

**THIS IS NOT AN APPLICATION; IT IS ONLY A COVERING LETTER FOR AMERICAN VISA OF DC**  
**INDONESIA**

**Visa Requirements:**

- Original signed passport valid for six months with at least one blank visa page.
- Two visa applications signed and dated.
- Two color passport sized photos 2" X 2" on white or very light background.
- A letter of Financial Responsibility from the company in the USA (For business visa).
- Bank statement from the most recent two week period or a letter from the bank. (tourist visa).
- Invitation from the Company in Indonesia (For business visa).
- Copy of flight itinerary and hotel confirmation.
- Letter of employment indicating employment status. (For tourist visa).
- Copy of the Green Card (For Non-U.S. Citizens).

**Validity of Visas:** Tourist and business visas' validity for USA citizens will be determined by the visa officer -- 2 months to 1 year.

**Jurisdiction:** Applications sent to us that are not in this Embassy's jurisdiction will be processed at one of our affiliate offices.

Contact Person's Name: \_\_\_\_\_ Phone and email: \_\_\_\_\_

**SHIPPING INSTRUCTIONS:** Return completed process to:

Company Name (If applicable): \_\_\_\_\_ Contact Name \_\_\_\_\_  
Address \_\_\_\_\_ Apt#/Mail Code \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

**TRAVELER(S) INFORMATION:**

**Departure Date from U.S.A.:** \_\_\_\_\_ **Need by this date:** \_\_\_\_\_ \*Rush fees **will be** applied to meet this date **if necessary**

1) Last Name: \_\_\_\_\_ First Name \_\_\_\_\_

Passport #: \_\_\_\_\_ Passport Expires: \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

2) Last Name: \_\_\_\_\_ First Name \_\_\_\_\_

Passport #: \_\_\_\_\_ Passport Expires: \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Processing Fees: (please check one)**

Processing Time:	American Visa of DC Fee:	Indonesian Embassy Fee	Money Order Fee	Fed Ex Shipping Fee	TOTAL
10 - 14 Business Days, Tourism:	\$65	\$50	\$25	\$35	\$175
4 - 9 Business Days, Tourism:	\$95	\$50	\$25	\$35	\$205
10 - 14 Business Days, Business:	\$65	\$110	\$25	\$35	\$235
4 - 9 Business Days, Business:	\$95	\$110	\$25	\$35	\$265

- Please add \$15 service fee for all Non-U.S. citizens, and the Embassy Fee may vary.
- **SAME DAY and Next Day Service has been suspended and will not be available until further notice!**

**PAYMENT:** (check one)

I authorize American Visa of DC to charge my credit card for payment of passport/visa services.

Card holders' name \_\_\_\_\_ Number \_\_\_\_\_ Exp. Date: \_\_\_\_\_

CVV: \_\_\_\_\_ Signature \_\_\_\_\_ Today's Date: \_\_\_\_\_

Check or Money Order made out to "American Visa of DC" for \$ \_\_\_\_\_ enclosed.

My company has a prearranged billing agreement.

American Visa of DC Inc. assumes no responsibility for the loss, damage or delay of passports or visas caused by an Embassy, Consulate, government office, postal or courier service, delivery service or travel agency. All service fees and Embassy Fees are NON-REFUNDABLE and not dependant on the visa being issued or declined. Requirements and fees relating to this request are subject to change without notice.



# The Embassy of The Republic of Indonesia in Washington D.C.

2020 Massachusetts Avenue NW, Washington, DC 20036

Phone. +1 (202) 775-5200, Fax. +1 (202) 775-5365 ,Email. infokonsuler@embassyofindonesia.org

Registration Number :

## VISA APPLICATION FORM

### I. GENERAL

Length of Stay in Indonesia: **Day(s)** **Month(s)** **Year(s)**

Type of Visa: ☐ Transit ☐ Single Visit ☐ Multiple Visit ☐ Limited Stay

#### For Transit Purpose

Country of Destination: \_\_\_\_\_

Port of Departure: \_\_\_\_\_

Flight/Vessel Name: \_\_\_\_\_

#### For Visit Purpose

☐ Tourism ☐ Convention ☐ Family Visit ☐ Sport ☐ Study ☐ Arts  
☐ Commercial ☐ Other

Purpose of Visit: \_\_\_\_\_

Country of Destination: \_\_\_\_\_

Place of Visit: \_\_\_\_\_

Flight/Vessel Name: \_\_\_\_\_

#### For Limited Stay Purpose

Purpose of Limited Stay: ☐ Work ☐ Joint Family ☐ Social ☐ Other

Address in Indonesia: \_\_\_\_\_

City: \_\_\_\_\_

Province: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Port of Entry into Indonesia: \_\_\_\_\_

Date of Entry: - - (DD-MM-YYYY)

### II. PERSONAL DATA

First Name: \_\_\_\_\_ Middle/Initial: \_\_\_\_\_

Last Name: \_\_\_\_\_

Sex: ☐ Male ☐ Female

Marital Status: ☐ Single ☐ Married

Place of Birth: \_\_\_\_\_

Date of Birth: - - (DD-MM-YYYY)

Nationality: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: - -

### III. PASSPORT INFORMATION

Passport/Travel Document Number: \_\_\_\_\_  
Place of Issue: \_\_\_\_\_  
Date of Issue: \_\_\_\_\_  
Date of Expired: \_\_\_\_\_

### IV. SPONSORSHIP IN INDONESIA

Type of Sponsor: ☐ **Individual** ☐ **Government** ☐ **International Institution**  
☐ **Company** ☐ **NGO** ☐ **Others**  
Name of Sponsor: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

### V. MISCELLANEOUS

Have You ever been to Indonesia before?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are You in possession of any other countries travel documents?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do You have previous visa to enter Indonesia?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have Your visa application been denied before?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have You ever been forced to leave Indonesia?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have You ever been committed a crime or any offence?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Return/Through Ticket: \_\_\_\_\_  
Place of Issue: \_\_\_\_\_  
Date of Issue: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (DD-MM-YYYY)  
Date of Expired: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (DD-MM-YYYY)

**I hereby declare that the statements given above are true and I understand that even if granted a visa, admission at the airport remains the discretion of the Immigration authorities in Indonesia.**

Applicant's Signature

\_\_\_\_\_, \_\_\_\_ - \_\_\_\_ - \_\_\_\_ (Place, DD-MM-YYYY)