

DeKalb Sanitary District  
May 23, 2012  
Board Meeting Minutes

The May meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at noon on Wednesday, May 23, 2012. In attendance were Trustees Collins, Struthers and Zar and DSD Administrators Mark Eddington, Janice Tripp, Steve Olsen and Diana Foust. District employees David Sieglinger and Betty Jones attended as did engineering intern Colby Nennig. Attorney Keith Foster and Engineers Scott Trotter and Mike Holland attended. Dan Streed from the City of DeKalb Community Development Department was present, and Doug Breunlin and Greg Chismark of the Chicago Metro Chapter of the Association of Public Works Agencies attended for a portion of the meeting.

President of the Board Collins called the meeting to order.

Trustee Collins moved to approve the May agenda. Trustee Zar seconded. Motion carried.

Trustee Struthers moved approval of the April meeting minutes. Trustee Zar seconded. Motion carried.

Trustee Collins moved to change the date of the November 21, 2012 meeting to November 28, 2012. Trustee Struthers seconded. Motion carried.

After Janice Tripp explained the needed transfers, Trustee Collins moved approval to transfer:

\$225,000.00 to the O & M Fund for Operations from the Revenue Fund

\$ 12,540.15 to the O & M Fund from the Dedicated Tax - IMRF Account

\$ 6,417.76 to the O & M Fund from the Dedicated Tax - FICA Account

Trustee Struthers seconded. Motion carried.

Trustee Struthers moved to pay bills as presented. Trustee Zar seconded. Motion carried.

During Public Input and Communications, the representatives of the APWA introduced themselves and explained their program to recognize public works professionals who show outstanding achievement in public service. They then presented the American Public Works Association 2011 Project of the Year award to the DeKalb Sanitary District for its Country Club Lift Station Project.

There was nothing new this month on the Town of Cortland. Mark described the proposal to accept landfill leachate from Waste Management on a limited basis to assess the impact it would have on plant operations. With the Board's approval he and Keith Foster will work out an agreement with Waste Management for this.

Mark discussed the Environmental Protection Agency's requirement for a reworking of the Districts Local Limits and described the process the District and McMahon Engineering Associates will undertake to do so.

The Catastrophic Water Loss Relief Request of Todd Schrader of 106 Mattek for \$200.60 lost due to a defective sump pump was approved in a motion made by Trustee Struthers and seconded by Trustee Zar and carried. The City of DeKalb Water Department's request for additional consideration in the amount of \$153.40 for Joseph Tromotola of 910 Spiros Court #3 was approved in a motion made by Trustee Struthers and seconded by Trustee Zar and carried.

Trotter and Associates supplied in writing an Engineer's Report that outlined progress on the Biosolids Rehabilitation Project, the Tertiary Filter Building Rehabilitation, the Heatherstone and Meadow Trails Lift Station Improvements and the 2012 Facility Plan Update. They noted they have been working with District staff on project scopes for sanitary sewer flow monitoring and master planning for the southern service area.

Mark reviewed quotes received for a SCADA Improvements Project and asked for approval to purchase parts and services from the District's current SCADA/Electrical contractor Tri-R Systems. Trustee Collins moved to approve this at a cost not to exceed \$255,000.00. Trustee Struthers seconded, and the motion carried.

Mark reported on the Infiltration and Inflow Removal Dodge Addition (Sub-Basin 6) Pilot Program and expressed how pleased he is with the way District staff has handled the project.

Trotter and Associates and District staff met to review the 2007 Facility Plan Update and changes needed in an updated plan. They are waiting for Board input on the configuration of future improvements.

The Final Completion date for Williams Brothers Construction's work on the Biosolids Rehabilitation and Improvements Project of February 22, 2012 was set aside until weather allowed addressing the remaining work, and a tentative date of June 1, 2012 has been set for completion. Trustee Collins moved to approve Change Order #23 for the additional amount of \$9,643.00 to cover additional guardrails and sidewalks as requested by the District. Trustee Struthers seconded. Motion carried.

Madison Construction's work on the Tertiary Filter Rehabilitation Project has gone past the substantial completion date and liquidated damages in the amount of \$2,000 are being enforced as stated in the project agreement. Change Order #6 in the amount of \$5,797.68 (covering a \$7,295.00 deduction for hot mix asphalt paving instead of permeable pavers, a \$778.89 increase for remounting bisulfate piping, a \$912.79 increase for relocation of bisulfate vent piping, an increase of \$10,458 and seven days on Final Completion date to allow for installation of upgraded storm inlets and sewer to improve drainage, a \$800.00 decrease for removing grout filling of aluminum door frames from the contract and a \$766.50 increase to add a chemical feed pump disconnect switch as required by electrical code) was approved in a motion made by Trustee Struthers and seconded by Trustee Zar and carried.

Mark said Baxter and Woodman have completed Phase One of the GIS Project under budget.

Steve Olsen said that the first 100 HP pump for the Intermediate Lift Station has been rehabilitated and returned. He asked the Board's permission to send the second one. Trustee Collins moved to approve this. Trustee Zar seconded, and the motion carried.

The purpose of the Heatherstone/Meadow Trails Lift Station Improvements – Study Phase was to provide the Trustees with cost estimates and alternative approaches to the project. Trotter and Associates provided a written description of some of these and there was a brief discussion.

Mark has been meeting with the City of DeKalb about their plans for Hollister Avenue Water Main Improvements. He discussed with the Trustees possible additional measures the District might want to take in conjunction with the City's work.


Extending the public sewer at 923 South First Street was approved at the January 11, 2012 meeting of the Board of Trustees, and the contract to perform the work was awarded to Elliott & Wood, Inc. of DeKalb, Illinois for \$6,280.00. Trustee Collins made a motion to use public funds for the project and not to request any private participation. Trustee Struthers seconded, and the motion carried.

In New Business Janice told the Trustees about the water quality problems and the District and discussed the purchase of a water softener for the administration office.

Trustee Collins made a motion to go into Executive Session to discuss personnel, litigation and land acquisition. Trustee Zar seconded. Motion carried. The Board went into Executive Session.


Upon return from Executive Session, Trustee Zar made a motion to adjourn the meeting. Trustee Struthers seconded. Motion carried.

Trustee Collins adjourned the meeting.



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Dennis J. Collins, President



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Carol B. Zar, Clerk