



**Kishwaukee Water Reclamation District
Board Meeting Minutes
Wednesday, June 17, 2020 – 12:00 PM**

The June meeting of the Kishwaukee Water Reclamation District Board of Trustees was held virtually via Zoom meeting at 12:00 pm on Wednesday, June 17, 2020. In attendance were Trustees Dennis J. Collins, Tim Struthers, Dawn Cosentino, P.E., Attorney Keith Foster, Treasurer Steve Parker, District Manager Mark Eddington, P.E., District Engineer/Asst. District Manager Mike Holland, P.E., Operations Manager Steve Olsen, Asst. Operations Manager Jason Robbins, Staff Engineer Joe Kostecki, Administrative Assistant Tracy Zenkner and Derek Wold, P.E. of Baxter & Woodman.

1. Call to Order

President Collins called the meeting to order at 12:12 p.m.

2. Approval of the June Agenda

President Collins moved approval of the June agenda. Trustee Cosentino seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

3. Approval of May Meeting Minutes

- a) May 13, 2020 Regular Meeting
- b) May 22, 2020 2:00 p.m. Special Meeting

Trustee Struthers moved approval of the May 13, 2020 Regular Meeting Minutes and the May 22, 2020 2:00 p.m. Special Meeting Minutes. President Collins seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

4. Approval to pay bills as presented

Trustee Struthers moved approval of payment of bills as presented. President Collins seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

5. Public Input and Communications

Mark Eddington introduced Bill Nicklas, City Manager of City of DeKalb and David Zoberis, resident of 825 Lacas St., DeKalb.

David Zoberis conveyed to the Board the issues he encountered with his property flooding and the adjacent empty lot retaining water during the recent wet weather event. David was requesting the District determine the cause of this flooding and what can be done to stop this from happening in the future. David also stated his residence suffered major damage due to the flooding and was asking for reimbursement for repairs. The Board stated the District will contact the City of DeKalb and perform a joint investigation into this particular area to determine the cause of the flooding and the results will be discussed at a later meeting.

6. COVID-19 Response

Mark Eddington updated the Board regarding staffing and staff is following safety guidelines as outlined by IDPH and the implemented District policies to keep staff healthy and safe.

7. Treasurer's Report and Investment Policy Review

Steve Parker gave the Treasurer's Report and discussed investments.

8. District Dashboards

Mark Eddington discussed the District's Dashboard and stated the YTD budget is doing fine. Units billed are consistent with last year. Environmental Compliance had an excess flow violation for solids. Steve Olsen explained due to the new permit received in October, there are new requirements and staff is still learning how to utilize the new plant. Due to the springtime wet weather events, overtime and Call-Ins were as expected for the month.

Mike Holland reviewed the Hauled Waste Dashboard. The month of May was a record month due to the excessive amount of rain.

9. Operator's Report

Jason Robbins stated there were two back to back high flow events in May. From 5/15 to 5/17 we received 4.89" of rain pushing our plant influent to 60 mgd. The new facility along with all excess flow clarifiers were put into service. We still experienced flooding in our headworks due to the high flows. Trash pumps were deployed with a total of 6,743,600 gallons. Of note, the Dodge area trash pump accounted for 88,000 gallons which was the lowest pump total out of all the pumps. The Dodge area is where a previous project was completed to reduce infiltration and inflows. Staff worked around the clock for several days to maintain the plant and streets with overtime hours totaling 173.25 hours.

The District is looking to purchase two digester mixing pumps at \$21,372 each and one storage tank mixing pump at \$13,278. Jason requested authorization to proceed with the purchase of the three mixing pumps for a total of \$56,022. President Collins moved approval. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

10. Catastrophic Water Loss Relief Requests

None.

11. Plan Review

a) ChicagoWest 343 – Annexation/Development Agreement

Mark Eddington introduced Bill Nicklas. Bill Nicklas stated the Development and Annexation Agreements with Kruzinski Construction for the ChicagoWest development will be up for first reading at the next City Council meeting with a second reading on April 27, 2020. Mark stated

that the Development Agreement is contingent upon the Annexations of ChicagoWest 343 and Ventus 505.

b) Ventus 505

Mark Eddington stated that Ventus continues to work the the District to complete a wastewater connection agreement.

12. Annexations/Pre-Annexations

c) Annexation Update - Ordinance #593- Annexation #233 - DeKalb 343

Mark Eddington stated that due to ownership and plat changes the previously considered ordinance and annexation would need to be reconsidered. President Collins moved approval of Ordinance #593 – Annexation #233. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

d) Annexation Update - Ordinance #590 - Ventus Tech Services, LLC

Mark Eddington briefed the board that he expected a wastewater agreement would come before the Board in July. He also mentioned that the annexation that was approved by the Board in March would be executed in July.

Discussed under Plan Review.

