



**Kishwaukee Water Reclamation District
Board Meeting Minutes
Wednesday, October 16, 2019 – 12:00 PM**

The October meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, October 16, 2019. In attendance were Trustees Dennis J. Collins, Timothy A. Struthers, Carol B. Zar, Attorney Keith Foster, District Manager Mark Eddington P.E., Operations Manager Steve Olsen, District Engineer/Assistant Manager Mike Holland, P.E., Staff Engineer Joe Kostecki, Assistant Operations Manager Jason Robbins, Administrative Assistant Tracy Zenkner and Derek Wold, P.E. of Baxter & Woodman.

1. Call to Order

President Collins called the meeting to order at 12:40 p.m.

2. Approval of the October Agenda

President Collins moved approval of the October agenda. Trustee Zar seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed.

3. Approval of September Meeting Minutes

President Collins moved approval of the September Meeting Minutes. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed.

4. Approval to pay bills as presented

Trustee Struthers moved approval of payment of bills as presented. Trustee Zar seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed.

5. Public Input and Communications

Mark Eddington introduced Bill Nicklas, City Manager of City of DeKalb.

6. Treasurer's Report

Steve Parker gave the Treasurer's Report and discussed investments.

7. District Dashboards

Mark Eddington discussed the District's "Dashboard" and stated that the revenue numbers were solid despite decreased units sold, and expenses continue to be under budget. Regarding environmental compliance, Mark commented once the new facility is brought online the ammonia issues should go away. Due to recent wet weather events, the number of Call-Ins as well as overtime hours were higher than normal.

Mike Holland reviewed the Hauled Waste “Dashboard” which continues to be a bright spot financially.

8. Capital Needs (FY 20/21)

a) Centrifuge

Mark Eddington commented on the need to include in the upcoming FY 20/21 budget funds for a third centrifuge, centrifuge feed pump, and associated mechanical and electrical work at a cost of approximately \$600,000.

b) Sewer Truck

Steve Olsen stated the sewer televising truck requires extensive repairs and updates to the televising equipment. He feels the District should consider purchasing a new sewer inspection vehicle rather than attempt to retrofit our existing 2002 panel truck.. The cost of a new sewer truck would be approximately \$300,000 and should be considered in our 2020/21 capital budget

9. Operator’s Report

Nothing to report.

10. Recap of New NPDES Permit

a) Future Phosphorus limit

Mark Eddington reviewed the requirements for the future phosphorus limit of 1.0 mg/l by 2023.

b) Future Nitrogen Limit

Mark Eddington reviewed the requirements for the future nitrogen limit which in all likelihood would be 2035.

c) CMOM (Collection, Management, Operation, and Maintenance) Plan

Mark Eddington reviewed the requirements of maintaining a database to catalog data to help manage the collection system. The District is required to file its CMOM by September 2021.

d) Nutrient Reduction Planning

Mark Eddington reviewed the requirement for submitting Nutrient Reduction plans to the IEPA.

e) NARP

Mark Eddington reviewed the requirements for participating in a Nutrient Assessment Reduction Plan (NARP).

11. Catastrophic Water Loss Relief Requests

President's Collins moved to approve the following Catastrophic Loss request:

John Hetland, 742 Glidden, \$182.85, running toilet and leaking faucet

Trustee Zar seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed.

President's Collins moved to approve the following Catastrophic Loss request:

Robert Krupp, 5 Arrowhead, \$196.65, water softener leak

Trustee Zar seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed

12. Annexations/Pre-Annexations

a) Krusinski Memorandum of Understanding

Mark Eddington reviewed the details of the proposed Memorandum of Understanding (MOU) with Krusinski Construction addressing the annexation fees for the Chicago West development project. The Board authorized Mark Eddington to sign the MOU and further gave him latitude to make any minor changes necessary to finalize the agreement with Krusinski Construction.

13. Plan Review

a) Krusinski Property

Bill Nicklas presented information regarding development of the Krusinski property.

14. Engineer's Report

a) Fairview Drive Sewer Extension

Mark Eddington stated Staff and Foster & Buick have drafted an agreement for engineering costs and terms of service costs with Waste Management, which have been sent to Waste Management for review and comment.

b) Malta and Kishwaukee College Sewer Extension

Mark Eddington stated B&W is nearing completion of design documents. The project has received planning approval from the IEPA loan program and Staff has begun working on the IEPA Loan Application. Ordinance No. 585 authorizing the District to borrow funds from the Water Pollution Control Loan Program in the amount of \$7.25 million has been prepared by Foster & Buick and is recommended for approval.

Mike Holland requested approval of Ordinance No. 585 to borrow funds from the Water Pollution Control Loan Program in the amount of \$7.25 million. President Collins moved

approval. Trustee Struther seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed.

c) 2019 Spot Repair Project

Mike Holland stated a preconstruction meeting has been held and work should be starting within the next week.

15. Projects

a) Phase 1B Biological Improvements

Mike Holland stated Disbursement Request No. 26 in the amount of \$1,086,798.34, for WBCI Payment Request No. 25 and B&W engineering, has been submitted and is awaiting receipt from the IEPA. WBCI Payment Request No. 25 for \$1,058,034.69 has been reviewed and is recommended for payment. President Collins moved approval of Payment Request No. 25 in the amount of \$1,058,034.69. Trustee Zar seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed.

16. New Business

Mark Eddington commented on electrical aggregation and negotiating a new contract with Constellation New Energy at 15% less than our current contract.

17. Executive Session

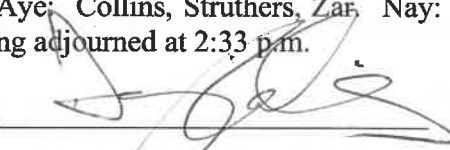
No Executive Session.

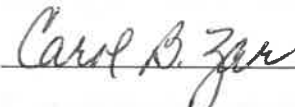
18. Property

Mark Eddington stated he was informed of one fo the bordering properties being for sale. Discussion was held regarding bordering properties to the plant.

19. Adjournment

President Collins moved to adjourn the meeting at 2:33 p.m. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed. Meeting adjourned at 2:33 p.m.



Dr. Dennis J. Collins, President

Ms. Carol B. Zar, Clerk

CERTIFICATION

I, Carol B. Zar, the clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 13th day of November, 2019.

SEAL





Carol B. Zar, CLERK

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17-11-1951

