

DeKalb Sanitary District
Wednesday, October 16, 2013
Board Meeting Minutes

The October meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at noon on Wednesday, October 16, 2013. In attendance were Trustees Dennis J. Collins, Timothy A. Struthers and Carol B. Zar, Treasurer Janice Tripp, Attorney Keith Foster, District Manager Mark Eddington P.E., Operations Manager Steve Olsen, Human Resources Manager Diana Foust SPHR, Finance Director David Storey, and Assistant Manager, Engineering Mike Holland P.E., Scott Trotter, P.E. of Trotter and Associates and Jared Heyn from the City of DeKalb also attended. DeKalb resident Christine Holloway attended for a portion of the meeting.

President of the Board Collins called the meeting to order.

Trustee Collins moved approval of the October agenda, Trustee Zar seconded. The motion carried.

Trustee Zar moved approval of the September meeting minutes. Trustee Struthers seconded. The motion carried.

Trustee Collins moved approval to transfer funds:

\$330,000.00 to the O & M Fund for Operations from the Revenue Account

\$ 18,517.97 to the O & M Fund from the Dedicated Tax - IMRF Account

\$ 7,910.62 to the O & M Fund from the Dedicated Tax - FICA Account

Trustee Struthers seconded. The motion carried.

Trustee Collins moved to approve payment of bills as presented. Trustee Zar seconded. The motion carried.

During Public Input and Communications, Mark Eddington welcomed Jared Heyn from the City of DeKalb and Christine Holloway of 140 Hollister Ave.

Christine Holloway asked the Board for consideration of the purchase of her home prior to May 2014.

Janice Tripp gave the Treasurer's Report and discussed investments.

Mark Eddington discussed the District's "Dashboard" providing summary information on the District's budget, units billed, environmental compliance, and call-in hours to the Board. Dave Storey discussed revenue trends.

Steve Olsen gave the Operator's Report updating the Board of the work on Generators #1 and #2 and the completion of the painting project which came in under budget. District staff attended WEFTEC earlier this month and evaluation of equipment for the next plant upgrade has begun.

There is nothing to report this month regarding procurement.

There were no requests for Annexations or Pre-annexations this month.

In plan review, Mike Holland advised that the connection fee has been paid for a new residence at 540 Fox Hollow.

Win Aviation plans to build a new hangar and connect to an existing sewer main.

Mike also discussed new plans for Penny's Place, an adult gambling venue, and its grease trap requirements.

The District's Sewer User Ordinance / Pretreatment Ordinance should be completed and ready for review at next month's meeting.

Mark Eddington met with the DeKalb City Manager, Public Works Director and Planner this past month to discuss long-term planning to increase economic development in the city of DeKalb.

Trustee Collins moved to approve the following Catastrophic Loss request, which was approved by the City of DeKalb as meeting the policy criteria:

- Georgette Hernandez of 1303 Sycamore Road, \$162.25 loss due to running toilet.

Trustee Zar seconded. Motion carried.

Mike Holland supplied the Engineer's Report. Mike informed the Board of potential opportunities to start receiving grease at the treatment plant and to partner with NIU to develop a Food Waste Program to increase methane production. Mike stated that staff would be interviewing and requesting proposals from consultants to investigate the feasibility of these

options.

Data gathering is ongoing for the Flow Monitoring/I&I Evaluation and the District is moving forward with its capital projects.

The District will continue to monitor its results of the Solids Meter Piloting over the next few months for consideration of purchasing.

The IEPA has approved the District's Disinfection Pilot. The District has entered into an agreement with FMC Environmental with an anticipated start date of November 15th.

Scott Trotter discussed The District's Phase 2 Concept Plan implementation and continues to work with District staff on financial impact of the project.

A liquidated damages check has been received from Madison Construction and a final payment application has been submitted to the IEPA. Trustee Collins moved approval of Payment #12 in the amount of \$43,008.65 pending receipt of loan disbursement from the IEPA. Trustee Struthers seconded. The motion carried.

The Meadow Trails Lift Station Improvements are set to begin by the end of the month. Trustee Collins moved approval of payment to Marc Kresmery in the amount of \$72,172.91 for the construction. Trustee Struthers seconded. The motion carried.

The new equipment for Primary Clarifier #2 has been delayed and is expected the week of December 13th.

The District is currently waiting on a gear box for the Screw Pump which should arrive within the next couple of weeks.

The District staff is assembling the specifications and location maps for the Manhole Rehabilitation Project which should go out to bid within the next few weeks.

The District continues to receive quotes from vendors for the Sewer System Televising Program.

The District is getting close to bidding the Sewer Lining Project.

The GBT Building Rehabilitation Project is complete. Trustee Collins moved approval of payment to Irving Construction in the amount of \$28,623.26 pending receipt of certified payroll. Trustee Zar seconded. The motion carried.

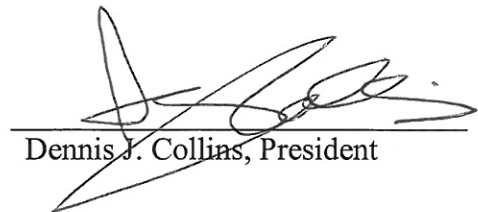
The agenda for the District's upcoming Open House was discussed.

There is no new business this month.

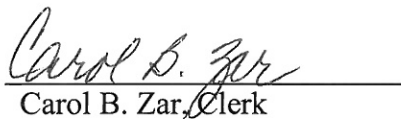
Trustee Collins moved to go into Executive Session to address personnel and property acquisition. Trustee Zar seconded.

The motion carried. The Board went into Executive Session.

The Board returned from Executive Session and Trustee Struthers moved to adjourn the meeting. Trustee Zar seconded. The motion carried.



Dennis J. Collins, President



Carol B. Zar, Clerk