

DeKalb Sanitary District
September 15, 2010
Board Meeting Minutes

The September meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at noon on Wednesday, September 15, 2010. In attendance were Trustees Collins, Struthers and Zar. Keith Foster, Attorney for the District attended, as did Wayne Fesler, District Treasurer. Mark Eddington, P.E., District Manager, Janice Tripp, Assistant Manager Administration, Steve Olsen, Operations Manager, and Betty Jones, Secretary attended. Trotter and Associates representatives Scott Trotter, P.E. and Mike Holland, P.E. were present.

President of the Board Collins called the meeting to order.

Trustee Collins moved to approve the September agenda. Trustee Zar seconded. Motion carried.

Trustee Struthers moved to approve the August minutes. Trustee Zar seconded. Motion carried.

The transfer of: \$210,000.00 from the Revenue Fund to the O & M Fund; \$8,494.26 from the Dedicated Tax IMRF Fund to the O & M Fund; \$5,012.86 from the Dedicated Tax FICA Fund to the O & M Fund and \$89,166.20 from the Revolving Loan Biosolids & Country Club to the Revenue Fund was approved in a motion made by Trustee Collins and seconded by Trustee Struthers. The motion carried.

Trustee Struthers moved to pay bills as presented. Trustee Zar seconded. Motion carried.

There was no one present wishing to give public input.

Treasurer Fesler submitted the Treasurer's Report and discussed current interest rates and investments. Janice Tripp, Assistant Manager Administration, gave the Trustees a summary of the financial impact of putting additional money towards the payment of outstanding IEPA loans which are being charged 3.15% interest. After discussion, the Trustees agreed on a general goal of having the existing loans repaid before payments on the new loans become due at the end of the Biosolids Rehabilitation and Country Club Lift Station Projects. Trustee Collins moved to instruct Janice to pay one million dollars above the \$344,721.22 due on the Main Plant IEPA Revolving Loan in November. Trustee Zar seconded. Motion carried.

Mark Eddington discussed his desire for the District to have a Five Year Plan as a guide for future decision-making. Trustee Zar discussed her work as a member of the staff of the NIU Center for Governmental Studies with helping other public bodies develop such plans, and agreed to help Mark structure it. Planning will begin with a workshop meeting

of the Board of Trustees, Keith Foster, Attorney and the District Administrators. It will be scheduled at next month's regular meeting.

Mark asked for the Board's authorization to issue a Request for Proposals from qualified local engineering firms for a GIS Needs Assessment. Trustee Collins moved to approve. Trustee Struthers seconded. Motion carried.

Mark said that Northern Illinois University has heard and heeded the District's request for greater involvement in their expansion and building planning process and that he recently met with them for an update on their ideas for future growth. He applauded the greatly improved communication.

Mark and Steve updated the Board on the ongoing work to set a new limit for radium in sludge and discussed the impact of these limits on the District and on the City of DeKalb, which discharges the radium it removes from the City's drinking water to the District.

Mark has solicited quotes from local contractors for work to reinforce the river bank and protect the large sewer main that runs through 332 Greenwood North and is threatened by erosion. He is working on an agreement with the DeKalb Park District for a construction easement. He will present the quotes to the Board at next month's meeting for work to be done in November or December.

Discussion of the need for a sewer extension in the 900 block of South First Street was deferred until next month's meeting.

Steve Olsen, Operations Manager, described the problem with thirty-year-old screw pumps that require repair. He reviewed with the Board the work needed and the quotes received. After discussion, Trustee Struthers moved to approve accepting the lowest quote for the repair of the pumps from DPS Equipment Services Incorporated for \$26,650.00, plus the option of adding \$16,832 for repair of the deflector plate, which may or may not need repair, depending upon its condition, which cannot be known until the pump is dismantled. Trustee Collins seconded. Motion carried.

After Steve Olsen reviewed the roof inspection report and recommendations, Trustee Collins moved to accept the lowest quote, which was from Bernie Hamilton for the painting of eight roofs on metal buildings at the treatment plant at a cost not to exceed \$17,500.00. Trustee Zar seconded. Motion carried.