13. Engineer's Report

a) Malta and Kishwaukee College Sewer Extension

Mike Holland stated KWRD applied for a Department of Commerce and Economic Opportunity (DCEO) – Rebuild Illinois Fast-Track Public Infrastructure grant, for the amount of \$5 million. The updated cost estimate for the project is \$6,837,920.

Staff expects to hear back this month on if we will be receiving any of this funding. If awarded though, KWRD will have to be under construction within 90 days from the notice of award. This should not be an issue but will require the District to move quickly, if successful. One item to finalize for the IDOT permit is to execute a resolution (provided by IDOT) stating that we are requesting a permit and will perform the work in accordance with the conditions of said permit.

Mike Holland requested authorization to execute the resolution for IDOT permitting. President Collins moved approval of executing the resolution for IDOT permitting. Trustee Cosentino seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

b) Northern DeKalb County Sewer Extension

Mike Holland stated the District has been notified that a \$10,000 grant from the Community

Foundation has been awarded for this project, which will go towards the \$30,000 B&W contract, leaving \$5,000 each to be paid out of pocket by the District, Genoa, Kirkland and Kingston. Baxter & Woodman has begun preliminary engineering work for this report.

c) Harvestore Drive Sewer Improvements

Mike Holland stated Baxter and Woodman is 80% complete with design and submitted all permits for the Harvestore Drive sewer to serve the Gurler Road developments. KWRD applied for a DCEO – Rebuild Illinois Regional Economic Development Grant for an amount of \$2 million. The cost estimate for the project is \$4,479,250.

Staff expects to hear back in July on if we will be receiving any of this funding. Regardless of the grant funding, in order to meet the timelines needed by Ferrara and Ventus (sewer service by January 31st) the project will be going out to bid on July 31st to allow for construction to begin in September. Krusinski Construction has already begun sewer installation along Gurler Road for their portion of the improvements and Joe Kostecki has been providing construction inspection.

d) Solar Power Initiatives

Mike Holland reviewed the concept of installing solar panels in the area where the Tricking Filters were. President Collins asked for further information on how this would tie-in with the District's plans for a second CHP unit. Mike Holland stated that he would follow-up at the next board meeting with further information.

e) 2nd CHP Generator

Mike Holland stated that Ventus has proposed donating a 2nd generator to the District as part of their development agreement. Staff has asked Baxter & Woodman to provide a proposal to begin preliminary engineering work to evaluate the scope of the work necessary to have this installed.

Mike Holland requested authorization to execute a \$20,000 work order for Phase 2 CHP Improvements – Preliminary Engineering. President Collins moved approval of executing the resolution for IDOT permitting. Trustee Cosentino seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

14. Projects

a) Phase 1B Biological Improvements

Mike Holland stated Williams Brothers has been working on site restoration and miscellaneous punchlist work. The focus of the next few months will be to complete site landscaping and SCADA work. Staff continues to become more comfortable with the CHP and how to maximize its operation.

WBCI Payment Request No. 33 in the amount of \$135,954.17 has been reviewed and is recommended for payment. President Collins moved approval of Payment Request No. 33 in

the amount of \$135,954.17. Trustee Cosentino seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed.

15. New Business

Trustee Cosentino inquired about the potential for a conflict of interest in having Foster & Buick represent KWRD and the Village of Malta regarding the wastewater service agreement. Attorney Foster acknowledged the conflict and described the matter (Malta Sewer Extension Project) was not adversarial in nature and that all parties were aware that Keith's business partner (Kevin Buick) was representing the Village in the matter. Trustees Collins and Struthers acknowledged the unique nature and that they were aware of the conflict.

Trustee Cosentino asked if the District has any diversity requirements for contracts awarded. Mark Eddington replied that for IEPA loan projects the District requires contractors to advertise for Disadvantaged Business Enterprises (DBE) and Women's Business Enterprises (WBE) subcontracting opportunities.

Trustee Cosentino stated that 100-yr rainfall events are occurring more frequently and asked what the District is doing to address increased flooding. Mark Eddington replied that the District has been performing flow monitoring and private service repair work in the Dodge Addition, to develop a quantifiable plan to reducing Infiltration and Inflow into the District's sewer system. Regarding flooding though, Mark stated he was unaware of any assessments the City of DeKalb has performed on the capacity of its storm sewer system. Mark said the District and City would discuss working together on this matter.

16. Adjournment

President Collins moved to adjourn the meeting at 2:48 p.m. Trustee Struthers seconded. The motion carried by a 3-0-0 roll call vote. Aye: Collins, Struthers, Cosentino. Nay: None. President Collins declared the motion passed. Meeting adjourned at 2:48 p.m.



Dr. Dennis J. Collins, President



Ms. Dawn C. Cosentino, P.E., Clerk

CERTIFICATION

I, Dawn Cosentino, the clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 22nd day of July, 2020.

SEAL



Dawn Cosentino

Dawn Cosentino, P.E., CLERK

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