

DeKalb Sanitary District
October 20, 2010
Board Meeting Minutes

The October meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at noon on Wednesday, October 20, 2010. In attendance were Trustees Collins, Struthers and Zar. Mark Eddington, P.E., District Manager; Janice Tripp, Assistant Manager Administration; Steve Olsen, Operations Manager; and Betty Jones, Secretary attended. Scott Trotter, P.E. and Mike Holland, P.E. of Trotter & Associates were present. Attorney Melissa P. Irick of Foster & Buick Law Group and Treasurer Wayne Fesler attended. Jaime Smirz and Dan Stread from the City of DeKalb Community Development Department were present, as was Mike Zima.

President of the Board Collins called the meeting to order.

Trustee Collins moved to approve the October agenda. Trustee Struthers seconded. Motion carried.

The September minutes were approved in a motion made by Trustee Struthers and seconded by Trustee Zar. Motion carried.

After Janice Tripp explained the requested transfers and discussed the transfer process, Trustee Collins moved to approve the transfer of:

- \$ 110,000.00 from the Revenue Fund to the Operations & Maintenance Fund
- \$ 340,000.00 from the Revenue Fund to the Revolving Loan Main Plant for the purpose of investing for the loan payment due in November of 2011
- \$ 12,742.59 from the Dedicated Tax IMRF Fund to the O & M Fund
- \$ 7,320.37 from the Dedicated Tax FICA Fund to the O & M Fund
- \$ 16,725.00 from the Dedicated Tax Audit Fund to the O & M Fund
- \$ 180,000.00 from the Dedicated Tax Corporate Fund to the O & M Fund
- \$ 83,920.21 from the Revolving Loan Biosolids & Country Club to the Revenue Fund when the loan disbursement check is received from the State of Illinois next week.

Trustee Struthers seconded, and motion carried.

Trustee Struthers moved to approve the payment of bills as presented. Trustee Zar seconded. Motion carried.

There was no Public Input.

Treasurer Fesler gave the Treasurer's Report and discussed investments that had matured, the payment made of one million dollars in principal to the IEPA on the Revolving Loan Main Plant Low Interest Loan, and current interest rates.

Mark Eddington asked the Trustees to set a date for a workshop meeting to begin work on a Five Year Plan for the District. The meeting will be held at 3:30 p.m. on Wednesday, November 3, 2010 at the District offices.

Mark Eddington reported on the progress of the District's Request for Proposals on a 2011 GIS Project. Proposals will be received by 3:30 p.m. on Friday, October 22, 2010 and reviewed. Mark will bring his recommendation to the Board at the November 17, 2010 meeting.

Mark Eddington and Steve Olsen will be attending a Public Hearing on the proposed Radium in sludge limits next week.

Three quotes were received to do the Emergency River Bank Stabilization work at 322 Greenwood North to protect the sewer along the river bank from collapse. Trustee Collins moved to accept the lowest quote which was that of Elliott & Wood, Inc. of DeKalb, Illinois. Trustee Zar seconded. Motion carried. Mark will arrange for the work to begin as soon as the weather is optimal. Mark commented that the easement necessary to cross DeKalb Park District property has been arranged, and expressed appreciation of the cooperation the Park District showed. The Board agreed.

There had been no requests for annexation or pre-annexation this month.

After Mark explained Target's request for a variance from the intergovernmental agreement making their tax abatement contingent on employment levels, the Trustees stated their willingness to concur with the City of DeKalb's decisions on this matter. Those will be determined at an upcoming City Council meeting, so the Board will consider the matter at their November meeting.

Mark Eddington will be meeting with Mark Biernacke, City of DeKalb City Manager, to work on a new agreement on the amount the District pays the City for issuing sewer bills. The Board clarified their position on this matter.

Mark's latest communication with the US Environmental Protection Agency reviewer who must approve the District's new pretreatment ordinance before the District can consider passage of its new user ordinance (a draft of which has been prepared by McMahon Associates) resulted in assurances of action soon.

Mark presented the three quotes received for farming the land that was part of the District's recent purchase. After considering the quotes received, Trustee Zar moved to enter into a two-year cash lease agreement with Mike and Tammy Rosenwinkle of MTR Farms, who made the highest offer at \$250.00 per acre. Motion carried. Mark was instructed to communicate the termination of the current lease arrangement to the current tenant before November 1, 2010.

