



**DeKalb Sanitary District
Special Board Meeting Minutes
Wednesday, October 28, 2015 – 1:00 PM**

A Special Board Meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at 1:00 pm on Wednesday, October 28, 2015.

In attendance were Trustees Dennis J. Collins, Carol B. Zar, Treasurer Steve Parker, Attorney Keith Foster, District Manager Mark Eddington P.E., Operations Manager Steve Olsen, Asst. Manager / District Engineer Mike Holland, P.E., Jeanine Holcomb, Asst. to Manager, Admin., and Derek Wold, P.E. of Baxter & Woodman.

1. Call to Order

President of the Board Collins called the meeting to order at 1:04 p.m.

2. Approval of the October 28, 2015 Agenda

Trustee Collins moved approval of the October 28 agenda. Trustee Zar seconded. The motion carried.

3. Approval to pay bills as presented

Trustee Collins moved to approve payment of bills as presented. Trustee Zar seconded. The motion carried.

4. Public input and Communications

Public in attendance – Jim Mitchell, Bessie Chronopoulos, Lynn Fazekas, all residents of DeKalb.

Lynn Fazekas had many questions regarding updating the facility, stating “the public wants details”. Ms. Fazekas stated that she had heard that there were EPA mandates requiring the District to undergo construction and asked if these were federal or state EPA mandates and if there would be funding provided for these.

Mark Eddington and President Collins detailed the regulatory changes that will be required within the Districts next NPDES Permit that will be issued in May of 2017. They explained that the existing biological treatment processes will not be able to treat wastewater as will be required by the new and more stringent regulatory standards (new phosphorus limit and more stringent ammonia and excess flow requirements). This reality has caused the District to purchase additional property because the current biological treatment processes will have to continue to serve the community’s wastewater treatment needs as the new improvements are constructed (likely to be a 3 year construction project) and will be needed to provide additional excess flow capacity once the new improvements are complete. President Collins explained that these requirements are unfunded mandates and the District will be required to pay for improvements through additional debt in the form of low-interest loans that will be “collateralized” through the District’s user rate structure.

Ms. Fazekas stated that it was her understanding that the District owned other property in DeKalb and asked if that was being considered for construction.

President Collins stated that the District does indeed own property along First Street and Harvestore Drive. This property was purchased in 2010 and the District currently utilizes it for biosolids storage and to ultimately provide a south DeKalb wastewater treatment plant location if the need arises.

Currently, all of the community's sewage flows to the current wastewater treatment site and the wastewater treatment has to take place at the current location. Currently, there is no need to construct a WWTF south of the tollway and that all foreseeable wastewater treatment will occur at the existing plant at 303 Hollister Avenue.

Ms. Fazekas asked if the construction project completed by the District a few years ago was related to the proposed construction project.

President Collins stated that the 2009 Biosolids Improvement Project was completely independent of the proposed Phase 1B Biological Improvements. The 2009 Project was an upgrade to the District's anaerobic digesters, gas production, and solids handling facilities.

Bessie Chronopoulos asked if the upgraded treatment plant will have capacity to handle the future growth in DeKalb. Mark Eddington replied that the upgraded treatment facility will have sufficient capacity to handle growth in DeKalb for the foreseeable future and will be laid out to allow for future expansion if required by development.

Bessie also asked why the District's Board Meetings are held in the middle of the day and not in the evenings so that more members of public can attend. Trustee Zar stated that the District did move the noon meetings to nighttime in 2007 to encourage additional public attendance. The District noted that there were no public attendees at all during the six months of night meetings and switched the meetings back to the original noontime start.

Jim Mitchell attended with questions regarding the land acquisition along Hollister Avenue and asked that the District be fair in its dealings with the property owners. President Collins discussed the District's approach to acquiring previous properties along Hollister Avenue and assured Mr. Mitchell that all property owners involved have been treated fairly.

5. City of DeKalb – Utility Billing IGA

Mark Eddington reported that the City of DeKalb counteroffered \$110,000 as a flat annual fee with each bill based on a meter read an additional \$0.50 (totaling \$32,000/year if all accounts were billed bi-monthly. This proposal would total \$142,000/year. Trustee Collins stated that he was not comfortable with the District paying for individual meter reads as the information has to be collected regardless of whether or not it is used for sewer billing. The Board directed Mark to continue to work with the City to achieve a mutually beneficial agreement.

6. Executive Session:

At 1:50 p.m., Trustee Collins moved to go into Executive Session to address property acquisition and personnel. Trustee Zar seconded. The motion carried. The Board went into Executive Session.

Trustee Collins moved to return from Executive Session at 2:01 pm. Trustee Zar seconded. The motion carried.

The Trustees returned from Executive Session and took no action.

7. Phase 1B Biological Improvements

The Trustees and staff took a tour of the Lab / Control Building to determine whether or not to consider the addition of a new lab/control building as part of the Phase 1B project.

8. 1325 Sycamore Road

The Trustees and staff took a tour of the property located at 1325 Sycamore Road.

9. New Business

No new business.

10. Property Acquisition

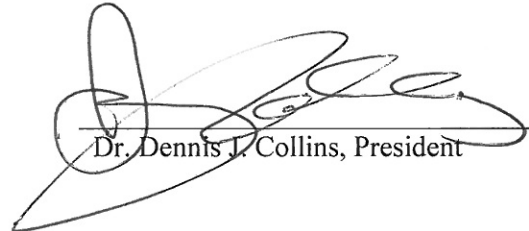
No action taken.

11. Personnel

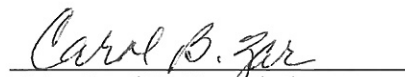
No action taken.

12. Adjournment

Following tours of the Lab/Control Building and 1325 Sycamore Road, Trustee Collins moved to adjourn the meeting. Trustee Zar seconded. The motion carried. Meeting adjourned at 2:50 pm.



Dr. Dennis J. Collins, President



Ms. Carol B. Zar, Clerk

CERTIFICATION

I, Carol B. Zar, the clerk of the DeKalb Sanitary District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, DeKalb Sanitary District, at a meeting duly convened and held on the 18th day of NOVEMBER, 2015.

SEAL



Carol B. Zar

Carol B. Zar, CLERK