



**Kishwaukee Water Reclamation District
Board Meeting Minutes
Wednesday, September 25, 2019 – 12:00 PM**

The September meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 pm on Wednesday, September 25, 2019. In attendance were Trustees Dennis J. Collins, Timothy A. Struthers, Carol B. Zar, Attorney Keith Foster, District Manager Mark Eddington P.E., Operations Manager Steve Olsen, District Engineer/Assistant Manager Mike Holland, P.E., Staff Engineer Joe Kostecki, Assistant Operations Manager Jason Robbins, Administrative Assistant Tracy Zenkner and Derek Wold, P.E. of Baxter & Woodman.

1. Call to Order

President Collins called the meeting to order at 12:30 p.m.

2. Approval of the September Agenda

President Collins moved approval of the August agenda. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed.

3. Approval of August Meeting Minutes

President Collins moved approval of the August Meeting Minutes. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed.

4. Approval to pay bills as presented

Trustee Struthers moved approval of payment of bills as presented. Trustee Zar seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed.

5. Public Input and Communications

Mark Eddington introduced Jamie Cochrane, Collections Foreman, Bill Nicklas, City Manager of City of DeKalb and from Sikich LLP, Jim Savio and Lindsey Fish.

6. Treasurer's Report

Steve Parker gave the Treasurer's Report and discussed investments.

7. Public Audit

Jim Savio of Sikich LLP reviewed the findings of the audit which included no material weaknesses and no significant deficiencies.

8. District Dashboards

Mark Eddington discussed the District's "Dashboard" and commented on the District receiving a

violation notice for ammonia caused by weather conditions. Mark Eddington stated the notice was responded to swiftly and appropriately. Further, once the new facility is brought online the ammonia issues should go away.

Mike Holland reviewed the Hauled Waste “Dashboard” and revenue is also on track.

9. Operator’s Report

Steve Olsen reported Rush Power Systems performed load bank testing on four plant generators and discovered two had engine cooling problems. These two generators use a cooling jacket in lieu of radiators for cooling using non-potable water. Over time, deposits build up and inhibit cooling ability. They were removed, descaled and reinstalled. The cost for load bank testing and repairs was \$16,679.

During our annual centrifuge inspection performed by Centrisys, it was found that one of the centrifuges had bearing and seal failure. Centrisys was able to perform the maintenance and rebuild the centrifuge on site. Cost for repair was \$6,200.

The Harben truck was sent in for a pump rebuild. The Harben’s pump should be completed within the next few weeks. The estimated cost is \$12,638.

10. Catastrophic Water Loss Relief Requests

There were no Catastrophic Water Loss Relief requests.

11. Annexations/Pre-Annexations

None.

12. Plan Review

a) Krusinski Property

Bill Nicklas presented information regarding development of the Krusinski property.

13. Engineer's Report

a) Fairview Drive Sewer Extension

Staff and Foster & Buick have drafted an agreement for engineering costs and terms of service costs with Waste Management, which have been sent to Waste Management for review and comment.

b) Malta and Kishwaukee College Sewer Extension

A project update meeting to discuss cost splitting and service agreement alternatives was held with all parties on September 20th. The project has received planning approval from the IEPA loan program and Staff has begun working on the IEPA Loan Application. The first step in this is to authorize a representative to execute loan documents, which has been President

Collins and Vice-President Struthers for past loan projects.

Mike Holland requested authorization for President Collins and Vice-President Struthers to sign Loan Application documents for the Malta/KCC project. Trustee Zar moved approval of authorizing President Collins and Vice-President Struthers to sign Loan Application documents for the Malta/KCC project. Trustee Struther seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed.

c) 2019 Spot Repair Project

At the August Board Meeting, the Board authorized Mark Eddington to issue the Notice of Award and approved executing the agreement to the low bidder, pending review and a contract amount below \$150,000. The bid opening was held on September 3, 2019 with the bid results as follows:

Elliott & Wood	\$126,890.00
H. Linden & Sons	\$143,785.00

Staff reviewed Elliott & Wood's bid and found it acceptable. The Notice of Award was issued on September 4th. Elliott & Wood provided the necessary bonds and insurance and the agreement was executed, effective September 18th, with the Notice to Proceed issued for October 1st. Staff has met with the City of DeKalb to confirm their contribution towards the Tapa La Luna alley sewer and Staff will be coordinating with the business owners on Lincoln Hwy on their part of the work.

14. Projects

a) Phase 1B Biological Improvements

Disbursement Request No. 25 in the amount of \$3,628,162.94, for WBCI Payment Request No. 24 and B&W engineering, has been submitted and received from the IEPA. WBCI Payment Request No. 24 for \$3,606,478.00 has been reviewed and is recommended for payment. President Collins moved approval of Payment Request No. 24 in the amount of \$3,606,478.00. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed.

Change Order No. 7, incorporating various Contract Modification Requests (CMR's), for the additional amount of \$226,747.00 and a 29-day time extension has been prepared for the Board's review and is recommended for approval. A description of the changes and their respective amounts was provided to the Trustees.

Mike Holland requested approval of Change Order No. 7. Trustee Struthers moved approval of Change Order No. 7. Trustee Zar seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed.

15. New Business

No new business.

16. Executive Session

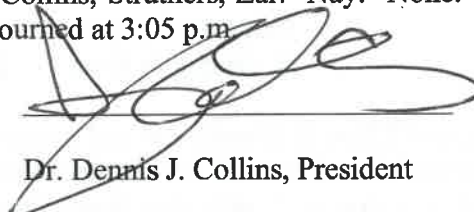
No Executive Session.

17. Property

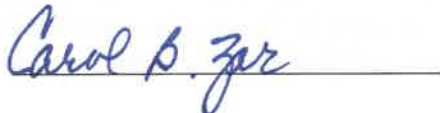
Mark Eddington stated another buyer is interested in the property at 1109 Sycamore Road.

18. Adjournment

President Collins moved to adjourn the meeting at 3:05 p.m. Trustee Zar seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Zar. Nay: None. President Collins declared the motion passed. Meeting adjourned at 3:05 p.m.



Dr. Dennis J. Collins, President



Ms. Carol B. Zar, Clerk

CERTIFICATION

I, Carol B. Zar, the clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 16th day of OCTOBER, 2019.

SEAL



Carol B. Zar
Carol B. Zar, CLERK

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