

DeKalb Sanitary District
Wednesday, June 19, 2013
Board Meeting Minutes

The June meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at noon on Wednesday, June 19, 2013. In attendance were Trustees Dennis J. Collins, and Carol B. Zar, Treasurer Janice Tripp, Attorney Keith Foster, District Manager Mark Eddington P.E., Operations Manager Steve Olsen, Human Resources Manager Diana Foust SPHR, Finance director David Storey, Assistant Manager, Engineering Mike Holland P.E., Scott Trotter, P.E. of Trotter and Associates, and District Intern Bobby Peters also attended.

President of the Board Collins called the meeting to order.

Trustee Collins moved approval of the June agenda, Trustee Zar seconded. The motion carried.

Trustee Zar moved approval of the May minutes. Trustee Collins seconded. The motion carried.

Trustee Zar moved approval to transfer funds:

\$220,000.00 to the O & M Fund for Operations from the Revenue Account

\$ 12,271.07 to the O & M Fund from the Dedicated Tax - IMRF Account

\$ 6,064.91 to the O & M Fund from the Dedicated Tax - FICA Account

Trustee Collins seconded. The motion carried.

Trustee Collins moved to approve payment of bills as presented. Trustee Zar seconded. The motion carried.

Trustee Collins moved approval of payment #3 on IEPA Loan #1 for \$384,615.38 and payment #2 for \$80,438.42. Trustee Zar seconded. The motion carried.

There was no Public Input and Communications this month.

Janice Tripp gave the Treasurer's Report and discussed investments.

Trustee Collins moved approval of the annual Prevailing Wages Ordinance #548 for 2013-2014. Trustee Zar seconded. The motion carried.

Finance Director Dave Storey informed the Board of the District's TIF surplus in the amount of \$32,462.

District Manager Mark Eddington discussed the District's "Dashboard" providing summary information on the District's budget, units billed, environmental compliance and call-in hours to the Board.

Operations Manager Steve Olsen gave the Operator's Report. Steve informed the Board that April's wet weather event did not qualify as a "disaster" in DeKalb County and therefore the District would not be receiving any disaster relief funds from the state. The District submitted \$67,000 of DeKalb County's \$71,000 submittal to IEMA. DeKalb County would have to have identified \$340,000 in damage to receive disaster relief funding. The District will however be able to recover \$32,000 from its insurance policy minus the policy deductible.

The Board suggested that management draft a letter to DeKalb County expressing frustration with the lack of damages submitted by other public agencies residing in DeKalb County. The trustees expressed concern that future disaster funding could be lost unless all the County's public agencies work together to account for the financial impact of flooding.

Trustee Collins moved approval to pay CMJ \$8,900.00 for the replacement of the District's server. Trustee Zar seconded. The motion carried.

Management continues to research new phone system options. No further action taken at this time.

Trustee Collins moved approval of a GIS software upgrade in the amount of \$3,150.00. Trustee Zar seconded. The motion carried.

Trustee Collins moved approval of \$8,000.00 for the purchase of a utility vehicle. Trustee Zar seconded. The motion carried.

Trustee Zar moved approval of \$16,000.00 for the purchase of a District pickup truck. Trustee Collins seconded. The motion carried.

Trustee Zar moved approval of up to a \$4,000.00 contract with Duke's Root Control. Trustee Collins seconded. The motion carried.

Trustee Collins moved approval of up to \$5,000.00 to Sauber Manufacturing for a truck crane replacement. Trustee Zar seconded. The motion carried.

There were no requests for Annexations or Pre-annexations this month.

In plan review, Mike Holland advised that water data has been collected for Dunkin Donuts/Jersey Mike's and the District is waiting on a \$1,000.00 review fee.

Management determined that Burger King will need a grease trap with their upcoming construction and Burger King is planning for a grease trap.

The Board discussed waiving the connection fee for Habitat for Humanity and determined the funds would come out of the District's Public Benefit Fund because Habitat for Humanity it is a charitable organization.

The Board asked management to research other districts for their procedures in charging for re-connection to an existing service.

