moved to contract with ESI Consultants, LTD of Naperville Illinois for a traffic study of the proposed Administrative Office site at a cost of \$1,450.00. Trustee Struthers seconded. Motion carried. Mark will accept the firm's proposal on behalf of the District.

The appointment of Engineer for Fiscal Year 2011-2012 was tabled.

Mark Eddington announced the appointment of Mark Eddington, Diana Foust, and Betty Jones as Freedom of Information Act Officers after Janice Tripp asked to have her name removed from that post. Open Meeting Act Officer remains Attorney Kevin Buick of The Foster & Buick Law Group, LLC.

Discussion of a new Catastrophic Loss Policy was deferred to a later meeting.

Attorney Keith Foster presented his findings after his review of the applicable laws on Local Contractor Preference Policy and his opinion that the Sanitary District Act of 1917 (as that Act as been interpreted by courts in Illinois) does not permit such a policy.

The Catastrophic Loss requests of Jennifer Floodstrom of 958 Mallard Court for \$75.60 catastrophic loss due to a hose left on or opened by vandals, of Rodger Plant of 424 South 7th Street for \$218.40 and Mike Volpe of 303 Gurler for \$924.00 and Anthony Isom of 1266 Penny Lane for \$128.80, all losses due to leaking toilets, were approved in a motion made by Trustee Collins, seconded by Trustee Zar, and carried. All of these requests did meet City/District Catastrophic Loss Criteria. The request of Ann Elliott of 1706 Margaret for \$170.20 lost to failure of water-powered sump pump was denied because Ann Elliott of 1706

Margaret received a refund of \$565.65 on 9/16/2004, and only one refund per person is allowed.

In Plan Review, Mark described the expansion plans for Hope Haven homeless shelter. They will not be charged an additional connection fee because the total PE in use after the expansion will still be less than the 51 PE allowed for in their 10/29/99 IEPA Sewer Construction Permit.

Mark reviewed the proposed plans for a NB&T Bank building on Lincoln Highway, and the Board discussed sanitary sewer service to the site. NB&T will be asked to pay for lining the existing pipe to which they will be routed.

Mark reviewed plans for an H. A. Phillips Refrigeration at a DeKalb Airport Industrial Park site and a Unified Cable & Wire building addition. He will be meeting with representatives of CVS Pharmacy about the relocation of sewer that will be necessary at their proposed site.

Scott Trotter, P.E. of Trotter and Associates, supplied the Engineer's Report in writing, and deferred discussion until each agenda item under Projects.

The Facility Plan Update is tabled at this time.

Scott said Williams Brothers continues with start-up in the Digester Operations and Sludge Handling Buildings. Digester 1A has been brought off-line for cover replacement and modifications in pumping and piping. Site Grading continues at the Sludge Storage Barn site. After lengthy discussion of the primary sludge pump problems, Trustee Collins moved to approve Change Order #14 for the addition of \$17,764.00 for temperature sensors to investigate pump wear issues, additional sludge isolation valves, boiler room light fixtures and a back draft damper for Building #11. Trustee Struthers seconded. Motion carried.

Williams Brothers has submitted Pay Request #18 for \$681,083.75 and Trotter and Associates is recommending payment pending the receipt of Loan Disbursement #19. Trustee Collins moved to approve this. Trustee Zar seconded. Motion carried.

Country Club Lift Station Project site restoration work is delayed by weather. No pay request was submitted this month for this project.

The 332 Greenwood North Project is also delayed by weather.

Scott Trotter reported on his review of the Tertiary Filter Rehabilitation Project bid specification package and the bids received. He said that he did not believe

that a rebid would result in lower costs unless the scope of the project was altered. He advised going forward in accepting the lowest of the eight bids received on May 5, 2011, which was the \$1,898,037.00 Madison Construction bid. Mark agreed. After discussion, Trustee Collins moved to issue the Notice of Intent to Award the Bid to Madison Construction of Orland Park, Illinois. Trustee Struthers seconded. Motion carried. Trustee Zar moved to approve a contract addendum to adjust the Engineering Services agreement for the project which was agreed to as a percentage of the bid value. Trustee Collins seconded. Motion carried.

Trustee Struthers left the meeting at this time.

Mark reported on the work intern Sara Marciniak is doing scanning annexations for the GIS project.

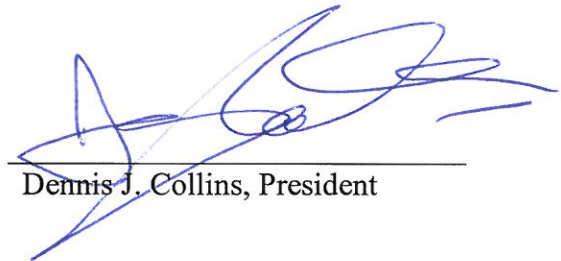
Steve Olsen described the 30+ year old Intermediate C. S. Pump Rehabilitation work that is necessary and for which he budgeted \$150,000.00 in the current fiscal year. Trustee Collins moved to approve the engineering agreement necessary to begin the project. Trustee Zar seconded. Motion carried.

There was no New Business.

Trustee Collins moved to go into Executive Session to address personnel issues. Trustee Zar seconded, and the motion carried. The Board went into Executive Session.

After the Board returned from Executive Session, Trustee Collins moved to adjourn the meeting. Trustee Zar seconded. Motion carried.

President of the Board Collins adjourned the meeting.



Dennis J. Collins, President



Carol B. Zar, Clerk