As requested, Steve Olsen presented a short summary of collection system interventions over the past two decades and their impact. He also discussed the NPDES Permit application underway and the reporting on inflow and infiltration that is part of that.

At 1:30 pm, as per the agenda, Lou Karrison, C.P.A. of Sikich LLC reviewed the 2009-2010 Fiscal Year Audit with the Trustees. Trustee Struthers moved to approve. Trustee Collins seconded. Motion carried.

Contracting with Voorhees Associates for a Finance/HR Administrator search was put on hold pending Janice's decision about the timing of her retirement.

Steve Olsen reported on his progress in replacing an employee who resigned.

Trustee Collins moved and Trustee Zar seconded approval of the purchase of a dump truck box from Mark's Machine Shop who submitted the lowest quote at \$20,511.00. Motion carried.

There have been no requests for annexation or pre-annexation.

The City submitted a revised billing spreadsheet for the District to review during Mark Eddington's meeting with Mark Biernacke.

There was nothing to report on McMahan's work on the User Ordinance. Finalization must wait on the IEPA's approval of the Pretreatment Ordinance.

There had been no requests for Catastrophic Water Loss Relief this month.

In Plan Review, Mark said that there was nothing new to report on Shodeen's Irongate Project and that the Pappas Development on Sycamore Road and the 3M project were proceeding. Janice said that the necessary easement across Park District property for the Pappas Development has been sent to the DeKalb County Recorder.

Scott Trotter, P.E. submitted the Engineer's Report in writing and deferred discussion until the individual agenda items.

Scott said that the application for additional IEPA low interest loan money for the approximately three million dollars that would have been "out-of-pocket" expense for the District. They also applied for money to restore the sludge thickening equipment and the Tertiary Filter Building electrical, HVAC, Non-Potable Water Pumps, Screw Pumps, building walls and roof. Many of these items had been cut from the original contract to reduce the District's cash expenditure on the project. The total additional loan amount applied for is \$4,670,125.00.

Phase 1A - Biosolids Rehabilitation Project Payment Request #9 for \$1,523,695.85 has been submitted and approved by TAI. Trustee Collins moved to approve its payment pending receipt of Loan Disbursement #10. Trustee Struthers seconded. Motion carried.

Williams Brothers incorporated previously discussed Contract Modification Requests #15, #16 and #17 which have been approved by TAI into Change Order #6 for a total additional cost of \$29,780.53. Trustee Collins moved to approve it. Trustee Struthers seconded. Motion carried.

Country Club Lift Station brick work is done, and Williams Brothers is moving on to interior piping and electrical work. Trotter & Associates approved Pay Request #6.

Trustee Struthers moved the approve its payment pending receipt of Loan Disbursement #10. Trustee Zar seconded. Motion carried.

DuPage Topsoil has completed the sewer work on the Moraine Terrace Sanitary Sewer Improvements, and will be completing landscape restoration this month.

The 2010 Spot Repair Improvements project has been completed by Elliott & Wood.


The post-lining DVD's of the work done by Michels Pipe Services in the 2010 Sewer Lining Project have been reviewed and found satisfactory. The project has been completed. Final Change Order #1 for a \$149.00 increase due to quantity adjustments was approved in a motion made by Trustee Collins and seconded by Trustee Zar and carried. Final payment application #2 for \$11,630.54 for that change order and for final payment on the contract was one of today's bills.

Mark informed the Trustees of the DeKalb Park District Government Officials Luncheon to be held Friday, September 24, at 11:30 am at River Heights Golf Course.

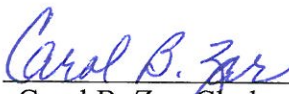
In New Business, Janice informed the Trustees that the District will once again be offering flu shots to employees. Mark said Commonwealth Edison has contacted him about an upcoming Electricity Curtailment Program the District may want to participate in. He will have more information next month. He also said that he and Steve Olsen will be attending the IAWA Annual Meeting being held September 28 to October 1.

Trustee Zar moved to adjourn the meeting. Trustee Struthers seconded. Motion carried.

President of the Board Collins adjourned the meeting.



Dennis J. Collins, President



Carol B. Zar, Clerk