Marc Gebhardt with Wendler Engineer submitted plans for the John Pappas redevelopment of the Small's Furniture site. The proposed building is a 6 unit commercial building that has proposed to reuse the existing sanitary service, which is a shared service with the NIU Art Annex. Mike Holland has informed them that a combined service will not be allowed and that provisions should be made to separate the services by tying into a new manhole or replacing one of the existing services.

The District still awaits a formal letter from the USEPA advising that it is agreeable to the local limits the District has identified.

Trustee Collins moved to approve the following Catastrophic Loss request, which was approved by the City of DeKalb as meeting the policy criteria:

- Frank Moore of 1402 N First Street, \$159.30 loss due to leaking water softener.
- Mason Properties property at 333 Deerpath Lane West #24, \$413.00 loss due to running toilet.
- Tim Moore of 149 ½ E. Lincoln Hwy, \$212.40 loss due to running toilet.

Trustee Zar seconded. Motion carried.

Mike Holland supplied the Engineer's Report. Data gathering is ongoing for the Flow Monitoring/I&I Evaluation.

Trustee Collins moved approval to spend \$3,000.00 on installation and electrical work for the Solids Meter Pilot Project and also up to \$975.00 in costs per month for three months. Trustee Zar seconded. The motion

carried.

The District is still waiting for a proposal for the Disinfection Pilot.

Trustee Collins moved approval of a contract addendum with Trotter and Associates in the amount of \$14,807.55 for additional engineering work on the Facilities Plan Update.

The Board requested a copy of the Facilities Plan Update from Trotter and Associates before they will consider authorization of a \$40,000.00 work order for the Phase 2 Concept Plan.

Only administrative items remain for completion of the Tertiary Filter Project.

An impeller is due to arrive in August for the Intermediate Lift Station Pump Rehab project.

Trustee Collins moved approval of Royer WWTP landscaping touchups in the amount of \$2,500.00. Trustee Zar seconded. The motion carried.

Trustee Collins moved approval of the Notice to Proceed to Kresmery Construction for the Meadow Trails Lift Station Improvement project work and payment to ComEd to bring three phase power to the site in the amount of \$18,995.89. Trustee Zar seconded. The motion carried.

Trustee Collins moved approval to execute a purchase order in the amount of \$90,600 with Walker Process for Primary Clarifier #2 replacement equipment. Trustee Zar seconded. The motion carried.

Trustee Zar moved approval of DPS Equipment Services to install replacement equipment on Primary Clarifier #2 in the amount of \$28,125.00. Trustee Collins seconded. The motion carried.

Trustee Collins moved approval of the screw pump upper bearing rehabilitation project to be completed by DPS Equipment Services in the amount of \$23,600.00. Trustee Zar seconded. The motion carried.

Trustee Collins moved approval of the screw pump gear rehabilitation project to be completed by Siemens Industries in the amount of \$19,500.00. Trustee Zar seconded. The motion carried.

Trustee Collins moved approval to advertise for bids on a Manhole Rehabilitation project. Trustee Zar seconded. The motion carried.

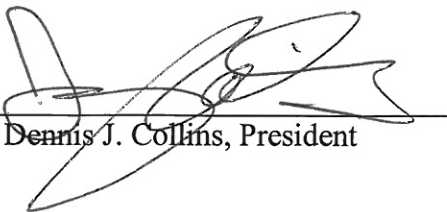
Under new business, Mark Eddington advised that Steve Irving will be

providing a quote for rehabilitation of the GBT building to allow for more cold storage for the District.

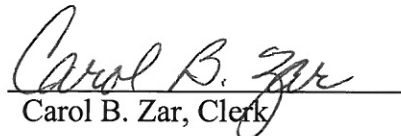
Trustee Collins moved to go into Executive Session to address property acquisition/DeKalb Park District IGA. Trustee Zar seconded. The motion carried. The Board went into Executive Session.

The Board Returned from Executive Session and Trustee Collins moved to adjourn the meeting. Trustee Zar seconded. Motion carried.

President of the Board Collins adjourned the meeting.



Dennis J. Collins, President



Carol B. Zar, Clerk