

DeKalb Sanitary District
Wednesday, September 11, 2013
Board Meeting Minutes

The September meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at noon on Wednesday, September 11, 2013. In attendance were Trustees Dennis J. Collins, Timothy A. Struthers and Carol B. Zar, Treasurer Janice Tripp, Attorney Keith Foster, District Manager Mark Eddington, P.E., Operations Manager Steve Olsen, Human Resources Manager Diana Foust, SPHR, Finance Director David Storey, and Assistant Manager, Engineering Mike Holland, P.E. Scott Trotter, P.E. of Trotter and Associates and District Wastewater Operator Steve Hiatt, Jared Miller from the City of DeKalb, Richard DeCleene from Illinois Municipal Retirement Fund (IMRF) and DeKalb residents Jackie Radloff and Janice Fish also attended for a portion of the meeting.

President of the Board Collins called the meeting to order.

Trustee Struthers moved approval of the September agenda, Trustee Zar seconded. The motion carried.

Trustee Collins moved approval of the August meeting minutes. Trustee Zar seconded. The motion carried.

Trustee Collins moved approval to transfer funds:

\$235,000.00 to the O & M Fund for Operations from the Revenue Account

\$ 6,327.28 to the O & M Fund from the Dedicated Tax - IMRF Account

\$ 2,870.59 to the O & M Fund from the Dedicated Tax - FICA Account

Trustee Struthers seconded. The motion carried.

Trustee Struthers moved to approve payment of bills as presented. Trustee Zar seconded. The motion carried.

During Public Input and Communications, Mark Eddington introduced Steve Hiatt, Wastewater Operator and welcomed Jared Heyn from the City of DeKalb, Richard DeCleene of IMRF and Jackie Radloff and Janice Fish, DeKalb residents.

Richard DeCleene, Chief Financial Officer of IMRF, gave a presentation on the District's Unfunded Accrued Actuarial Liability as well as the District's options for paying the liability down.

DeKalb residents and District tenants Jackie Radloff and Janice Fish of 145 Hollister Avenue described an unsatisfactory circumstance regarding their residence. The Board promised to rectify the situation.

Janice Tripp gave the Treasurer's Report and discussed investments.

David Storey discussed the FY13 financial audit and presented the Board with final copies of the audit.

Mark Eddington discussed the Districts "Dashboard" providing summary information on the District's budget, units billed, environmental compliance and call-in hours to the Board.

Steve Olsen gave the Operator's Report. Steve informed the Board that the District's Bio-Disc weirs are in need of repairs due to age and use. Trustee Collins moved approval to pay Walt, L.T.D \$8,275.00 for the repairs. Trustee Zar seconded. The motion carried.

Mark Eddington discussed Ordinance No. 550 – An Ordinance Amending Ordinance No. 532 to Establish a Reconnection Fee for properties wishing to reconnect to the sanitary service after having been disconnected. The proposed amounts are \$150.00 for residential property reconnections and \$250.00 for commercial property reconnections. Trustee Zar moved to approve the ordinance. Trustees Struthers seconded. The motion carried.

Resolution No. 2013-09-11 authorizing the District Manager to send a letter extending the terms of the 2010 Intergovernmental Property tax Abatement agreement with the City of DeKalb was signed and approved in a motion made by Trustee Collins and seconded by Trustee Struthers. The motion carried.

There were no requests for procurements.

There were no requests for Annexations or Pre-annexations this month.

In plan review, Mike Holland discussed a proposed restaurant in the Glidden Crossing shopping center and a laundromat at the old Aaron's furniture store site. Mike will bring more information as it becomes available.

There was no additional information regarding revised local limits.

Trustee Collins moved to approve the following Catastrophic Loss request, which was approved by the City of DeKalb as meeting the policy criteria:

- Robert Quitno of 502 N. 7th Street, \$191.75 loss (running toilet)
Trustee Zar seconded. Motion carried.

Mike Holland presented the Engineer's Report. Data from the flow monitors in the Dodge addition have been downloaded and analyzed. The District has identified two areas as high priority I&I producers and selected these areas for a pilot study. The District will rehabilitate the public infrastructure in these areas as well as analyze the private side system for sump connections and lateral rehabilitation locations.

The Solids Meter Piloting began last month. The District will continue to monitor its results over the next few months and determine if it would be beneficial to purchase the meter.

The District continues to wait for the IEPA to analyze toxicity information from the Peracetic Acid Disinfection. Pending approval, the District will move forward with the pilot program.

Mark Eddington presented Site Goals for the Wastewater Treatment Plant Phase 1B Concept Plan. A more detailed presentation will be given to the trustees at next month's meeting.

Mike Holland reported that a check from Madison Construction for approximately \$16,000.00 will be received by the end of the month for additional engineering, legal and staffing costs related to the Tertiary Filter Building Rehabilitation.

The Meadow Trails Lift Station Improvements are on hold waiting for pumps and equipment. All residents have been notified of the project schedule. Trustee Collins moved to approve Payment Application #1 for \$35,370.00 to Marc Kresmery Construction. Trustee Zar seconded. Motion carried.

The work on the Primary Clarifier #2 should be complete in October.

The work on the Screw Pump should be completed by the end of the month.

The District is moving forward on the Manhole Rehabilitation project in conjunction with the Dodge Addition Flow Monitoring.

Mike Holland discussed and demonstrated the results of the RedZone Sewer System Televising Program pilot completed earlier in the year. The District has a quote from RedZone and will seek quotes from other companies to complete televising of the entire collection system.

The District is moving forward with the 2013 Sewer Lining Project in conjunction with the Dodge Addition Flow Monitoring.

The GBT Building Improvements should be completed by October.

Demolition of District owned property at 207 Hollister Avenue should be completed within the next few weeks.

The District Open House is scheduled for Friday, October 18 and proceeding as scheduled.

Mark Eddington and Steve Olsen discussed proposals for the Holiday Party. The Holiday Party will be held at Tapa La Luna on Wednesday, December 4th at 12:30 p.m.

In new business, Mark Eddington presented a letter from Janice Larson of 124 Stony Creek regarding flooding experienced during the April wet weather event.

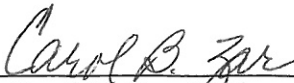
Also in new business, Diana Foust discussed that the District will inform employees they will be able to look for private health insurance on the open market starting October 1, 2013 per the provisions of the Affordable Care Act, but the District plans on continuing to provide employees with health insurance.

Trustee Collins moved to go into Executive Session to address property acquisition as it relates to the DeKalb Park District IGA. Trustee Zar seconded.

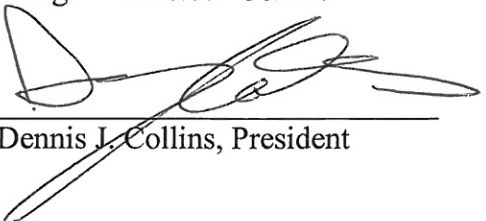
The motion carried. The Board went into Executive Session.

The Board returned from Executive Session and Trustee Zar moved to enter into the DeKalb Park District IGA as discussed in Executive Session. Trustee Collins seconded.

Trustee Struthers moved to adjourn the meeting. Trustee Collins seconded. The motion carried.



Carol B. Zar, Clerk



Dennis J. Collins, President