

DeKalb Sanitary District  
September 12, 2012  
Board Meeting Minutes

The September meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at noon on Wednesday, September 12, 2012. In attendance were Trustees Dennis J. Collins, Timothy A. Struthers and Carol B. Zar, Attorney Keith Foster, Treasurer Janice Tripp, District Manager Mark Eddington, Operations Manager Steve Olsen, Assistant to Manager/Human Resources Diana Foust, Finance Director David Storey, Secretary Betty Jones and Laboratory Supervisor Allison Yates. Matt Anderson of the City of DeKalb Water Department and citizens Ryan Janisch and Michael Embrey attended.

President Collins called the meeting to order.

Approval of the September agenda was made in a motion made by Trustee Collins. Trustee Zar seconded, and the motion carried.

Trustee Struthers made the motion to approve the August meeting minutes. It was seconded by Trustee Collins and carried.

After David Storey explained the necessary transfers, Trustee Collins moved to approve the transfer of:

\$310,000.00 to the O & M Fund for Operations from the Revenue Fund

\$ 11,626.47 to the O & M Fund from the Dedicated Tax - IMRF Account

\$ 6,912.28 to the O & M Fund from the Dedicated Tax - FICA Account

\$175,000.00 from Revenue fund to Revolving Loan fund

\$385,000.00 from Revenue fund to Revolving Loan Main Plant Checking

\$ 20,000.00 from Revenue to O&M on 8/24/12

\$ 64,516.00 from the Biosolids Country Club Lift Station Account to the Revenue Fund

Trustee Zar seconded, and the motion carried.

Trustee Struthers moved to pay bills as presented. Trustee Zar seconded. Motion carried.

In the Public input and Communications portion of the meeting, Ryan Janisch of 1521 North 14<sup>th</sup> Street explained the financial distress recent sewer repairs are causing his family, and Michael Embrey of 197 Hollister objected to the Board's letter advising Hollister homeowners that the District has purchased 145 Hollister and would be open to purchasing other

properties on that street if they are offered for sale. Matt Anderson of the City of DeKalb Water Department informed the Board of the proposal soon to go before the City council to change billing from quarterly to every two months.

Janice Tripp gave the Treasurer's Report and discussed investments coming due soon and those made this month.

David Storey presented a draft of the Fiscal Year 2011 to 2012 Audit and said that the Auditor will be present at next month's meeting to review it with the Trustees before they consider it for approval.

There were no requests for Annexation or Pre-annexation.

Diana Foust presented an Employee Handbook Summary and said the handbook itself is under review by Attorney Foster's office and should be completed soon.

Mark Eddington said that he and his staff are beginning a Health Insurance Review in hopes of securing a better insurance solution for the District.

Mark said that he is hearing proposals from companies offering Demand Response Programs and briefly described their system.

In Plan Review Mark said that the CVS and National Bank & Trust Company projects are wrapping up and discussed grease trap requirements for food service at Molly's.

The District's motion for dismissal of the Illinois Pollution Control Board Action has not yet come up on the IPCB schedule.

The District is completing the sampling and testing requested by the USEPA in its review of DeKalb Sanitary District's proposed Pretreatment Ordinance, which was prepared for it by McMahon Associates. Work on the User Ordinance must wait on the IEPA's approval of the Pretreatment Ordinance.

An agreement to accept landfill leachate from Waste Management was developed by Keith Foster and is under consideration by Waste Management.

Steve Olsen updated the Board on the progress of the Screw Pump Rehabilitation.

There were no requests for Catastrophic Water Loss Relief received from the City of DeKalb this month.

Scott Trotter supplied the written Engineer's Report and loan summary, and deferred discussion until the individual agenda items.

Mark gave an update on the progress of the SCADA Improvements Project.

Trotter & Associates is working on the Facility Plan Update, and that work will be continuing.

Williams Brothers is working on the landscaping issues for the Biosolids Rehabilitation and Improvements Project and expect to finish this month.

There are problems with Madison Construction's work on the Tertiary Filter Rehabilitation Project. Liquidated damages continue to be incurred since the July 4, 2012 completion date was not met. Multiple items remain outstanding.

Steve Olsen said Hydroaire is currently working on the remaining pumps for the Intermediate L. S. Pump Rehabilitation Project.

Trotter & Associates and District administrators are working on setting up a meeting with the City of DeKalb to discuss site fencing and security issues on the Meadow Trails Lift Station Improvements Project.

There was nothing new on the Hollister Avenue Water Main Improvements.

Elliott & Wood was delayed on beginning the 923 South First Street Sewer Extension Project but should start soon.

Elliott & Wood's work on the 2012 Spot Repair Project should begin by the end of September.

Pipevision will be starting the 2012 Lining Project soon and has a preconstruction meeting with the District tomorrow.

Bids for the WWTP Pavement Rehabilitation Project were received on September 6, 2012. There were only two bidders. The Board wants the entire bid package to be completed now, and Trustee Collins moved to Issue the Notice of Award to Curran Construction of DeKalb, Illinois who had the low bid at \$310,837.60. Trustee Zar seconded, and the motion carried. Mark asked that he be given authorization to issue the Notice to Proceed contingent on the insurance and bonds being adequate. Trustee Collins moved to approve this. Trustee Zar seconded, and the motion carried.

Steve Olsen and Trustees Collins and Zar will be attending the DeKalb Park District – Elected Leaders & Government Officials Luncheon.

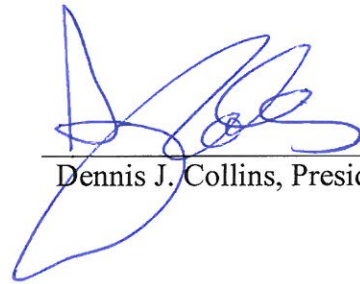
In New Business, Steve Olsen filled the Board in on trees recently replanted and building painting to begin soon.

Trustee Collins made a motion to go into Executive Session to discuss personnel, litigation and land acquisition. Trustee Struthers seconded. Motion carried. The Board went into Executive Session.

After the Board returned from Executive Session,

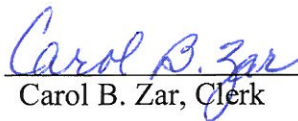
Trustee Collins moved to adjourn the meeting. Trustee Zar seconded. Motion carried.

President of the Board Collins adjourned the meeting.



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Dennis J. Collins, President



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Carol B. Zar, Clerk