

DeKalb Sanitary District  
Wednesday, November 28, 2012  
Board Meeting Minutes

The November meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at noon on Wednesday, November 28, 2012. In attendance were Trustees Dennis J. Collins, Tim Struthers and Carol B. Zar, Attorney Keith Foster, District Manager Mark Eddington, Operations Manager Steve Olsen, Assistant to Manager/Human Resources Diana Foust, Finance Director David Storey and Laboratory Assistant Jaime Thompson. Justyn Miller, Intern, City of DeKalb attended.

President of the Board Collins called the meeting to order.

Trustee Zar moved approval of the November agenda. Trustee Struthers seconded. Motion carried.

The October Meeting Minutes were approved in a motion made by Trustee Collins, seconded by Trustee Zar and carried.

Trustee Collins moved approval to transfer funds:

\$520,000.00 to the O & M Fund for Operations from the Revenue Fund  
\$ 22,205.13 to the O & M Fund from the Dedicated Tax - IMRF Account  
\$ 8,821.22 to the O & M Fund from the Dedicated Tax - FICA Account  
\$94,000.00 to O & M from the Revenue Fund, transferred on 11/12/12

Trustee Struthers seconded, and the motion carried.

Trustee Struthers moved to pay bills as presented. Trustee Zar seconded. The motion carried.

During Public Input and Communications, Mark introduced Jaime Thompson, DSD Lab Assistant, and welcomed Justyn Miller, Intern, City of DeKalb.

Finance Director David Storey gave the Treasurers Report and discussed investments made this month and those coming due soon. He also discussed three IEPA loan payments due in January 2013.

Trustee Collins moved approval for David Storey to make necessary funds transfers in Treasurer Janice Tripp's absence. Trustee Struthers seconded. The motion carried.

There have been no requests for Annexations or Pre-annexations this month.

Diana Foust's work with Foster and Buick's staff to finalize an Employee Handbook for the District continues and she expects it to be ready for distribution after the beginning of the year.

Mark and Diana proposed the adoption of new employee medical, dental and life insurance plans for 2013.

Trustee Zar moved approval for the adoption of a new medical plan. Trustee Struthers seconded. The motion carried.

Trustee Struthers moved approval of a new employee dental plan pending a credible reference of the plans coverage. Trustee Zar seconded. The motion carried.

Trustee Collins moved approval of the life insurance plan pending research of the plan's A.M. Best Rating. Trustee Struthers seconded. The motion carried.

In Plan Review Mark updated the Trustees on potential development in the community and its likely impact on the District.

The Illinois Pollution Control Board dismissed the complaint filed by Larry Welch under grounds that it was frivolous. Further, Mr. Welch's opportunity to lobby the IPCB to reconsider their decision (set to sunset on November 22<sup>nd</sup>) had officially passed but they would allow a few more days of "mailbox" time due to the Thanksgiving Holiday.

The District is waiting to hear from the US Environmental Protection Agency regarding Local Limits requirements.

An agreement to accept landfill leachate from Waste Management was developed by Keith Foster and continues to be under consideration by Waste Management. Mark stated that he would follow up on the matter for next month's meeting.

Mark discussed an animal control issue at the District's Sludge Storage Site. Mark will work with Keith Foster to develop a strategy for removal of the animals.

Steve Olsen delivered an update on Screw Pump Rehabilitation progress. Steve anticipated that both screw pumps would be back in service by the end of December.

Trustee Collins moved to approve the following Catastrophic Loss request, which was approved by the City of DeKalb as meeting the policy criteria:

- Russell Johnson of 1026 South Second St. - \$188.80 loss due to a running toilet

Trustee Struthers seconded. Motion carried.

Scott Trotter supplied the written Engineer's Report and loan summary, and deferred discussion until the individual agenda items.

Mark gave an update on the progress of the SCADA Improvements Project, which he expects to reach completion after the start of the new year. Mark anticipated that the switch from night shift to day shift will occur in the first quarter of 2013.

Trotter & Associates continues work on the Facility Plan Update with input from District administrative staff and explained that they show a reduction down to 93.5 gallons of water usage/day/PE compared to the three year average of 112 gallons/day/PE. New ammonia limits were also discussed and the impact they will have on the District this coming spring.

Williams Brothers' work on the landscaping punchlist issues for the Biosolids Rehabilitation and Improvements Project should be completed by next month. Trustee Collins moved approval to send the final payment pending receipt of final waivers. Trustee Struthers seconded. The motion carried.

Madison Construction's work on the Tertiary Filter Rehabilitation Project is down to punch list items. Liquidated damages continue to accrue. Mark and Mike discussed the ongoing negotiation with Madison Construction relating to liquidated damages. The District informed Madison that it will consider waiving some liquidated damages if Madison agrees to pay the District \$89,000 (for damages incurred) as well as any damage the District incurs before the project is completed. Trustee Zar moved to approve a project change order that credits the District \$16,435 for unused project allowances.

Steve Olsen gave an update on Hydroaire's work on the pumps for the

Intermediate Lift Station Pump Rehabilitation Project and the pending quote revision due to unanticipated wear.

Meadow Trails Lift Station Improvements were discussed as well as potential changes that may be necessary depending upon the logistics of ComEd's ability to deliver 3-phase power to the site. The trustees requested that Mark create a memo detailing issues that would arise by locating a ComEd transformer on the lift station site rather than on an adjacent ComEd easement.

The Hollister Avenue Water Main Improvements Project continues and connection to the District may happen as soon as this week.

Elliott & Wood has successfully completed the Spot Repair Project and final payment of \$72,526.51 was approved earlier in the meeting under bills payable.

Pipevision is 95% completed with the 2012 Lining Project pending a couple of small repairs.

The District's WWTP Pavement Rehabilitation Project is complete and the expense is estimated to come in about \$30,000 under the contracted amount. Partial pay estimate #1 in the amount of \$249,628.84 was approved earlier in the meeting under bills payable.

Primary Treatment Pilot of new technology began last week and the District will demo this for a couple of weeks. President Collins requested that Mark and Steve follow up on the results of the pilot at next month's meeting.

The agreement the District entered into with Walker Process Company for a Mixing System Pilot Project is scheduled to start in 12 weeks.

The District's Holiday Luncheon will be held Wednesday, December 5<sup>th</sup> at Johnny's Charhouse in Sycamore.

The Trustees were reminded of Open Meetings Act Training to be completed by the end of the year.


In New Business, Steve reported that Stewart Spreading removed dewatered sludge from the facility in two days compared to the three weeks it has taken in the past.

Trustee Collins made a motion to go into Executive Session to discuss personnel, litigation and land acquisition. Trustee Struthers seconded. The motion carried. The Board went into Executive Session.

After the Board returned from Executive Session, a Motion was made by Trustee Struthers to enter into agreements to purchase properties with the owners of 156 Hollister Avenue, 155 Hollister Avenue, and 143 Hollister Avenue all to be closed in May of 2013. Trustee Zar seconded. The Motion carried.

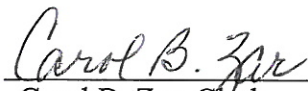
Trustee Collins moved to adjourn the meeting. Trustee Struthers seconded. Motion carried.

President of the Board Collins adjourned the meeting.



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Dennis J. Collins, President



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Carol B. Zar, Clerk