Trustee Collins moved and Trustee Zar seconded approval of the Catastrophic Loss Relief requests of Margaret Kittleson of 806 Oakland Drive for \$49.40 due to a toilet

leaking, and of Russell Gallemore of 10 Moraine Terrace for \$263.40, also lost because of toilet leaking. Both requests did meet City and District policy criteria. Trustee Zar seconded. Motion carried.

In Plan Review Mark discussed the 3M, Alpha Property Group and CVS Pharmacy projects and updated the Trustees on the NIU housing project.

Scott Trotter presented the Engineer's Report in writing and discussed with the Trustees the need to look ahead to reuse of non-potable water in nearby golf club irrigation as a contribution to water resource preservation. He also discussed more stringent sewage overflow and nutrient standard limitations probable in the coming years.

Scott Trotter and Mike Holland have been working with the IEPA on the expansion of the current loan package to include more funding for portions of the project that were bid but excluded from the current contract to reduce the District's out-of-pocket expenditure. Although low interest loan and grant money might be available for work on the Tertiary Filter Building Rehabilitation, the EPA has decided that cannot be included in the existing contract because it was not publically bid. Scott Trotter asked if the Trustees wanted to pursue bidding that project and applying for the funding separately, and Trustee Collins moved to do so. Trustee Struthers seconded. The motion carried. Scott was instructed to bring an Engineering Contract to the next meeting for approval.

Work on the Sludge Dewatering building is completed to the point where interior work can be continued during the winter months, and a roof should be put on the Digester Operations Building soon so that work can continue on it over the winter as well.

The subcontractor Sieman's estimate on how many of the tertiary filter building under-drain cores assemblies would have to be replaced was discovered to be too conservative when the cores were uncovered and inspected. Given the number that need to be replaced, Trotter & Associates (TAI) would recommend replacing all of them. There is some time sensitivity due to the District's 45 day Provisional Variance on their NPDES permit. Mark Eddington and TAI negotiations with the contractor have reduced the price for completing the core replacement from the \$267,000.00 originally quoted to \$189,000.00. Trustee Collins moved to approve Williams Brothers Change Order #7 for this purpose and this amount. Trustee Zar seconded. Motion carried.

Williams Brothers Pay Request #7 for \$168,919.07 has been submitted and approved by Trotter & Associates. Trustee Collins moved and Trustee Zar seconded approval of its payment pending receipt of Loan Disbursement #11. The motion carried.

The site redesign for the placement of the Sludge Storage Barn at the newly purchased 52 acres south of I 88 and east of South First Street has been completed and submitted to the City of DeKalb who issued a site grading permit. Williams Brothers proposal for the site change is expected soon.

Williams Brothers is expected to meet the substantial completion date of November 4, 2010 on the Country Club Lift Station Project. The District and TAI met with DeKalb Park District representatives about the paving of the roadway. Due to the Park District's cooperation throughout the project, the District agreed to resurface a portion of the golf course roadway and parking area that was under heavy use during construction. The Trustees approved this and reiterated their appreciation of the DeKalb Park District's spirit of intergovernmental cooperation.

DuPage Topsoil has completed everything except the landscape restoration and punch list work on the Moraine Terrace Sanitary Sewer Improvements Project. The Trustees asked Mike Holland to communicate to the contractor the Board's desire to have this project completed before the November 2010 Board Meeting.

In New Business, Janice asked the Board to consider raising the District's User Fees and the Board agreed to have that placed on the November agenda.

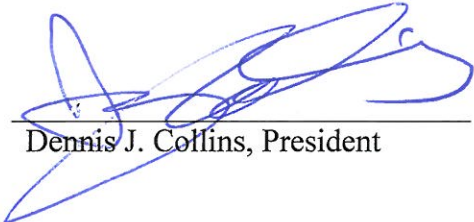
Mark reported on his and Steve Olsen's attendance at recently held annual meeting of the Illinois Association of Wastewater Agencies, and their committee appointments for the coming year.

Steve Olsen notified the Board of his recent hiring of two operator positions: John Engstrom and Nick Flink.

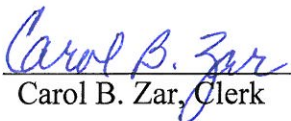
Trustee Collins moved to go into Executive Session to address personnel issues. Trustee Struthers seconded, and the motion carried. The Board went into Executive Session.

After the Board returned from Executive Session, Trustee Collins moved to adjourn the meeting. Trustee Zar seconded. Motion carried.

President of the Board Collins adjourned the meeting.



Dennis J. Collins, President



Carol B. Zar, Clerk