

DeKalb Sanitary District  
Wednesday, May 22, 2013  
Board Meeting Minutes

The May meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at noon on Wednesday, May 22, 2013. In attendance were Trustees Dennis J. Collins, Timothy A. Struthers and Carol B. Zar, Attorney Keith Foster, District Manager Mark Eddington, P.E., Operations Manager Steve Olsen, Human Resources Manager Diana Foust and Finance Director David Storey. Scott Trotter, P.E. of Trotter and Associates, Wastewater Operator Dennis Haile, City of DeKalb representative Justin Miller and Bobby Peters, intern, also attended.

President of the Board Collins called the meeting to order.

Trustee Zar moved approval of the May agenda. Trustee Struthers seconded. The motion carried.

Trustee Collins moved approval of the April minutes. Trustee Struthers seconded. The motion carried.

Trustee Collins moved approval to transfer funds:

\$260,000.00 to the O & M Fund for Operations from the Revenue Account

\$ 12,942.14 to the O & M Fund from the Dedicated Tax - IMRF Account & Addition for last payroll of the fiscal year.

\$ 6,829.13 to the O & M Fund from the Dedicated Tax - FICA Account & Addition for the last payroll of the fiscal year.

\$ 1,230.77 to the O&M Fund for additional employer contribution to HSA funding from the Revenue Fund for employee that added family coverage.

Trustee Struthers seconded. The motion carried.

Trustee Struthers moved to approve payment of bills as presented. Trustee Zar seconded. The motion carried.

David Storey and Diana Foust discussed a plan to pay as many payroll related expenses via electronic fund transfer as possible.

David Storey gave the Treasurer's Report and discussed investments.

Trustee Collins moved that officers for the 2013-2014 Fiscal Year remain as last year; Dennis Collins as President, Timothy Struthers as Vice President and Carol Zar as Clerk. Trustee Zar seconded. Motion carried.

Trustee Zar made a motion to correct the numbering of the Tax Levy Ordinance from #545 to #546. Trustee Struthers seconded. Motion carried.

The Board reviewed the changes to the tentative budget for Fiscal Year 2013-2014. Trustee Struthers moved approval of the tentative budget, Trustee Zar seconded. The motion carried.

Mark Eddington led a discussion on the wet weather event of April 17-19. Trustee Collins stressed the all-around good job done by District employees during the event.

Mark Eddington discussed the new "District Dashboard." Trustee Collins suggested that any pump deployments and maximum monthly flow should be included.

Steve Olsen discussed clean up and repairs from the wet weather event. District won't make permit standards for April, partially due to wet weather event.

#### Procurements:

Board reached consensus on purchasing a server replacement; action to be moved on at June meeting.

Discussed phone system replacement; action to be moved on at June meeting.

Board reach consensus on GIS software upgrade. Action to be moved on at June meeting.

Northern Illinois University may seek to annex land it owns off of Lincoln Highway in the near future.

In Plan Review, Mark Eddington advised that the District is developing connection fees for Monarca Bakery and Dunkin Donuts/Jersey Mike's. Also discussed Choice Neighborhood's Grant; Trustee Collins moved to send a letter of support. Trustee Zar seconded, motion passed.

Mark Eddington advised that the USEPA is agreeable to the local limits and anticipates a formal letter detailing such. District will be required to publish new sewer and grease trap ordinance.

There were no catastrophic water loss requests.

Mark Eddington supplied the Engineer's Report. Data gathering is ongoing for the Flow Monitoring/I&I Evaluation. Mike Holland will discuss in further detail at June meeting. The Walker Mixing Piloting and Facility Plan Update are ongoing. Phase 2 Concept plan will be discussed at June meeting.

Madison Construction should be completed with the punchlist for the Tertiary Filter Rehabilitation Project by next month's meeting. District continues to withhold engineering, legal fees related to Madison's slow progress closing out this project.

The District is waiting on an impeller for the Intermediate Lift Pump Rehab. This install should be completed in June.

The Board reached a consensus to make final payment to Royer Construction for WWTP Pavement rehabilitation project; action to be moved on at June meeting.

The Board reached a consensus to execute agreement / notice to proceed for the Meadow Trails Lift station project with Kresmery Construction; action to be moved on at June meeting.

Mark Eddington demonstrated the District's GIS at the meeting.

The Board reached consensus recommending execution of a purchase order for Primary Clarifier #2 equipment valued at \$90,600 from Walker Process; action to be moved on at June meeting.

Mark Eddington discussed a disinfection alternative to chlorine that would also alleviate the need to de-chlorinate. New process could affect Chlorine Building rehab.

Mark Eddington discussed new business. Wet weather event set back plans for a June Open House. The Board now looking at scheduling this in the fall, possibly October.

The District has reached an agreement with Waste Management to take leachate at 2.35 cents per gallon, to be billed monthly. Truckloads will start in June.

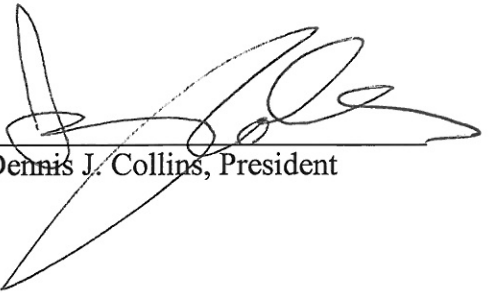
Trustee Collins moved to go into Executive Session to address property acquisition and personnel. Trustee Struthers seconded.

The motion carried. The Board went into Executive Session.

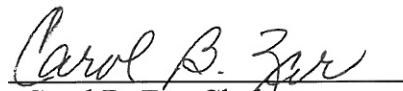
The Board returned from Executive Session.

Trustee Struthers moved to adjourn the meeting. Trustee Zar seconded.  
Motion carried.

President of the Board Collins adjourned the meeting.



Dennis J. Collins, President



Carol B. Zar, Clerk